

Application for a Highway Projection Licence
Highways Act 1980 (section 177)

Please read the guidance notes before completing this form and complete all sections. **Note: If the application is incomplete or information provided is inadequate, the application will be rejected prior to processing.**

Section 1: Applicant Details

(Please enter the details of the person applying for the issue of a Licence).

Title		First name		Surname	
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House number/name		Street name	
Town		Postcode	
Email address		Contact tel	

Please provide contact details for the building owner/ landlord (if different from above)

Title		First name		Surname	
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House number/Name		Street name	
Town		Postcode	
Email address		Contact tel	

Section 2: Business Details

(Please enter the details of the person to whom the Licence is to be issued and the address of the business where a Licence is required).

Title		First name		Surname	
Business Name					
Property number/name		Street name			
Town		Postcode			
Email address		Contact tel			

Please indicate that:

The business has public liability insurance in the sum of at least £5,000,000 in respect of any one event to indemnify the Council against all action, proceedings, costs, claims, demands and liability arising from the use of the highway under the permission granted. A copy of this insurance is enclosed with the application.	<input type="checkbox"/>
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Section 3: Proposed Structure

Is this an application for a new or like for like replacement structure?	New	<input type="checkbox"/>	Replacement (like for like)	<input type="checkbox"/>
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Planning permission reference number (if applicable) or proof that planning permission is not required	
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Please provide a brief description of the proposed structure

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Please provide the following site details:

Minimum height above the highway	Metres
Maximum width projecting over the highway	Metres
Maximum length of projection along highway	Metres

Please note you must include the following:

- A site plan, scale 1:1250 to clearly show the location of the proposed works
- A plan, scale 1:100 (or greater) indicating the extents of the proposed works

Section 4: Declarations - application is not valid unless signed

Please read the declaration, guidance and conditions of licence carefully before signing: -

1. I hereby apply for a Licence to construct and place a projection over the public highway attached to the above-mentioned building/property, subject to the conditions contained in this application and the terms and conditions inserted into the Licence as required by the North Yorkshire Council.
2. I declare that, to the best of my knowledge, all the information on this application form and contained in the submitted plans is correct.
3. I understand that the Highway Authority has the right to revoke or suspend the licence and that no compensation will be payable.
4. I enclose the new Licence fee.

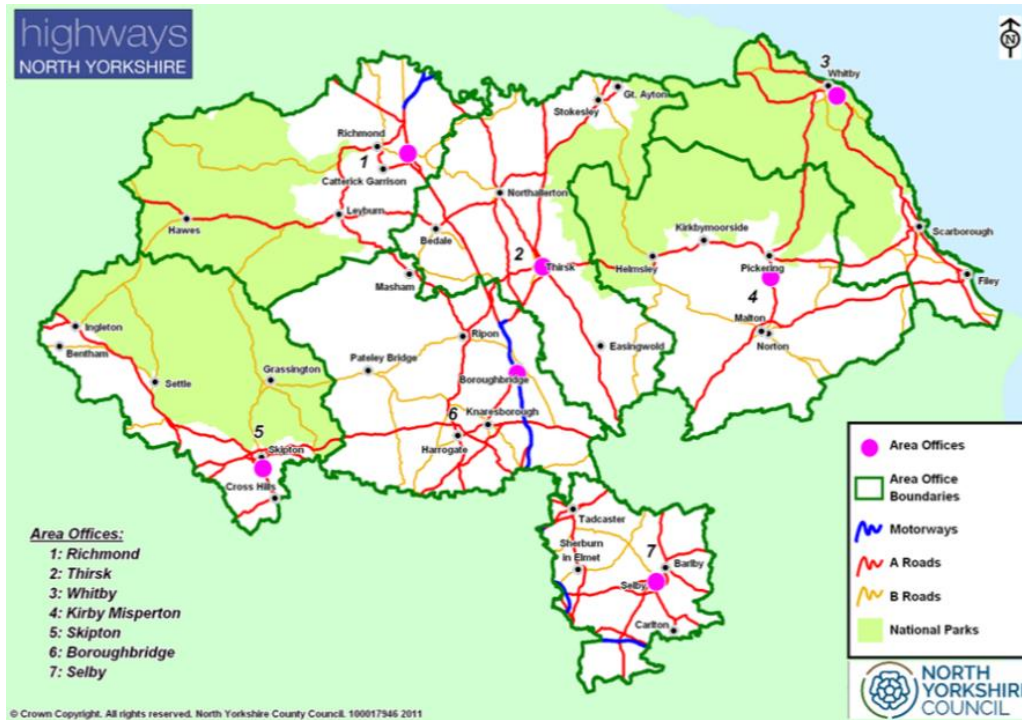
Name	
Signed	
Position	
Date	

Please return your completed application form with payment to your local Highway Area Office as shown on the map below.

Checklist:

- Have you read the conditions of licence?
- Have all sections been completed?
- Have you signed the application form?
- Have you provided the correct non-refundable fee?
- Have you provided a copy of your public liability insurance?

Highway Area Office: Location Map and Contact Details



<p>Area 1- Richmond Gatherley Road Industrial Estate Brompton on swale North Yorkshire DL10 7JQ Email: Area1.Richmond@northyorks.gov.uk</p>	<p>Area 2- Thirsk Thirsk Industrial Estate York Road, Thirsk North Yorkshire YO7 3BX Email: Area2.Thirsk@northyorks.gov.uk</p>	<p>Area 3- Whitby Cholmley Way Whitby North Yorkshire YO22 4NQ Email: Area3.Whitby@northyorks.gov.uk</p>
<p>Area 4- Pickering Beansheaf Industrial Park Tofts Road Kirby Misperton North Yorkshire YO17 6BG Email: Area4.KirbyMisperton@northyorks.gov.uk</p>	<p>Area 5- Skipton Snaygill Estate (off Keighley Road) Skipton North Yorkshire BD23 2QR Email: Area5.Skipton@northyorks.gov.uk</p>	<p>Area 6- Boroughbridge Stump Cross Boroughbridge North Yorkshire YO51 9HU Email: Area6.Boroughbridge@northyorks.gov.uk</p>
<p>Area 7- Selby Canal Road Selby North Yorkshire YO8 8AG Email: Area7.Selby@northyorks.gov.uk</p>	<p>General Enquiries Tel: 0300 131 2 131</p>	

Highway Projection Guidance Notes
Under the Highways Act 1980 Section 177

1. A sign or structure projecting over a footway or verge will need a minimum vertical clearance of 2.60 metres to the underside of the projecting structure, and a minimum horizontal clearance between the structure and the carriageway of 0.6 metres.
2. A vertical clearance of not less than 6.0 metres is required above a carriageway (including backstreet) or access road.
3. The council may alter the horizontal/vertical clearances in exceptional circumstances.