

Northallerton High Street - Shop Front Improvement Scheme



NORTH
YORKSHIRE
COUNCIL



Historic England

Background

Northallerton is one of 69 towns to be selected as a High Street Heritage Action Zone (HAZ) throughout England by Historic England. A number of initiatives have been determined under this HAZ to help to revive and strengthen Northallerton's historic High Street. One of the key initiatives is the Shop Front Improvement Scheme which provides the opportunity to improve shop fronts in line with their historic context. This scheme aims to foster a sense of pride in the high street and encourage landlords to ensure that their properties continue to be maintained to a high standard.

The Shop Front Improvement Scheme has been allocated a grant by Historic England to be spent over next 3 years (2021-2024). Both North Yorkshire Council and Northallerton BID have added contributions to this to provide a higher intervention rate and to help bring more schemes forward.

Shop Front Improvement Grant

North Yorkshire Council are offering a grants to encourage retail businesses along the Northallerton High Street to improve their shop fronts. The grants available will be up to 75% of total project costs, with a maximum grant of £25,000.

What can the grant be used for? What work is eligible?

The grants are available to repair the fabric of the front of your building/s. The design and materials should be informed by the vernacular of the historical townscape, and architectural period/vernacular of the property.

In considering whether your scheme is eligible the criteria below will assist:

- Condition - is the frontage in poor condition?
- Appearance - does the shop front compliment the above façade? Is the frontage in scale to the initial building and neighbouring units?
- Heritage Façade - is the façade / shop front of historic value?
- Prominence - is the building in a location which naturally draws attention?
- Grouping of Units - are a number of units that sit next to each other that could be developed together? Thereby creating a greater impact
- Strategic Fit - are the units connected/linked to other improvement projects

How much grant can you receive? What are the conditions?

All grants offered through the scheme will require a guarantee of match funding of at least 25% of the total value of the works being applied for. The grant will only fund up to 75% of the value of the works, the remaining 25% must be paid by the applicant.

