

# SCARBOROUGH TOWN DEAL BOARD

MONDAY 4<sup>TH</sup> OCTOBER 2021

13:30 VIA ZOOM VIDEO CONFERENCING

## MINUTES

### IN ATTENDANCE

<b>CHAIR</b> David Kerfoot MBE DL <b>DK</b> Kerfoot CS	Mark Williamson <b>MW</b> English Heritage
<b>VICE CHAIR</b> James Farrar <b>JF</b>	Liz Small <b>LS</b> NYCC
Alex Richards <b>AR</b> SBC	Andrew Aldis <b>AA</b> SBC
Helen Jackson <b>HJ</b> SBC	David Price <b>DP</b> Agenda Item 5 Sohoco
James Goodall <b>JG</b> Scarborough Town Centre Team	David Stone <b>DS</b> CAVCA
Leigh Brand <b>LB</b> SBC	Robin Siddle <b>RS</b> Agenda Item 5 SBC
Andy Carter <b>AC</b> SBC	Paul Harrand <b>PH</b> Agenda Item 4 Scarborough Cricket Club
Marc Cole <b>MC</b> SBC	Jackie Mathers <b>JM</b> Coventry University
Robert Goodwill <b>RG</b> MP	Graham Ratcliffe <b>GR</b> Agenda Item 5 Northern Regeneration
Mike Greene <b>MG</b> SBC	Kerry Levitt <b>KLV</b> SBC
Richard Flinton <b>RF</b> NYCC	Matthew Jackson <b>MJ</b> SBC
Steve Bromham <b>SB</b> Save 9	Ellis Cooper <b>EC</b> MINUTES SBC
Clare Harrigan <b>CH</b> Beyond Housing	

## **SUMMARY OF ACTIONS**

- Re-send the Register of Interest Form to the members of the Board
- Andrew Aldis to circulate further information on the Scarborough Fair.

### **1. APOLOGIES**

- Rosemary Du Rose, Beyond Housing

### **2. DECLARATION OF INTERESTS**

None.

### **3. MINUTES OF LAST MEETING AND MATTERS ARISING**

3.1. Minutes of the meeting held on 29<sup>th</sup> July 2021 as a true record.

3.2. DK reiterated to the board they to need ensure they return their Register of Interest Forms. Forms to be recirculated with the minutes.

3.3. Board Membership

- 3.3.1. DK felt the Board needed some additional members to add to the skills diversity. Board members to send any potential nominations.

### **4. TOWNS FUND PROGRAMME OVERVIEW**

4.1. HJ provided a brief update on all the Scarborough Towns Fund projects. Most projects submitting Full Business Cases (FBC) for the last deadline of March 2022 and progress is being monitored carefully by the programme team.

4.2. RG queried if the deadlines are a concern. HJ advises that the 24<sup>th</sup> March deadline for SBC is 2 weeks ahead of the final submission date of April 15<sup>th</sup> for DLCUH due to the date on the Heads of Terms letter so the Scarborough projects should be submitted for assessment before other towns.

4.3. CH queried if mitigations are in place and if there was scope for consolidated procurement from within the Council to speed up potential Construction issues. HJ confirmed SBC and NYCC have the advantage of frameworks and which could aid construction contracts and mitigations for the risks are in place

### **5. SCARBOROUGH CRICKET CLUB BUSINESS CASE**

5.1. PH presented the Full Business Case for Scarborough Cricket Club to the Board and ran through the key highlights of the project.

- 5.2. The board held a discussion around the Business Case and asked for clarification on a couple of points as follows:

Contingency – PH confirmed that a contingency is in place.

Potential for Unisex toilets – PH advised the Cricket Club are working to ECB requirements currently but it was something to consider in the future.

Plans to focus on engaging with disadvantaged communities – PH stated that the Cricket Club are already working with the Yorkshire Cricket Board to address this.

- 5.3. The Board unanimously approved the Full Business Case for the Scarborough Cricket Club Project.

## **6. GREEN CONSTRUCTION SKILLS VILLAGE BUSINESS CASE UPDATE**

- 6.1. DP gave a presentation on the Green Construction Skills Village Business case which is currently going through the final assurance checks before submission in January.
- 6.2. The board raised concern with the long term sustainability of the project. GR advised that contracts are in place and with apprenticeships and ESFA funding it will create sustainable future for the skills village.
- 6.3. MW queried if the GSCV was green itself. DP stated that with the converting old farm buildings there are some restrictions to what can be achieved but they are implementing lots of green initiatives on site.
- 6.4. HJ confirmed the programme team are working very closely with the project to get the remaining information together to present a robust economic case and it is hoped the Business Case will be completed by the end of October.

## **7. SCARBOROUGH FAYRE PROJECT UPDATE**

- 7.1. AA presented an update on the Scarborough Fair Project and the direction the project was now taking. The preferred option was to deliver 4 key festivals spread throughout the year and the creation of a cultural hub.
- 7.2. MG advised that there was a broader piece of work to undertake beyond the Towns Fund. Revenue streams need to be looked at with the potential for SBC to provide a 2 year revenue bridging gap. However the LGR would have an impact on this, MG and RF would need to look at sustainability.
- 7.3. AA to circulate more detail from the feasibility with the Board.

## **8. A.O.B**

None.

## **9. DATE OF NEXT MEETING**

9.1. 16<sup>th</sup> December 2021 at 9.30am via Zoom