



**NORTH YORKSHIRE PLANNING AUTHORITIES VALIDATION REQUIREMENTS**

**RDC6 : APPLICATION FOR LAWFUL DEVELOPMENT CERTIFICATE**

**The burden of proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided**

For any application to be registered as a valid application it must be accompanied by the relevant forms, plans and supporting documents which are necessary to provide sufficient information for the application to be properly considered and determined. These notes and the document "Validation Requirements for Planning and Other Applications Submitted under the Town and Country Planning Acts" which can be obtained from the Authority's web site, are intended to guide you in putting your application together. We can only accept your application as legally valid if all the necessary information is provided to an acceptable standard.

Unless submitted electronically, one original with two copies of the application form, plans and supporting documents must be provided.

Please return this form with your application with all relevant boxes ticked to illustrate the material submitted as part of the application.

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<b>1. FORMS</b>		
Completed application form (signed and dated)		
<b>2. PLANS with all dimensions in metres on all plans and drawings</b>		
Location Plan at a scale of 1:1250 or 1:2500 to show:	A plan which identifies the land to which the application relates drawn to an identified scale (see left); identifying the location of the site by reference to at least two named roads (where possible); showing the direction of North; and Application site edged red/other land owned by the applicant edged blue	
Existing and proposed elevations at a scale of 1:50 or 1:100 to show:	Where the application is for an existing or proposed development: All elevations of the buildings/structures	
Existing and proposed floor plans to a scale of 1:50 or 1:100	Where the application is for an existing or proposed development:	
Site Block Plan at a scale of 1:50 ,1:100, 1:200, or 1:500	Where the application is for an existing or proposed development: The proposed/actual buildings/structures , Vehicular access; The position of any building or structure on the other side of such boundaries; and Boundary treatments	
<b>3. FEE</b>		
Appropriate fee. For guidance refer to A Guide to the Fees for Planning Applications in England 15 April 2015. Additional information is available on the Planning Portals Guidance "Fees for planning applications".		
<b>4. OTHER REQUIREMENTS</b>		
Sworn affidavit(s) from people with personal knowledge of the use or development	Required where the application is for an existing use or development	

Supporting Statement and other relevant supporting information	To explain and clarify the application with reference to all supporting information	
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