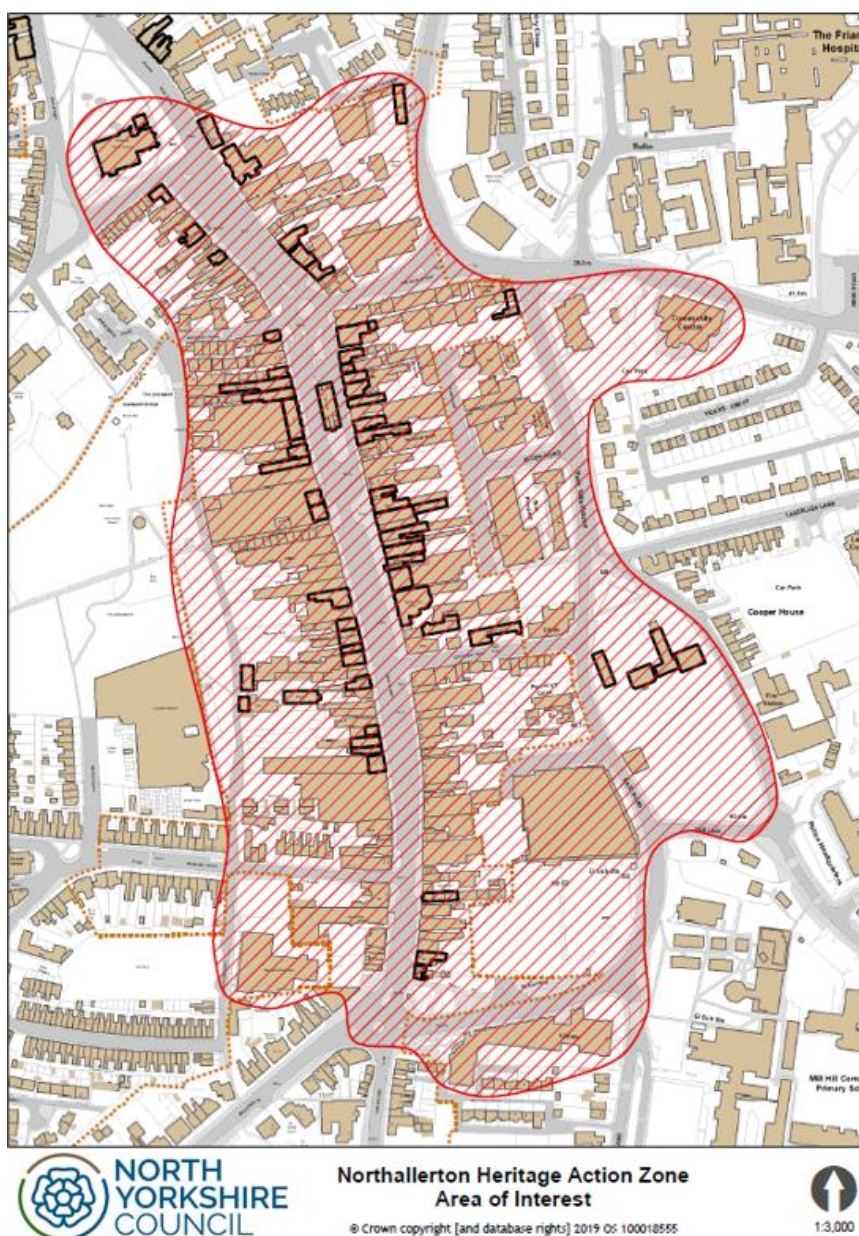
OFFICIAL - SENSITIVE

Who can apply for a grant?

In order to be considered for a grant you must meet the following criteria:

- The property must be in the designated HAZ project area
- You must own or lease the property. If you lease the property, it must have at least 3 years still to run.
- If you don't own or lease the property, the application must be made jointly with the owner or leaseholder. A lease with a break clause in it will not be acceptable.
- You must not have previously received a grant or loan from the Heritage Action Zone or Historic England.
- Your company must not have had £315k or more of public subsidy assistance in the last three financial years.

HAZ Project Area



Contact

If you have any queries or need further details please contact Andrew Clarey at: andrewclarey@northyorks.gov.uk

OFFICIAL - SENSITIVE

Application Form



NORTH
YORKSHIRE
COUNCIL



Historic England

Welcome to North Yorkshire Council's High Street Shop Front Improvement Scheme application form.

IMPORTANT NOTES: PLEASE READ CAREFULLY BEFORE FILLING IN THE FORM

1. This application should be accompanied by (if necessary) drawings of the proposed works, a priced schedule of works and photographs, which show the building and relevant areas where work is required. Your grant will be based on the grant-eligible works detailed in the preferred priced specification.
2. You will not be eligible for grant if work is started before written approval is given.
3. No work may be started until any necessary Listed Building Consent, Planning Permission, advertisement consent or Building Regulations Approval has been obtained. These are separate from your grant application.
4. The project must proceed in accordance with the original brief described in the Grant Application form.
5. North Yorkshire Council Business and Economy Team must be informed immediately of any significant changes to the project.
6. The Council reserves the right to inspect any works completed, to ensure the project has been completed as originally intended.
7. The grant shall be repaid in full if any of the grant conditions are not complied with
8. Should the building be sold within three years, the grant may be reclaimed.
9. Where a grant is offered for repair works costing £20,000 or more in total, you must employ a competent professional with relevant specialist conservation knowledge and experience or accept the advice provided by the local authority's professional adviser. He or she will analyse the site, plan and specify the work, and inspect and certify the work while it is in progress and after it is completed.
10. Where the grant is for any works to a Grade I or Grade II* listed building, or for repair works to a Grade II listed building or an unlisted building, this professional must be an architect, chartered building surveyor or chartered architectural technologist with conservation accreditation- see <https://historicengland.org.uk/services-skills/training-skills/heritageskills-cpd/conservation-accreditation-for-professionals/>
11. Three written tenders must be obtained for eligible works in compliance with the procurement guidance published on the Historic England website – see <https://historicengland.org.uk/services-skills/grants/procurement-regulations/>
12. Recipients must maintain adequate insurance cover on the building, the works executed, and any unfixed materials and goods delivered to the building, against any loss or damage arising as a consequence of the works being undertaken
13. This application form should be returned to:
Shop Front Improvement Grant Team
Business and Economy
North Yorkshire Council
Civic Centre, Stone Cross,

