

Licence No:	
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NORTH YORKSHIRE COUNCIL

SECTION 169 HIGHWAYS ACT 1980

**APPLICATION FOR A PERMIT TO PLACE MECHANICAL PLANT ON THE
HIGHWAY**

Important Information

Please take a few minutes to read the information below as it contains important information relating to your application

- Please read the **conditions of permission** of using mobile mechanical plant machinery in the highway **before** applying for a licence.
- The Highway Authority has a duty of care to Highway users including pedestrians and motorists. The Council is primarily concerned with maintaining the safe, unobstructed passage along the highway and will impose conditions which limit the amount and time of obstruction of the highway by mobile mechanical plant machinery.
- This form helps you supply all the information we will need to process your application, please complete in full. Your application will only be considered complete when the Council has received all the information requested.
- Please complete the form in block capitals and provide as much information as possible.
- Please ensure that you have enclosed the correct fee.
- Information about the latest roadworks and road closures in North Yorkshire can be found on our website.
- If you have any queries concerning your application please contact North Yorkshire Council on 0300 131 2 131.
- This application should be returned so as to be **received at least seven days before the date on which the mobile mechanical plant machinery is to be used on the highway.**
- Return email your completed form to your local Area Highways Office.

Section One: Type of Licence Required

Application is for a:	<input type="checkbox"/> New Licence
	<input type="checkbox"/> Renewal- current licence number is:

Time Licence required	Duration: days (maximum 14)	
	From:	To:
	Times during day:	permitted hours
Number of mobile mechanical plants (if more than one)		
Dimensions of vehicle/plant (in metres).	m long x	m wide

Payment by	<input type="checkbox"/> Invoice	<input type="checkbox"/> Cheque
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Section Two: Applicant Details

Name of Company			
Contact Name			
Company Address			
Telephone (office hours)		Mobile	
Email address		Fax Number	

Section 3: Site Specific Information

Precise location where plant machinery is to be sited full address including street name, number & post code		
Is it a bus route?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Permission is requested to place mobile mechanical plant machinery on the:	<input type="checkbox"/> Footpath	<input type="checkbox"/> Road
	<input type="checkbox"/> Verge	<input type="checkbox"/> Back street
For this location state (in metres): Width of footway/ carriageway/ verge	m	
Is a drawing or sketch attached showing the plant in relation to the highway? (To be provided if footway width less than 1.2m or carriageway width less than 6.75m will remain unobstructed whilst plant is in place)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I attach proof of Public Liability Insurance in the sum of at least £5 million	<input type="checkbox"/>	
I attach proof of competence (Powered Access Licence card, or similar)	<input type="checkbox"/>	

Declaration

I confirm that to my best knowledge and belief, the information given above is correct and accurate, and as such will be used by the Council in conditioning any permit they issue, and that it will be my/our responsibility to make any scheme amendments required by the Council's officers based on later inspections which shows the above information to be incorrect.

PAYMENT

The licence fee is published on the Council's website and is not subject to VAT

Cheques should be made payable to 'North Yorkshire Council'

If you would like us to invoice you for the fee, please tick the box below:

