

SCARBOROUGH TOWN DEAL BOARD

FRIDAY 12th APRIL 2024

10:30AM @ COVENTRY UNIVERSITY SCARBOROUGH

DRAFT MINUTES

IN ATTENDANCE:

Chair David Kerfoot CBE DL DK	Robert Goodwill RG MP
Cllr Liz Colling LC NYC	Richard Boyes RB Scarborough Business Partnership
James Goodall JG Scarborough Town Centre Team	Liz Philpot LP York and North Yorkshire MCA
Jackie Mathers JM CU Scarborough	Sam Pollard SP DLHUC
Steve Bromham SBr Save9	Amy Ball AB DLHUC
Simon Bull SBu Scarborough Business Ambassadors	Helen Jackson HJ NYC
Adrian Perry AP Scarborough and District Civic Society	Kerry Levitt KLV NYC
Sam Allum SA North Yorkshire Sport	Corinne Macdonald CMD NYC
Clare Harrigan CHa Beyond Housing	Daniel Fisher DF NYC
Mel Bonney MB CaVCA	Lauren Hopson-Haw LHH NYC
Chris Marson CMA Scarborough Athletic Football Club	Caroline Hill CHi Agenda Item 7 Yorkshire Wildlife
Caroline Routh CR Stephen Joseph Theatre	Ellis Cooper EC Minutes NYC
Nic Harne NH NYC	
Donna Musgrove DM North Yorkshire Police	

SUMMARY OF ACTIONS

- **HJ to take Terms of Reference back to NYC legal team.**
- **LHH and KLV to set up thematic group meetings.**

1. APOLOGIES

- Richard Flinton, NYC
- Cllr Derek Bastiman, NYC
- Rachel Drew, Arcade
- Rachel Wood, North Yorkshire Police

OFFICIAL

2. INTRODUCTIONS

- 2.1.** DK welcomed the new board members to the Scarborough Town Board. All board members introduced themselves.
- 2.2.** DK stated that correspondence had been received from Alderman Murphy, who questioned why his application was rejected. DK stated a response was provided.

3. DECLARATIONS OF INTEREST

- 3.1.** No declarations of interest.

4. MINUTES OF THE LAST MEETING AND MATTERS ARISING

- 4.1.** Minutes of the meeting held on 26th February 2024 agreed as a true record.
- 4.2.** No matters arising which are not covered on the main agenda.
- 4.3.** NYC consider recommendation of chair.
 - 4.3.1.** NYC agreed DK as chair of the Scarborough Town Board until 2026 where the position will be reviewed.
- 4.4.** Board agreement on the new proposed geography for the output area.
 - 4.4.1.** HJ circulated the updated geography to the board following the last board meeting. The board confirmed they were happy with the update.

5. GOVERNANCE ARRANGEMENTS

- 5.1.** HJ provided an update on updated code of conduct and terms of reference for the board.
- 5.2.** SP stated that sections of the Terms of Reference could be condensed into one section. HJ to take back to NYC legal team and recirculate. SP confirmed that other points he'd raised via email have been addressed.
- 5.3.** DK asked if the board are happy with the Code of Conduct. The board unanimously agreed.

6. REGISTER OF INTEREST FORMS

- 6.1.** DK stressed the importance of board members returning the Register of Interest form. The deadline for the return of the form is Friday 26th April.

7. WILDEYE – CAROLINE HILL

- 7.1.** CHi provided an update on the Wildeye project and how they are looking at alternative options to ensure they still reach outputs through their planned activity outlined below.
 - 7.1.1.** The first change in activity is to change the format of the Yorkshire Seafood Kitchen to ensure that the outputs are met.
 - 7.1.2.** The second change of activity is to work with WetWheels to provide wildlife footage instead of a live stream set up in the sea.

- 7.2.** DK questioned why the chef Rob Green couldn't be replaced. CHI confirmed that Rob had committed to the full programme, the employing of a new chef at this time wouldn't be able to commit to the timescales. The extending of the Wildeye project is also an option but is seen as a high risk due to resources at Yorkshire Wildlife post March 2025.
- 7.3.** RG asked for it to be made clear that this project is funded from a national government budget and not the rise in Council tax. RG also questioned if the Freddie Gilroy statue could also be incorporated with this project due to issues the statue is facing from its positioning.
- 7.4.** CHa stated that this could be an opportunity to link with the harbour and the use of the seafood and how we could use WetWheels to provide ongoing updates for educational purposes. SA supports this and how working with local schools would be beneficial.
- 7.5.** DM queried if benefit reviews would still take place post March 2025 if the resource isn't there from Yorkshire Wildlife. CHI confirmed that outputs will be monitored until March 2029 in line with the requirement from DLUHC.
- 7.6.** RB questioned who would hold control of the footage from WetWheels. CHI stated it would be WetWheels working with Yorkshire Wildlife Trust.
- 7.7.** DK suggested the board go with option 1, ensuring the project goes ahead this year to achieve outputs, as outlined by Wildeye sponsors. The Board unanimously agree and accept the changes.

8. FABLAB

- 8.1.** DF presented an update on Fablab and the draft Business Case project to the board.
- 8.2.** DK asked to be involved with discussions around rent.
- 8.3.** LP questioned how C4DI would be involved in this project and possible subsidy control issues are being highlighted. DF confirmed NYC legal team are looking into the subsidy issues.
- 8.4.** NH queried how far the running costs of building should be costed for? DF stated that they are currently costed until 2029.
- 8.5.** JG stated full support for the project but raised concern around preventing any future uses of the space. LC added to this with the ongoing property review being carried out by NYC. NH confirmed no decision have been made on Pavilion house at this time as a part of the review.
- 8.6.** JM stated that the Fablab ran by Coventry University has closed due to funding and sustainability. SB commented that this project is more than the traditional Fablab if the cyber security theme is integrated.
- 8.7.** DK stated that Pavilion House appears to be the key location for the project.

- 8.8.** LP stated that it would be worthwhile looking at a broader range of external funding for the project.
- 8.9.** HJ confirmed that the board and NYC will ultimately make the decision. The Fablab business case is still in draft and will be presented to the board in due course.

9. LONG TERM PLAN FOR TOWNS

- 9.1.** HJ provided the board with an update of the Regen service restructure and available resources. The first deadline, to submit the Governance checks and confirm the proposed geography, set by government was met.
- 9.2.** Consultation plans have been revised due to the Pre-Election Period (PEP) for the Mayoral elections.
- 9.3.** CMD presented the proposals for the new branding for the Long-Term Plan for Town.
- 9.3.1.** RB questioned why 'This is Scarborough' branding can't be used. CMA and LC support this statement as it is a recognised brand.
- 9.3.2.** NH stated that the Long-Term Plan can be seen as a reset, the use of this brand may carry on the perception that nothing is changing.
- 9.3.3.** CMD to look into the 'This is Scarborough' branding.
- 9.4.** LHH provided an update on the community engagement and how (PEP) will impact the activities planned going forward.
- 9.5.** KLV provided an update on the creation of thematic groups for the board covering the three themes set out by DLUHC.

10. A.O.B

- 10.1.** DK raised the position of Deputy Chair and asked the board for nominations. The board put no nominations forward, DK put forward RB for the position, RG seconded the proposal. The board unanimously agreed that RB should take the Deputy Chair position.
- 10.2.** JG asked board members to comment on the proposed Public Space Protection Order.

11. DATE OF NEXT MEETING

- TBC