UK Shared Prosperity Fund

Rural England Prosperity Fund

North Yorkshire

Application

Form
under £25,000

Guidance Notes:

Before completing this form, applicants should read the North Yorkshire UKSPF prospectus and North Yorkshire UKSPF Investment Plan, both of which can be found here: https://www.northyorks.gov.uk/uk-shared-prosperity-fund

Applicants should complete the entire application form. If any assistance is required to complete the form, please contact UKSPF@yorknorthyorks-ca.gov.uk.

Applicants should be aware that if funding is awarded, the content of this application form will form the basis of an agreement between the successful organisation and North Yorkshire Council.

- All funding received should be used solely for the purposes of the grant and for the activities outlined within this application. Any variation from these activities will require the written agreement of North Yorkshire Council.
- Grant funding will be paid in arrears following the provision of evidence of defrayal and activities or works having been undertaken. If the applicant cannot undertake their project without a proportion of the funds being paid in advance, they should contact UKSPF@yorknorthyorks-ca.gov.uk
- All projects must be fully completed within the stated timescales. If you require an extension on agreed timescales, please contact UKSPF@yorknorthyorks-ca.gov.uk. **Funding will not be payable for any activity undertaken after 31 March 2025.**
- All projects should include evaluation which outlines the delivery of identified outputs and outcomes, as well as a broader assessment of the success of the project delivery and what might have been improved.
- All projects will be required to deliver positive outcomes in respect of protecting the environment and reducing carbon emissions. Guidance on how to do this can be found on our UKSPF Climate Change guidance webpage.
- All projects will be required to demonstrate that they have ensured no discrimination will occur in respect of the legally protected characteristics identified in the Equalities Act 2010.
- If you are procuring, or have procured, any external organisations to deliver any element of this project the applicant should undertake a transparent process which provides value for money and delivers the quality standards required of your project. Applicants will be asked to evidence this.
- Projects should demonstrate value for money, referencing the amount of match funding you have secured or are intending to secure.
- If you are filling this application as a result of a pre-application form or previous engagement, for question 2.2, please copy, paste and elaborate on your previous answer, if still applicable.

Part 1 - About your Organisation

1.1 Organisation details

Organisation Name			
Contact Name			
Address		Postcode	
Email		Telephone	
Constituency area*		*https://members.parliament.uk/constituencies	
Legal Status of Organisation *(for example, Registered Charity)*			
Company No. (if applicable)			
Charity No. (if applicable)			
VAT Registration No. (if applicable)			

If you do not have a registered Charity number or Company number, please provide a copy of your organisation's constitution.

(i) Is your organisation the subject of any ongoing investigation relating to suspicion of fraud or irregularity under an existing contract	☐ Yes	☐ No
(ii) Is your organisation in a state of insolvency, voluntary administration, compulsory winding up and receivership, composition with creditors, company voluntary arrangements or subject to equivalent proceedings?	☐ Yes	☐ No
(iii) Does your organisation have up to date policies and procedures relating to Health and Safety, Safeguarding, Equality and Diversity and Data Protection including GDPR?	☐ Yes	☐ No
(iv) Does your organisation have in place both employers and public liability insurance as legally required?	☐ Yes	☐ No
(v) Is your organisation registered with the Information Commissioner's Office for processing or intending to process personal data?	☐ Yes	☐ No

If you have selected *Yes* for (i) or (ii), or *No* for (iii) (iv) or (v) above, please provide further relevant information.

Part 2 - **About your Project**

2.1 Programme

Based on the programmes outlined on the North Yorkshire UKSPF webpage, please indicate the **ONE** programme you would like to apply for. This should be the programme that most closely aligns with your project.

	Community Grants Programme
	Village Halls and Community Buildings Grants
	Community Climate Action Programme (Support)
	Community Climate Action Programme (Grant)
	Business Sustainability Programme (Support)
	Business Sustainability Programme (Grant)
	Elderly people's residential care homes net zero audits

2.2 Project Details (max 500 words)

Project Title	

Please provide an outline of your project. You should explain **the need** for your project and **the difference** your project will make to individuals, the local community and/or the local economy.

