



READY TOGETHER

York and North Yorkshire
Local Resilience Forum

Community Emergency Plan

Community:

Lead Contact:

Last Review Date:

A community emergency plan is a one-stop shop for key information that is tailored to your community.

Why have a plan? It is a focus for local knowledge and helps to coordinate the willingness to help. The aim is for communities to have the skills, structure and the confidence to help look after each other at any point during the response to or recovery from an incident.

This plan is split into 11 sections. Fill out those which you feel are relevant for your own plan.

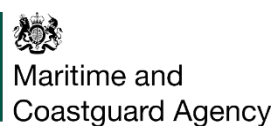
1. Emergency Action Group
2. Liaison roles
3. Local risks
4. Local rest centre
5. Vulnerabilities and assets
6. Local resources
7. Communication
8. Emergency contact details
9. Training and exercises
10. Useful information
11. Plan updates and data protection

The North Yorkshire Local Resilience Forum (NYLRF) is a collective of all the emergency response organisations within North Yorkshire and York. It was formed under the Civil Contingencies Act (2004) and its primary role is to look at both national and local risks, writing plans to mitigate those risks and testing those plans through joint training and exercise. Work goes into how we can best work together during the incident response, and the recovery afterwards.

For any further advice or support on this emergency plan, contact your local authority. If you would like to discuss the involvement of an agency in your exercise then contact your local authority emergency@northyorks.gov.uk



**READY
FOR ANYTHING**





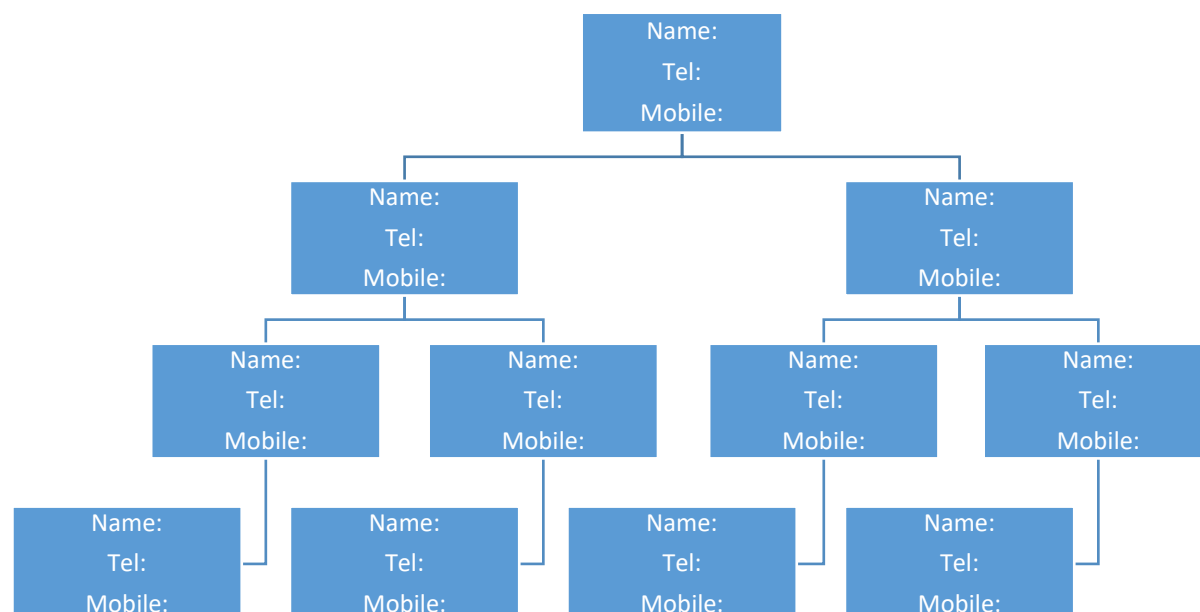
Section 1 – Emergency Action Group

This group is the primary point of contact for both the community and also the emergency response agencies 24/7. They can self-deploy to open up the local rest centre, look after those evacuated and be a local liaison for the agencies when they arrive. But they must never put themselves in danger.

Lead and Deputy for Emergency Action Group	
Name	Address and contact number(s)
LEAD:	
DEPUTY:	

Quick contact

For a quick and efficient method to coordinate communications and spread information you can use a texting group (e.g. Whatsapp) or a contact pyramid:



Initial meeting location
Address and contact numbers
Backup meeting location

Section 2 – Liaison roles



Community contact	
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Community safety contact	
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Community first responder	
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Community defibrillator	
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Resilience & Emergencies Team liaison	
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Rest centre coordinator	
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Flood warden	
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Neighbourhood Watch	
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Section 3 – Local risks

Use this area to document known local risks. This could be an area of known flooding, an industrial building, or other location of note. Is there a known owner? Is there any mitigation?