OFFICIAL - SENSITIVE

Rotary Way, Northallerton, DL6 2UU

Contact

For any queries or further details please contact Andrew Clarey at: andrew.clarey@northyorks.gov.uk

1. Property for which the grant is sought

Name of property

Full Address

2. Applicant details

2.1 Name of applicant, i.e
person(persons) with legal
responsibility for repairs

Details of all owners if the property or any part of it is jointly owned
by other individual(s) or organisation(s)]

2.2 Address:

Post Code:

Daytime Tel No:

E-mail address:

VAT Registration No:

2.3 Nature of interest (i.e.
freehold, leasehold, tenancy,
etc.):

If leasehold or tenancy, please also state in what year it will expire.

2.4 Please give date of acquiring
interest.

If inherited state when and how long the property has been in your
family.

3. Contact point

3.1 Name of person to act as
point of liaison with HDC.

If the same as 2.1 above, put a line through this question.

Address:

Post Code:

Daytime Tel No:

E-mail address:

OFFICIAL - SENSITIVE

4. Design support	
4.1 Name of architect and/or professional advisers for the repairs:	 If none, please speak to the Council before submitting the application.
Address: Post Code: Daytime Tel No: E-mail address:	
5. Project for which grant is sought	
5.1 Summary and nature of repairs/project	
5.2 What is (a) the present use of the building (b) the proposed use of the building	
5.3 Total estimated project cost (excluding fees & VAT):	
5.4 Estimated grant-eligible cost (excluding fees and VAT):	
5.5 Is your company VAT Registered If yes, please quote VAT Registration No.	
6. Other funding	
6.1 Have you applied for any other sources of funding towards the works outlined in section 5? (YES/NO) If yes please give details of Source of Funding: Amount applied for/secured:	

OFFICIAL - SENSITIVE

Type of Funding: (e.g. grant or loan) Confirm funds secured or date decision expected. Time limits attached to secured funding:	
6.2 Has your business had any other public funding in the last three financial years? (YES/NO) If yes please state amount. (This is to ensure subsidy control regulations are adhered to.)	

7. Project cost & funding breakdown				
Item	Cost (ex VAT)	Amount of Shop Front Grant requested	Amount of Match Funding	Source of Match Funding
1				
2				
3				
4				
5				
6				
7				
8				
9				

OFFICIAL - SENSITIVE

10				
TOTALS: Please ensure totals provided				
8. Public benefits of project				
<p>Your project should provide some public benefits beyond the physical repair of the building. Please provide a statement describing what social and/or economic regeneration benefits your project will provide.</p>				
9. Signature				
<p>The completed form must be signed here by the applicant, as indicated above. If the applicant is two or more individuals then all should sign. If the applicant is a body, an authorised member of that body should sign and name post in the body.</p> <p>Applicant: I confirm that the information on this application form and the supporting information enclosed are true and complete to the best of my knowledge including any notifications regarding the receipt of other public sector funding in the last three years:</p>				
<p>NAME:</p> <p>POST HELD (for bodies only)</p> <p>SIGNATURE:</p> <p>DATE:</p>				

OFFICIAL - SENSITIVE

10. Checklist	
Have you completed and signed the application form?	
Have you enclosed two copies of specification drawings and photographs?	
Have you enclosed your quotations received for the work?	
Have you enclosed a copy of (where applicable): <ul style="list-style-type: none"> - Planning permission? - Listed Buildings Consent? - Building Regulations? - Advertising Consent? 	
Have you included the owners written permission?	

