

# SCARBOROUGH TOWN DEAL BOARD

FRIDAY 14<sup>th</sup> AUGUST 2020

10AM VIA ZOOM VIDEO CONFERENCING

## MINUTES

### IN ATTENDANCE

<b>CHAIR</b> David Kerfoot MBE DL <b>DK</b> YNYER LEP	Sue Anderson-Brown <b>SAB</b> Brunswick Centre
<b>VICE CHAIR</b> James Farrar, YNYER LEP	Andrew Battarbee <b>AB</b> BEIS
Robert Goodwill MP <b>RG</b>	Gareth Edmunds <b>GE</b> Anglo American
Mike Greene <b>MG</b> SBC	David Warner <b>DW</b> COAST
Richard Flinton <b>RF</b> NYCC	Steve Bromham <b>SB</b> Save9
Richard Bradley <b>RB</b> SBC	Cllr Reg Towse <b>RT</b> Newby & Scalby PC
James Goodall <b>JG</b> Scarborough TCT	Mark Williamson <b>MW</b> English Heritage
Alex Richards <b>AR</b> SBC	Kerry Levitt <b>KLV MINUTES</b> SBC
Vicky Bolton <b>VB</b> SBC	Ed Asquith <b>EA</b> Four Tigers Media
Clare Harrigan <b>CH</b> Beyond Housing	Rosie DuRose <b>RDR</b> Beyond Housing
Dan Maher <b>DM</b> Aecom	Liz Hayon <b>LH</b> Coventry University Scarborough
Liz Small <b>LS</b> NYCC	Becky Mathers <b>BM</b> Aecom
Alice Sharp <b>AS</b> COAST	Lee Kilgour <b>LK</b> Scarborough UTC
Tricia Kane <b>TK</b> MHCLG	

## **SUMMARY OF ACTIONS**

- DK and JF to arrange a meeting to discuss the public WiFi and match funding
- BM to arrange a meeting with Hemingway Design & a small group from the Board to refine the Vision

### **1. APOLOGIES**

Richard Grunwell, Scarborough Business Ambassadors  
Jackie Mathers, Coventry University Scarborough  
David Bowe, NYCC  
Billa Duggal, SBC

### **2. MINUTES OF LAST MEETING AND MATTERS ARISING**

2.1 Minutes of the meeting held on Friday 17<sup>th</sup> July agreed as a true record.

2.2. Fast track projects

AR circulated the proposals for the Fast track projects via email prior to the meeting and thanked the Board for feedback received.

Following assessment of the projects put forward the following were selected for submission;

- Re- greening the high street - Additional planting - trees, planters seating, living wall etc. in the Scarborough Town Centre
- Scarborough Town Centre Wayfinding, Gamification and Wi-Fi (Wi-Fi element subject to match funding)
- Vinyl wrapping of buildings
- Scarborough Wild Eye Project– Phase 1

The proposals will be submitted to MHCLG following the close of the meeting.

The Board held a discussion around the match funding for the WiFi. DK and JF will follow up outside the Board meeting to resolve.

### **3. UPDATE ON DEVELOPING PROJECTS**

3.1 AR and BM have assessed the project proformas received from the work streams and completed the gaps with the project managers. The 1<sup>st</sup> step was to check the projects against a 'logic model' as required by Government: rationale, activities, outputs and outcomes (short/medium/long term).

- 3.2 Once this was completed, work began on completing the Town investment Plan application form and developing the costs associated with each project. AR shared the table of projects put forward and ran through the background of each project with the potential costs involved. The costings still need to be refined further with more specific detail around building acquisition. Capacity / demand testing on the projects will be carried out as part of the 2<sup>nd</sup> stage (business planning) of the Town Deal process.

#### **4. PROGRAMME AND ENGAGEMENT SCHEDULE**

- 4.1 BM shared the proposed timetable for the various activities that need to be completed within the next 12 weeks.

The Check & Challenge session will be arranged for w/c 31<sup>st</sup> August with a proposed date for Thursday 3<sup>rd</sup> September. Scarborough Borough Council Member briefing sessions will also take place during this week.

The Town Investment Plan will need to be signed off by the Board at the end of September before it goes to Scarborough Borough Council's Cabinet in the middle of October.

#### **5. VISIONING**

- 5.1 AR circulated the visioning documents and the statement of intents for each workstream prior to the meeting.
- 5.2 BM presented the vision in its current format which now needs to be refined and made more specific to Scarborough. Hemingway Design are part of the team and can help with the wording of the vision.
- 5.3 The Statement of Intents for the workstreams will also be updated to ensure that they match the projects that have come forward.
- 5.4 BM will arrange a meeting between Aecom, Hemingway Design, GE, ED and MG to sense check the vision and make it an overarching Strategic Vision.

#### **6. AOB**

- 6.1 DK thanked MW and AS for arranging the visit to Scarborough Castle and the proposed site for the Wild Eye project.
- 6.2 DK asked TK and AB for their observations on how the Board is working and progressing. TK and AB provided positive feedback for the Board.
- 6.3 EA has issued a press release thanking the public for their comments so far and to inform the community what the Board is doing with their comments. EA is now

creating a summary of the range of public engagement and how it fits into the plan.

## **7. SCHEDULE OF MEETINGS**

- 2pm Friday 25<sup>th</sup> September via Zoom
- TBC 10am Friday 9<sup>th</sup> October 2020