Risk	Owner (if known)	Mitigation

Section 4 – Rest centre

Following an evacuation from their homes, shelter may be required for evacuees in the short term (up to 48 hours), until they are able to return home or until medium-term arrangements are made. A rest centre should be a publicly accessible building that is within a short (preferably walkable) distance from the evacuated area. A community building such as a village hall is a common choice for a venue.

Rest Centre The following building has been earmarked as an appropriate rest centre in an emergency:
Premises:
Address
Contact details:
Key holders:
Primary
Alternative
Other Information: Information about the building – for example parking, toilets, kitchen, disabled access, heating, capacity.



The Major Incident Response Team (MIRT) are a specialist team of volunteers who are trained to set up and run rest centres. They are deployed by the emergency response organisations during an incident.

A rest centre can also be opened by a local community, especially those that have a community emergency plan and have pre-identified a rest centre venue and emergency action group. In these cases, the NYLRF can work alongside the community with volunteers and staff to offer support and guidance.

[Visit the NYLRF website to find out more information.](#)



Section 5 – Vulnerabilities and support

Vulnerable establishments/streets	
This section lists establishments that may be particularly vulnerable to emergencies such as care homes, schools, caravan parks etc. As well as highlighting any roads that have predominantly sheltered housing/bungalows that may require additional assistance.	
Place / street	Address and contact number(s)

Good neighbour support		
Supportive tasks for vulnerable people that are tailored to your community for example: <ul style="list-style-type: none"> • Locations for snow/leaf clearance • Buddies for shopping and or medication collection • Check on vulnerable people during prolonged utility outages 		
Support role	Community lead	Contact details



Section 6 – Local resources

Community resources and assets		
Listed below are individuals who are willing to volunteer their equipment or other resources during an emergency.		
Equipment/resources	Name	Contact details

Emergency asset	Location (address, What3words, grid reference)
Defibrillator	
Emergency kit	
Sandbag store	



Section 7 – Communication

Methods for warning and informing your community and sources of information	
Local warning and informing method	Responsible person to contact
Whatsapp groups	
Twitter	
Facebook	
Website	
Noticeboards and leaflets	
Other:	
Local Radio Stations	Frequency
BBC Radio York	103.7, 95.5 and 104.3 FM



Section 8 – Emergency contact details

Organisation	Role and responsibility	Contact details	Online information
Local Authorities			
North Yorkshire Council	Support the emergency services and those engaged in the response to an incident. Establish Rest Centres for those evacuated. Help in the recovery following an incident.	IN THE EVENT OF AN EMERGENCY CONTACT 999 <u>Office hours queries:</u> <u>North Yorkshire Council:</u> 0300 131 2 131 <u>City of York:</u> Switchboard: 01904 551550	@NYorksPrepared @Yorkprepared www.emergencynorthyorks.gov.uk North Yorkshire Council: https://myaccount.northyorks.gov.uk/contact-us City of York Council: https://www.york.gov.uk/EmergencyContacts
City of York			
Government departments			
Environment Agency	Flooding issues Deals with emergency repairs and blockages on main rivers and own structures; Responds to pollution incidents and advises on waste disposal issues.	Environment incident hotline (24 hrs): 0800 80 70 60 Floodline (24 hrs): 0345 988 1188 General enquiries Mon to Fri 8am – 6pm 03708 506 506	@EnvAgencyYNE Flood warnings https://check-for-flooding.service.gov.uk/alerts-and-warnings River levels https://check-for-flooding.service.gov.uk/river-and-sea-levels enquiries@environment-agency.gov.uk
Met Office	Produce weather and warn people of extreme weather to mitigate its impacts		www.metoffice.gov.uk/public/weather/forecast http://www.metoffice.gov.uk/public/weather/warnings @MetOfficeYorks