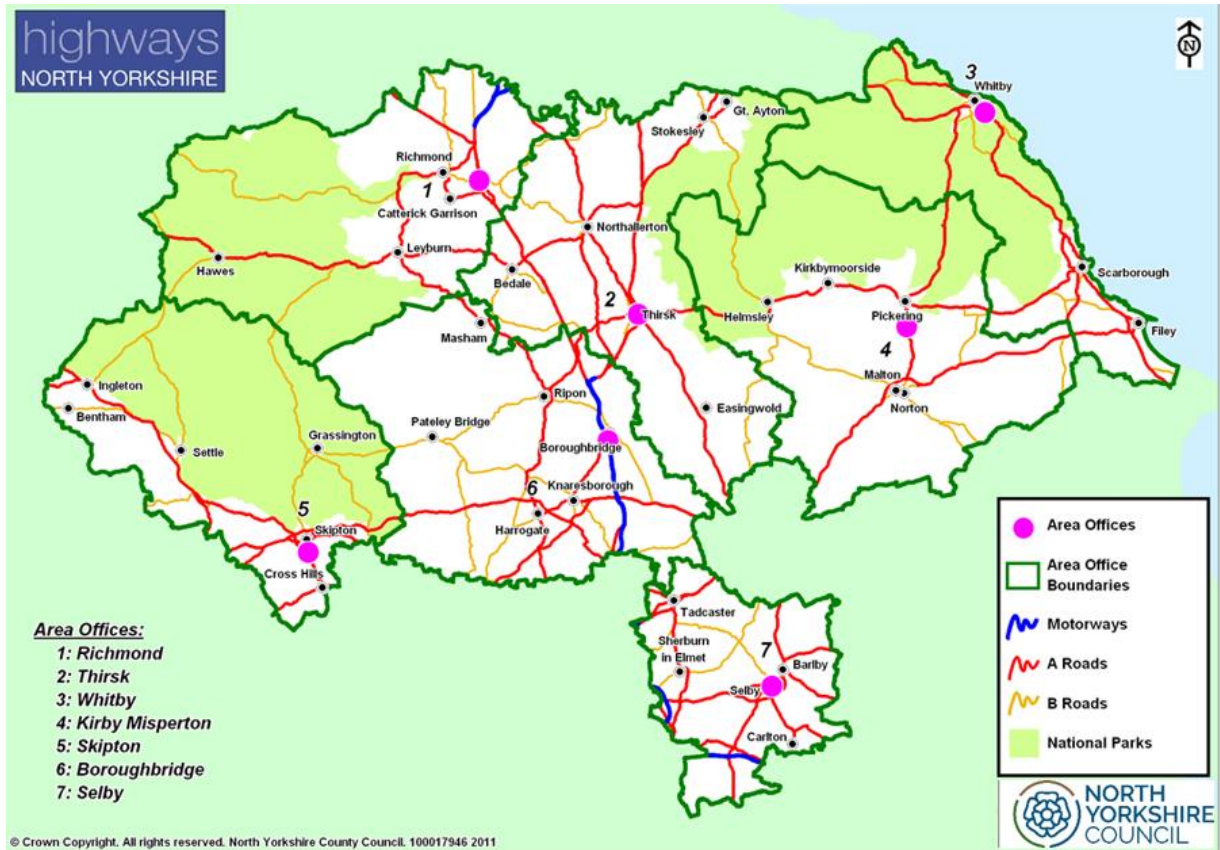
Please sign below to declare that the information you have provided on this form is correct and that you acknowledge and accept the terms of the licence and have read and understood the Council's Guidance.

Signed:	Date:
Print Name:	Job Title:

Application Checklist

- Have you completed the form?
- Have you included the correct payment?
- Have you enclosed a copy of your public liability insurance?
- Have you enclosed a copy of your proof of competence (Powered Access Licence card or similar)?

Highway Area Office: Location Map and Contact Details



<p>Area 1- Richmond Gatherley Road Industrial Estate Brompton on swale North Yorkshire DL10 7JQ Email: Area1.Richmond@northyorks.gov.uk</p>	<p>Area 2- Thirsk Thirsk Industrial Estate York Road, Thirsk North Yorkshire YO7 3BX Email: Area2.Thirsk@northyorks.gov.uk</p>	<p>Area 3- Whitby Cholmley Way Whitby North Yorkshire YO22 4NQ Email: Area3.Whitby@northyorks.gov.uk</p>
<p>Area 4- Pickering Beansheaf Industrial Park Tofts Road Kirby Misperton North Yorkshire YO17 6BG Email: Area4.KirbyMisperton@northyorks.gov.uk</p>	<p>Area 5- Skipton Snaygill Estate (off Keighley Road) Skipton North Yorkshire BD23 2QR Email: Area5.Skipton@northyorks.gov.uk</p>	<p>Area 6- Starbeck Stump Cross Boroughbridge North Yorkshire YO51 9HU Email: Area6.Boroughbridge@northyorks.gov.uk</p>
<p>Area 7- Selby Canal Road Selby North Yorkshire YO8 8AG Email: Area7.Selby@northyorks.gov.uk</p>	<p>General Enquiries Tel: 0300 131 2 131</p>	