

# WHITBY TOWN DEAL BOARD

DATE: MONDAY 19<sup>th</sup> June 2023

TIME: 1:30 PM- 3:30PM

VENUE: WHITBY COLISEUM

1. APOLOGIES
  - RICHARD FLINTON, NYC
  - ROSEMARY DUROSE, BEYOND HOUSING
  - DAVE CAULFIELD, NYC
  - ROBERT GOODWILL, MP
2. MINUTES OF THE LAST MEETING (ATTACHED) AND MATTERS ARISING
3. DECLARATION OF INTERESTS
4. UPDATED TERMS OF REFERENCE AND CODE OF CONDUCT
5. BOARD MEMBERSHIP – BARRY HARLAND
6. WHITBY MARITIME TRAINING HUB – ALEX RICHARDS
7. BROOMFIELD FARM ZERO CARBON LIVING – HELEN JACKSON/KERRY LEVITT
8. PANNET ART GALLERY CONCEPT DESIGN AND BUSINESS CASE – MICHAEL KING
9. EASTSIDE COMMUNITY CENTRE BENEFIT REALISATION –SANDRA TURNER
10. PROGRAMME OVERVIEW – DAN FISHER
11. COMMUNICATIONS UPDATE – HELEN KNISIS
12. A.O.B
13. DATE OF NEXT MEETING
  - 21st SEPTEMBER 2023, 2:00PM-4:00PM
  - 4th DECEMBER 2023, 2:00PM-4:00PM
  - 18th MARCH 2023, 2:00PM-4:00PM

# WHITBY TOWN DEAL BOARD

WEDNESDAY 29<sup>th</sup> MARCH 2023

2:00PM @ EASTSIDE COMMUNITY CENTRE

## Draft Minutes

### IN ATTENDANCE:

Chair Barry Harland <b>BH</b> Whitby Seafoods	Helen Jackson <b>HJ</b> SBC
Richard Flinton <b>RF</b> NYCC	Kerry Levitt <b>KLV</b> SBC
Paul Fellows <b>PF</b> NYMNPA	Dan Fisher <b>DF</b> SBC
Cllr Linda Wild <b>LW</b> WTC	Richard Marr <b>RM</b> NYCC
Chris Burrows <b>CB</b> SBC	Andy Carter <b>AC</b> SBC
Alex Richards <b>AR</b> SBC	Ellis Cooper <b>EC</b> Minutes SBC

### SUMMARY OF ACTIONS

- **EC to circulate Register of Interest forms to the Board.**
- **All Board members to reflect on board representation and put names forward for new members.**

#### 1. APOLOGIES

- David Caulfield, NYCC
- Liz Small, NYCC
- Michael King, Whitby Town Council
- Nick Edwards, SBC
- Rosemary DuRose, Beyond Housing
- Matt Parsons, Anglo American
- Robert Goodwill, MP
- Nic Harne, NYC

#### 2. DECLARATIONS OF INTEREST

- 2.1. No declarations.
- 2.2.

### **3. MINUTES OF LAST MEETING AND MATTERS ARISING**

**3.1.** Minutes of the meeting held on the 23<sup>rd</sup> January agreed as a true record.

### **4. REGISTER OF INTEREST**

**4.1.** BH updated the board that the register of interest form will be circulated in accordance with Towns Fund requirements.

### **5. BOARD MEMBERSHIP**

**5.1.** BH raised the issue of board representation and if the board feel adequately represented.

**5.2.** RF queried North Yorkshire Council representation going forward from April 1<sup>st</sup>. HJ confirmed the board need an elected member to replace Cllr Siddons.

**5.3.** HJ and AR offered some areas of representation to look at: Maritime, Culture and Youth. Board members to put names forward of potential new members to BH.

### **6. EQUALITIES IMPACT ASSESSMENT**

**6.1.** KLV reminded the board that all projects go through equalities impact assessments and gave an overview of steps taken by the Whitby Town Deal projects.

### **7. BROOMFIELDS NET ZERO CARBON LIVING**

**7.1.** HJ updated the board on the status of Broomfield Net Zero Carbon Living.

### **8. WHITBY PEDESTRIANISATION –**

**8.1.** RM provided an update on the Whitby Pedestrianisation project. The project has split into two projects, one project focused on the public realm elements and one project focused on Whitby Swingbridge.

**8.2.** BH queried if the Whitby Swingbridge part of the project fits into a wider traffic management plan. RM states that it feeds into further work however RM does confirm that parking is an issue that needs to be looked at Whitby wide.

**8.3.** LW addressed some concern with the initial design and stressed the importance of speaking with the people of Whitby.

### **9. WHITBY MARITIME TRAINING HUB**

**9.1.** AR provided an update on the Whitby Maritime Training Hub. The Design Team have progressed the design taking on comments received from community and stakeholder consultations. There is ongoing work surrounding the operator and tenants of the building.

9.2 RF expressed concern with the potential operator and tenants of the building. AR confirmed an external consultant is exploring the market and mitigating any risk.

## **10. PROGRAMME OVERVIEW**

**10.1.** HJ provided an update on the programme for the Whitby Town Funds Projects.

## **11. SOCIAL VALUE ENGINE**

**11.1.** EC provided the board with an overview of the Social Value Engine and its application to the Whitby Towns Fund projects.

## **12. COMMUNICATIONS UPDATE**

**12.1.** AC provided a communications update, covering the Whitby Maritime Training Hub, Whitby Wayfinding and the pop up shop.

**12.2.** BH queried why the pop up space hasn't been set up. AC confirmed it is waiting on an appropriate space.

**12.3.** BH asked for communication around Broomfield's Net Zero Carbon Living and the Eastside Community Centre to be looked at.

## **13. A.O.B**

**13.1.** No other business.

## **14. DATE OF NEXT MEETING**

- **19<sup>th</sup> June 2023 2PM-4PM**