




Officer Decision Record

This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

Decision Maker	Miss S Cousins Licensing Manager
Signature	
Date	22 July 2020
Ward(s) affected	Escrick

Decision Status (tick as appropriate)	
Key Decision	<input type="checkbox"/>
None key decision discharging (or connected to the discharge of) an Executive Function	<input type="checkbox"/>
Grant of Permission/licence	<input checked="" type="checkbox"/>
Affecting the rights of an individual	<input type="checkbox"/>
Awarding a contract or incurring expenditure which materially affects the financial position of the Council	<input type="checkbox"/>
Subject to Call in - no	
Decision To grant the following licence/permission	
Variation - Minor Variation to a Premises Licence - Estate Office	
Date Application Granted: 20 July 2020	
Reason for Decision As to do so is in accordance with the legislation and Council Policy	
Alternative Options considered and rejected To refuse the licence	
Background papers none	
Contact Details for further information 01757 705101	