

Community Led Housing Fund Kick Start funding application form

Please refer to the guidance notes provided before completing this form.

Pre-application check list

You must be able to answer yes to all of the below to apply:

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| 1) Are you a legally constituted community group or are in the process of becoming one? | Yes | No |
| 2) Does your group have its own bank or building society account with 2 signatories (not related or living together) and be able to show proper accounting procedures? | Yes | No |
| 3) Will the funding be used to pay for works/activities that have not already been purchased/taken place? | Yes | No |
| 4) Will the project be delivered within the North Yorkshire Council?
Please give details below of the area in the District your proposal will cover | Yes | No |

If you have answered no to any of these questions please explain why.

If you are not sure whether to answer yes or no then please contact Emily Grogan on 0300 131 2 131 or email egrogan.cra@northyorks.gov.uk or jwood.cra@northyorks.gov.uk

Summary details

Summary of proposal:

Total cost: £

Amount required from Fund: £

Please provide a summary of what the funding will pay for if your application is successful? Please bullet the items.

Section 1: Contact details for your group

1. Name of your group or proposed name

2. Address of your group

	Postcode:

3. Website address and/or Facebook/Twitter address for your group

Leave this question blank if your organisation does not have these.

The main contact person for this application

4. Title First name Surname

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5. Position in your group (for example 'treasurer', 'secretary')

6. Address (if different from Section 2 above)

	Postcode:

7. Contact details:

Daytime	Evening	Mobile

Email:

Section 2: Information about your organisation

8. How would you describe the current status of the group? Please tick all boxes that apply

Registered charity Please give registration number:

Community Land Trust Community interest company

Company limited by guarantee Social Enterprise

Not-for-profit organisation Other Community Group

Other Please describe:

9. Please write a brief description of your group (i.e. the purpose/ aim of your organisation)

10. Your organisation (please provide numbers for any which apply):

- A. How many trustees/members of the management committee do you have?
- B. How many other members/volunteers do you have?

Section 3: Funding

11. Funding requirements (Please write a brief description of what you require funding for, including cost).

Type of funding	Total Cost	Grant cost	Details of provider

12. What other, in any, sources of funding will be used?

Funding source	Amount	Confirmed Yes/No

Section 4: Aims, outcomes and need

13. What are the aims and/or outputs of your proposal and how does it meet the criteria set out in the guidance document?

14. How did you identify the need for your project/proposal?

For example, you could tell us about any community engagement work you have done including, research and surveys.

15. Timetable (for the specific works you have applied for and the total estimated length of the proposal/project)

Start date:		Finish Date:	
Scheme milestones:		Dates:	

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Section 4: Supporting information

16. Supporting documentation

Please indicate if you have attached the following documents with your application. If you do not have these documents or cannot attach please indicate why in the box below and contact us:

Set of Annual Accounts (if an existing group)

Copies of estimates for work

Copy of your constitution/rules (if an existing group)

Further details:

17. Declaration

If the following box is not ticked we will not be able to process your application any further.

By ticking this box I declare that the information contained in the application is accurate at the time of submission. I will immediately inform North Yorkshire Council of any change of circumstance that will affect the proposal before or during it being undertaken. I agree that this grant will only be spent upon the proposal outlined in this application and that the proposal will be completed, unless otherwise agreed with the Environmental Services & Housing Manager, within 12 months of notification of the grant. I agree that the monies will not be claimed until after the proposal have been completed, unless otherwise agreed.

Date

Name

Position in organisation

18. Data Protection & Freedom of Information

Details you have provided to North Yorkshire Council will only be used for the purposes of duly considering your grant application and in particular, as part of this process, may involve publishing your organisation's name, and brief details of your proposal on the Council's web site. Any individual may view this data worldwide,

unless you indicate otherwise. If you do not wish these details to be published on our website, please put a cross in the box.

We may occasionally wish to share your contact details with other statutory bodies and voluntary and community organisations for use in surveys and consultations. We may also share your contact details with organisations wanting to send you information about matters of interest to the voluntary and community sector.

Please tick the box if you do not agree that we may use your contact details for this purpose.

As a public authority North Yorkshire Council are obliged to comply with the provisions of the Freedom of Information Act 2000. This means that we may have to disclose information that you provide to us during this process of applying for grants. If you are supplying any information that you consider to be commercially sensitive or it is provided in confidence please inform us of this. The information you provide may still have to be disclosed but your views will be considered when making this decision. Personal information will never be disclosed.

Section 4: Submitting your application

All applications should be submitted via email to: egrogan.cra@northyorks.gov.uk

For all other enquiries or questions please contact:

Emily Grogan or Jenny Wood, Housing and Environmental Services, North Yorkshire Council, 1 Belle Vue Square, Broughton Road, Skipton, BD23 1FJ
Telephone: 01756 700600