

freehold, lease or tenancy, if any)	
Section A.2	Proposed Licence Holder
<p>Name(s) and Address(es) (of proposed new Licence Holder and position in business)</p> <p>1)</p> <p>2)</p> <p>Business Name (if your business is registered use its registered name)</p> <p>NOTE: Where the applicant is a Limited Company, please provide the Registration Number of that company otherwise please ensure that the full name of the company is provided</p>	
<p>Date(s) of Birth</p> <p>1)</p> <p>2)</p>	
<p>Tel No's</p> <p>1)</p> <p>2)</p>	
Section A.3	Site Manager
Name and Address of proposed Site Manager	
Date of Birth	
Tel No.	
<p>Email address:</p> <p>What experience does he/she have in managing a site?</p>	<p>If so, please detail...</p>

Address	
Telephone No.	

Failure to supply copies of requested documents may result in your application form being returned and your application being delayed.

- | | |
|---|---------------|
| • A location plan of the site attached | YES/NO |
| • A detailed plan of the site layout attached | YES/NO |
| • The relevant fee of £63.00 | YES/NO |
| • Site Licence issued in respect of site | YES/NO |

I/we the under signed, hereby apply for the transfer of the aforementioned site licence within the Selby area and I/we declare that to the best of my/our knowledge the information contained within this application is correct. I/we understand that I/we commit an offence if we supply any information to the Local Authority in connection with any of their functions relating to Relevant Protected Sites which I/we know to be false or misleading.

Signature of Applicant(s):

In the case of a partnership each applicant must complete and sign this form

Please print name(s):

Date:

Relevant Protected Site:

Signature of Site manager(s) (if different from applicant/occupier):

Please print name(s):

Date:

NOTES:

1. A decision shall be made once all relevant information has been supplied to the Environmental Health Section. Further information will be requested from the Proposed Licence Holder directly.
2. Transfers are granted at the discretion of this Local Authority, subject to a satisfactory outcome of the checks on the information supplied by you together with checks on further information requested from the Proposed Licence Holder.
3. The Applicant is advised to inspect the site to ensure that it complies with the conditions of the Licence. Particular attention should be paid to the position of sheds and other structures on site, and to the separation space between any caravan on the site and any other caravans and dwellings.

Data Protection Act 2018

This policy covers the treatment of personal data that the Council may collect when you e-mail us, complete an application form, or when you complete and submit an online form on our web site.

When completing forms you may be asked for personal information such as name, address, postcode etc. It is only when you supply this type of information that you can be personally identified.

North Yorkshire Council is registered with the Data Protection Act 2018 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the Council will be processed in compliance with the principles set out in the Act.

Where necessary we may share this personal data with partner organisations e.g. for the protection of public funds administered which may include the prevention or detection of fraud and auditing purposes.

Further information relating to the Data Protection Act 2018 can be sent to you on request.

If you have concerns about the processing of your personal data by the Council you may contact the Council's Data Protection Officer: