

An easy read guide to

Referral Order

For parents and
young people

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You have been sentenced by the court to a Referral Order



This booklet explains:

- what you must do
- what you must not do
- what happens if you do not work with us
- what we will do

Referral Order Youth Offender Panel

You must attend your panel meeting with your parent(s) or guardian(s) and agree a contract to help you stay out of trouble.

The panel is made up of two members of the public and the North Yorkshire YJS. The panel will keep an eye on how you are doing. **If you successfully finish your contract you will not have a criminal record (in most cases).**

Your YJS worker will explain this.



What you **MUST** do



You must turn up to all sessions you are given.

You must turn up to all sessions on time.



You must work with our staff on why you have offended.



You must let us know if you change your address and contact information.



If you can't make your appointment, tell us why (in good time) and give us evidence, like a letter from your doctor or dentist.

What you must **NOT** do



You must not miss any sessions or be late.



You must not attend your sessions under the influence of drugs, alcohol or other substances.



You must not be disrespectful or rude.

What you must **NOT** do



You must not bring a dog with you to your sessions.



You must not bring a knife, weapon or sharp objects to your session.

You may be searched using a metal scanner.



You must not bring friends along to wait for you during your sessions.

What happens if you do not work with us



You will go back to the panel for them to decide if you can continue on the Referral Order, or if you have to go back to court.



The court may give you a new order or a longer Referral Order sentence.

What we will do

We will explain why and how we support you on your Referral Order contract to stop offending.

We will talk to you about what you did, and what effect it had on the victim or your local community.

We will answer any questions you might have and help you complete the order and stop offending.

We will follow your progress to make sure you're taking part and help you to stop offending. We want you to succeed and have a good life.



What we will do

We will only share your information with other agencies if it will help you to stop offending or if we think you are at risk of harm.

If you tell us that you are not safe we will need to share this with other agencies to help make you safe. We will explain why we have to do this.

If something happens to you, or if you're having ANY difficulties, tell your YJS worker or a family member as soon as you can - we may be able to help and will do all we can to keep you safe.



While you are working with us you will have the chance to tell us how you feel, how we have worked with you and how we have helped you.

You can make a compliment or a complaint by contacting any of our managers. Your worker will show you how. Your feedback will help us to make the service better in the future.



North Yorkshire YJS respect and value people of different races, religions, genders, disabilities, sexualities and ages equally.
We expect you to do the same.

I understand and agree to these instructions

Young Person

Parent/Guardian

YJS Worker

Date

Your panel will be on
at

You can contact us here...

YOUR CHECKLIST

Tell us if you have any problems

Turn up on time for your appointments

Do what is asked of you

Stay out of trouble

Complete your order and make amends for your offence

