

SCARBOROUGH TOWN DEAL BOARD

DATE: FRIDAY 27TH MARCH 2020

TIME: 2PM UNTIL 4PM

VENUE: VIA ZOOM VIDEO CONFERENCE – DETAILS IN EMAIL

AGENDA

1. APOLOGIES
 - Rosie DuRose, Beyond Housing
2. MINUTES OF LAST MEETING (ATTACHED) AND MATTERS ARISING
 - Register of Interest Forms
 - Workplace
3. PROGRESS UPDATE / PRESENTATION FROM AECOM
 - The Context
 - The Vision
 - The “BIG MOVES” interactive discussion with Aecom (what and where)
 - Work plan and work stream champions
4. AOB
5. MEETING SCHEDULE
 - **9.30am Friday 24th April via video conference**
 - 2pm Friday 22nd May @ Town Hall, St Nicholas Street
 - Provisional – Friday 19th June
 - Provisional – Friday 17th July

SCARBOROUGH TOWN DEAL BOARD

WEDNESDAY 26th FEBRUARY 2020

2PM @ THE TOWN HALL, ST NICHOLAS STREET, SCARBOROUGH

DRAFT MINUTES

IN ATTENDANCE

CHAIR David Kerfoot MBE DL DK YNYER LEP	Richard Bradley RB SBC
Cllr Steve Siddons SS SBC	David Stone DS CAVCA
James Farrar JF YNYER LEP	Cllr James Stockdale JS Seamer Parish Council
Mike Greene MG SBC	Jackie Mathers JMa (<i>via telephone conferencing</i>) CU Coventry Scarborough
Alex Richards AR SBC	Liz Hayton LH CU Coventry Scarborough
Richard Grunwell RG Scarborough Business Ambassadors	Cllr Jennifer Kelly JK Cayton Parish Council
Sue Anderson-Brown SAB Scarborough Town Centre Strategy Team	Katherine Fielding KF , Clerk Cayton Parish Council
Cllr Reg Towse RT Newby & Scalby Parish Council	Jools Marley JM , Clerk Newby & Scalby Parish Council
Caroline Routh CR COAST	Kerry Levitt KLV SBC
Richard Flinton RF NYCC	Steve Bromham SB Save 9
Clare Harrigan CH Beyond Housing	Mark Williamson MW English Heritage

SUMMARY OF ACTIONS

- KLV to liaise with the LEP to arrange membership of Workplace for the Board
- **ALL** – to return completed and signed Register of Interests form by 11.3.2020
- KLV to circulate the engagement schedule with the minutes
- KLV to invite a suitable tourism representative to attend the Board.
- KLV to amend Terms of Reference and Board Membership documents

1. Apologies

Gareth Edmunds, Sirius Minerals
Cllr Roberta Swiers, Cayton Parish Council
Rosie Du-Rose, Beyond Housing
Robert Goodwill MP
Peter Campey, MHCLG
David Warner, COAST

2. Minutes of Last meeting and matters arising

Minutes of the meeting held on Friday 17th January 2020 agreed as an accurate record.

- **Communications**

The LEP have a system that they already use called Workplace and offered to host the communications group for both the Scarborough and Whitby town Deal Boards. SBC to liaise with the LEP to get Members added to the group.

- **Board Membership**

SB accepted the invitation to join the Board as the Digital representative. An invitation has been sent to the Environment Agency which is yet to be accepted and confirmed. A suitable tourism sector rep is still to be identified and invited. Suggestions put forward included the Tourism Advisory Board or the owner and manager of the Wrea Head Hotel, Scarborough.

Amendment to Board Membership list required to include the Parish Clerks and other advisory officers as non-voting members within the document.

3. Register of Interests

Members to return the Register of Interests Form within two weeks of the meeting i.e. Wednesday 11th March 2020.

4. Terms of Reference and Code of Conduct

Amendments required to the Terms of Reference Document;

- Inclusion of a reference to the Town Centre Strategy Team and the links between the Town Deal Board
- Rewording of section 1.2, c), II – expand upon equality and diversity in line with SBC Equality and Diversity Policy
- Amendment to section 1.4 – Chairman to become Chair in line with the rest of the document

5. Election of Deputy Chair

JF nominated himself for position of Deputy Chair. Proposed by SAB and seconded by MG.

The Board agreed to appoint JF Deputy Chair.

6. Update on visioning session held on the 24th February 2020

AR provided an update on the visioning session for members of the Board who were not present.

Key themes emerging included;

- Raising aspiration & education
- Attracting and supporting young people
- Carbon neutral interventions
- Digital and creative technologies

The Board agreed that Scarborough needed a USP (unique selling point) that stood Scarborough out from other towns.

Ideas included;

Sport & Leisure – top class sporting events
Oliver's Mount Racing
Scarborough's natural assets
Walking & cycling routes
Digital maker space / Fab Lab

SBC are working with consultants Aecom to build the vision and produce the Town Investment Plan.

7. Work Programme

AR outlined the upcoming work programme;

February - April 2020; Aecom to set the context, firm up the vision and interventions required.

April - June 2020; ideas and interventions developed, feasibility work and costings carried out. Project teams established to lead on work.

July 2020 – outline Scarborough Town Investment Plan (TIP) presented to the STDB

September 2020 – TIP submission

A timetable of upcoming engagement sessions has been produced which will be circulated with the minutes.

YNYER LEP will share data received during the creation of the Local Industrial Strategy

SBC will also feed in data received from the Building a Better Borough engagement sessions.

Newby & Scalby are holding a Community Engagement Day on the 21st March which can also feed in to the TIP.

The Chair has already had a conversation with the Northern Powerhouse Minister, Simon Blake MP to raise awareness of Scarborough.

GCHQ want to increase their presence in the North. What role can Scarborough play in that? GCHQ could be invited as part of a digital project group.

8. AOB

The Chair emphasised the importance to see the Town Investment Plan as a collaborative document. The Board needs to work closely together to produce as strong as bid as possible and to ensure the timetable is kept to for submission.