

Did you know, you can start your financial assessment online?

This easy-to-use calculator will tell you how much you might be asked to contribute towards the cost of your care and support. The Online Contribution Calculator lets you do this for yourself – free, in confidence, and in your own time.



Please use the link: <u>Paying for social care</u> or go to <u>https://www.northyorks.gov.uk</u> and search "paying for social care " or alternately you can the scan the QR code

Before you start, it would be beneficial if you have details to hand of all your benefits, pensions, earnings, savings, assets, essential costs and your National Insurance number. You can then complete the online form and the calculator will tell you what your weekly contribution might be. You can leave any boxes blank if they are not applicable to your circumstances.

When completing the calculator, we recommend you create a login by clicking on "Log in/Register" on the top right of the screen and follow the instructions. If you do this, you can save your answers as you complete the calculator to avoid losing information.



Calculate your contribution

This easy-to-use calculator will tell you how much you might be asked to contribute towards your care and support, this is free, in confidence, and in your own time.

If you receive care funded by your local authority, at home, in the community, or in a residential home, you will be asked about your individual circumstances to work out if, and how much, you can contribute to the cost of your care.

We will ask you to upload copies of some documents as evidence. This could be a scanned copy of the document, or a photo taken and uploaded using your mobile phone. You do not need to upload these documents if you are only using the calculator to generate an estimate. Once complete, the financial calculator will estimate how much you may need to pay each week. The exact amount will not be confirmed until a Benefit and Assessment Officer contacts you.

Please note that the results of the calculator are **only an estimate**. If you go on to receive care and support, we will verify your information and confirm your contribution.

Please note: You have **not submitted** your online financial assessment until you received the following message on screen:-

Online Financial Assessment

Thank You

We will be in touch to arrange the completion of your financial assessment.

Preparing for your financial assessment

We will need to see proof of the figures that you gave us. If you have not uploaded all documents you wish to be included with your Financial Assessment via this Portal, they can be sent to us via email: <u>bac.service@northyorks.gov.uk</u> or post: Document Management Centre, North Yorkshire Council, County Hall, Racecourse Lane, Northallerton, North Yorkshire, DL7 8AD – **Please include your name for reference**.

Request access to the Client Finance Portal. The Client Finance Portal is easy-to-use website which will let you view your financial documents relating to your care funded by North Yorkshire. <u>Client Finance Portal</u>

Return to the OFA homepage

Next Steps

Register for the Client Finance Portal - this easy-to-use website will let you view financial documents for yourself or for someone you support, who receives care funded by North Yorkshire, at home, in the community or in a residential home. You are also able to update and resubmit a financial assessment to inform us of any changes to your financial circumstances.



Please use the link: <u>Client Finance Portal</u> or go to <u>https://www.northyorks.gov.uk</u> and search "paying for social care " or you can use the link within the "thank you" message once you have submitted your online financial assessment, alternately you can scan the QR code

Submit your evidence - if you have not submitted your evidence at the time of submitting your online financial assessment, please send your evidence to us via email: <u>bac.service@northyorks.gov.uk</u> or post to: Document Management Centre, North Yorkshire Council, County Hall, Racecourse Lane, Northallerton, North Yorkshire, DL7 8AD – **Please include your name for reference.**

What happens next

Once you have submitted our online financial assessment, we will send you an email confirming receipt and the name of the Benefits and Assessment Officer that will be completing your financial assessments within five working days.

Easy Step by Step Guide

Creating an account or login to OFA

Create an account before you start

From the "Calculate your contribution Page" click on "Log in/Register" and follow Steps 6 to 11



Create an account from "Your Result" page

Step 1. From the "Your Result" page, if you wish to move forward and submit your financial assessment, you need to select **Yes** to submit your statement

Submit your statement				
Do you wish t	o submit your Contribution Calculation to us?			
Yes	Ο Νο			

Step 2. Once you have clicked on the "Continue" button , you will now leave the Online Financial Calculator and you will need to sign into your account or sign up



Step 3. If you already have an account enter your email address and password and click on sign in, if not please go to Step 6 to sign up for an account



Step 4. Click on Send Code, you will now receive your verification code via a text



Step 5. Enter your verification code and click on Verify Code and go to Step 12 to continue



Step 6. Click on "Sign Up now" to set your account up



Step 7. Enter your **email address** and click on **Send verification code**, you will now be sent an email with your verification code

Cancel	
Email Address	•
Send verification code	
New Password	*
Confirm New Password	*
First Name	
Surname	
Create]



Step 8. Enter your verification code and click on verify code

Step 9. Enter a password and confirm your password and enter your first name and surname and click on Create

Cancel		
User Details		
E-mail address verified. You can continue	now.	
bac.service@northyorks.gov.uk	*	
Change e-mail		
New Password	*	
Confirm New Password	 • /	
First Name		
Surname		
Create		

Step 10. Select Country Code "United Kingdom (+44)" and enter your mobile phone number. Click on Send Code to receive your verification code via a text

Vorkshire COUNCIL		
Multi-factor authenticatio	n	
Enter a number below that we can send a cod authenticate you.	e via SMS to	
Country Code		
United Kingdom (+44)	~	
Phone Number		
Phone number		
Send Code		



Step 11. Enter your verification code and click on Verify Code

Step 12. You will now return to the **"Your Result"** page of the Online Financial Assessment Calculator, please scroll to the bottom on the page and click on the **"Continue"** button to continue submitting your financial assessment