2.3 Impact (max 300 words)

Please explain the impact your project will have. Please refer to the **Programme Outputs & Outcomes** [webpage](#) and explain how your project will deliver the outputs and outcomes relevant to the programme you are applying to. Where appropriate, confirm the numbers of outputs and outcomes the project will achieve. (For example, five local events supported, 10 volunteering opportunities created, etc.)

2.4 Project Legacy (max 300 words)

Please indicate what the legacy of your project will be. How will your project continue to be viable and/or impactful after UKSPF support ends?

Part 3 – About your Financial Requirements and Delivery Plans

3.1 Financial Monitoring and Record Keeping (max 300 words)

Please provide details of how your organisation will ensure that all funding received will be evidenced during the lifetime of the project. Please explain the financial processes and controls your organisation has (or will put in place) to track spend and manage the project effectively.

3.2 Budget

Please indicate the total cost of your project	
Please confirm the total amount of funding you are requesting from the **North Yorkshire UKSPF**.	

If you are due to receive **Match Funding** for your project, please indicate this here. This can be presented as your own funds, other grant funding, or in-kind contributions.

Source	Amount	Confirmed or Unconfirmed	Decision date (if unconfirmed)

Of the total funding requested **from the North Yorkshire UKSPF Programme**, how much will be spent on capital costs and how much will be spent on revenue costs?	
Capital costs	£
Revenue costs	£
Please provide a full budget breakdown.	

Project component	Cost
	£
	£
	£
	£
	£
	£
	£
	£
	£

3.3 Deliverability (max 300 words)

Please tell us about your organisation's readiness to deliver this project. This should include the intended staffing and systems you have in place. Please refer to any permissions that are in place (or outstanding) and indicate if your project requires a lead in time before spend and activity can commence.

3.4 Your Delivery Profile

Project Start Date:		Project End Date:	

Please outline your expected timescales for delivering the project. Include any key milestones or deadlines you need to meet if they are known and include a target date for each one.

Key milestones	Target date

3.5 Risk

Please tell us about any key areas of risk relating to your project.

Risk Description	How will this risk be monitored?

Part 4 – Environmental and Inclusivity Measures

4.1 Environmental Impact

Please describe how your project aligns with North Yorkshire Council's Climate Change Strategy (NYC Climate Change Strategy 2023-2030). Please refer to our [Climate Change Guidance](#).

4.2 Inclusivity Measures

Please describe how your project is inclusive and confirm that it has been designed with consideration given to people with protected characteristics (as identified in the Equality Act 2010). Further information is available **here.**

Part 5 – Declarations

5.1 Disclaimers

Data Protection

Please note that by submitting this Application form, you are consenting to any Personal Data collected being processed by North Yorkshire Council and shared with partners involved in the delivery of UKSPF. This includes the Department of Levelling Up, Housing and Communities and its contractors. The Personal Data will be held for the purposes of contacting applicants and assessing forthcoming applications.

UK Subsidy Control Regulation
Please note that, as a public authority, North Yorkshire Council must comply with the terms of the Subsidy Control Act 2022. By proceeding, you are agreeing to provide the necessary details of your project to enable the Council to meet the legal obligations that apply to public authorities under the new domestic subsidy control regime. Further information is available **here**, via the Government website.

5.2 Financial Accounts

Please tick to confirm that you are willing and able to supply a copy of your organisation's audited accounts upon request.	☐

5.3 Declaration statement

Please check that all sections of the form are complete and provide your name and date below to confirm that the information provided in this form is correct. Please confirm that you have read the North Yorkshire UKSPF Prospectus and that you have the authority to submit this form on the behalf of the organisation in question.

Name:	Date:

Please return your completed form via email to: UKSPF@yorknorthyorks-ca.gov.uk