

**FOR REGISTER OFFICE USE ONLY**

Register No:  
Entry No:  
Certificate No:  
Date of issue:

**APPLICATION FOR A CIVIL PARTNERSHIP CERTIFICATE  
PLEASE READ THE NOTES OVERLEAF BEFORE COMPLETING THIS FORM**

**APPLICANT**

**Name of applicant** Mr  
(STATE NAME IN FULL) Mrs  
Miss / Ms

**Full postal address:**

**Post code:**

**Telephone No:**

**Email Address:**

Are you applying for your own civil partnership certificate? **YES/NO**

If not please state your relationship to the person to whom the certificate relates:

It would help us if you would state the purpose for which the certificate is required:

**DETAILS OF CIVIL PARTNERSHIP CERTIFICATE REQUIRED**

Name of civil partner:

Name of civil partner:

Address at the time of the civil partnership registration:

Address at the time of the civil partnership registration:

Place of the civil partnership registration:

Date of the civil partnership registration:

**REQUIREMENTS (NB Please refer to INFORMATION NEEDED overleaf)**

**I require  
I require**

**Full certificate(s)  
Extract(s)**

**REMITTANCE ENCLOSED (POSTAL APPLICATIONS ONLY)**

I enclose a cheque / postal order for £            made payable to **North Yorkshire Council** and crossed “/ & Co/” together with a stamped addressed envelope. Current information about the cost of certificates may be obtained from any register office or the Council website at [www.northyorks.gov.uk](http://www.northyorks.gov.uk).

**Signature:**

**Date:**

## POSTAL APPLICATIONS

This form should only be used when applying for a certificate from records held within North Yorkshire **for events which occurred within North Yorkshire.**

If you apply by post please complete this form and enclose a stamped addressed envelope and the appropriate fee in sterling. Current information about the cost of certificates may be obtained from any register office or the County Council website at [www.northyorks.gov.uk](http://www.northyorks.gov.uk).

All remittances should be made payable to **North Yorkshire Council** and crossed “/ & Co” .  
**DO NOT SEND CASH.**

This application form should be sent to the Superintendent Registrar at the address below:

**County Register Office  
Bilton House  
31 Park Parade  
HARROGATE  
North Yorkshire  
HG1 5AG**

**DO NOT** use this form for making applications to the **REGISTRAR GENERAL** at the **GENERAL REGISTER OFFICE**

**For the purpose of detection and prevention of crime, information relating to this application may be passed to other Government departments or law enforcement agencies.**

## TYPES OF CERTIFICATE

There are two types of certificate. The full certificate shows all the information contained in the civil partnership record, including the addresses for the civil partners at the time the civil partnership was registered. The extract certificate does not show these addresses.

## INFORMATION NEEDED

The details of both civil partners and the date and place where their civil partnership was registered should be provided in box 4 overleaf.

For a full certificate, the details provided must also include the full addresses of both civil partners at the time their civil partnership was registered.

If the addresses are not provided in box 4, an extract certificate will be issued.

If a full certificate is required and the full addresses of both civil partners cannot be provided, an application may be made to the Registrar General with the reasons. The Registrar General may authorise the issue of a full certificate if satisfied that it would be reasonable to do so.