Utilities			
Northern Gas Network	Maintain and ensure safe control of gas supplies.	EMERGENCY: 0800 111999 Switchboard: 0800 0407766	@NGNGas
Northern Power Grid Yorkshire	Maintain and ensure safe electricity supply. Disconnect cables that constitute a danger to life and property.	Power cut: 105 General enquires: 0800 375675	@NorthPowergrid @PowergridNews
Electricity NW	Maintain and ensure safe electricity supply. Disconnect cables that constitute a danger to life and property.	Power cut: 105 General enquiries: 0800 1954141	
Yorkshire Water	Maintenance of water supplies and sewage disposal arrangements. Repair water mains, and availability of emergency water supply.	Switchboard: 0345 1242424	@YorkshireWater
United Utilities		https://www.unitedutilities.com/emergencies/report-a-problem/	
Northumbrian Water		Emergency: 0800 393084 General enquiries: 0345 733 5566	
BT	Maintenance and operation of National Telecommunications systems. Provision of increased facilities to meet emergency requirements.	General enquiries: 0800 800150	@BT_UK
Emergency Services			
North Yorkshire Police		EMERGENCY - 999 Non-emergency - 101	@NYorksPolice
Yorkshire Ambulance Service		EMERGENCY - 999	@YorksAmbulance
North Yorkshire Fire & Rescue Service		EMERGENCY - 999	@NorthYorksFire

Section 9 – Training & Exercises

An annual exercise is a great way to test your plan. This can be a tabletop discussion or a live run through of your arrangements. The aims are:

- Test any assumptions you have, for example opening a rest centre out of hours
- Keep people familiar with their role in an incident and
- See if any updates are needed for the plan

If you would like to discuss the involvement of an agency in your exercise then contact your local authority emergency@northyorks.gov.uk

Exercise	Date	Comments and lessons identified

There are training opportunities held by NYLRF partners, such as first aid and community defibrillators with Yorkshire Ambulance. If you are interested in finding out more about these for your community, contact emergency@northyorks.gov.uk






Section 10 – Useful information



Environment
Agency

Environment Agency

Flood Alerts and Warnings	
Flood Warnings are issued by the Environment Agency	
Website: https://www.gov.uk/check-if-youre-at-risk-of-flooding	
5 Day Flood Forecast: https://check-for-flooding.service.gov.uk/	
Floodline Number: 0345 988 1188 (24 Hour Service)	
SYMBOL	MEANING
 FLOOD ALERT	FLOOD ALERT Flooding is possible – Be Prepared
 FLOOD WARNING	FLOOD WARNING Flooding expected – Immediate Action Required
 SEVERE FLOOD WARNING	SEVERE FLOOD WARNING Severe flooding – Danger to life

Areas Subject to flooding (all types – surface water, river, groundwater, coastal)				
Location [Street/road/estate]	Post code or grid reference	Extent or other information	Properties affected	
			Which properties	Total



Met Office

Met Office Warnings


Severe weather warnings are issued by the Met Office

Website: <https://www.metoffice.gov.uk/>

5 Day Weather Forecast: <https://www.metoffice.gov.uk/public/weather/warnings>

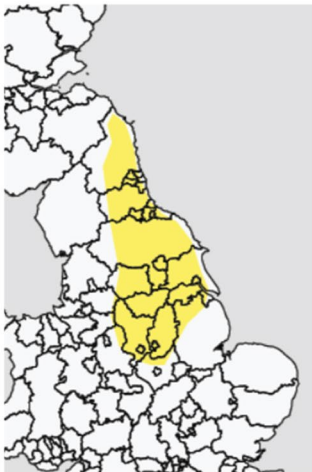
COLOUR	MEANING
Yellow	BE AWARE
Orange	BE PREPARED
Red	TAKE ACTION

[You can subscribe to email alerts here](#)



Yellow warning
Wind

Between
08:00 Sun 24 Dec 2023 and
22:00 Sun 24 Dec 2023



Strong, very gusty winds may again cause some travel disruption during Sunday, Christmas Eve.

What to expect


- There is a chance of longer journey times or cancellations as road, rail, air and ferry services are affected, while a few roads and bridges could close
- There is a slight chance of some damage to buildings, such as tiles blown from roofs, and some branches and trees may be damaged or brought down
- There is a chance that power cuts may occur, with the potential to affect other services, such as mobile phone coverage
- There is a small chance of injuries due to flying debris

Further details

The windy lead-up to Christmas continues, with a likely peak in westerly winds during Christmas Eve. At this stage wind gusts of 40 to 50 mph look like being widespread, with some areas seeing values closer to 60 mph, particularly over and to the lee (east) of the Pennines. Here there is the chance that a few locations could see potentially damaging gusts to around 70 mph. Drivers of high-sided vehicles in particular are likely to experience some difficult travelling conditions.

What should I do?

Prepare to protect your property and people from injury.



Very low likelihood of medium impacts



North Yorkshire Community Messaging



North Yorkshire Community Messaging is a free email messaging service from North Yorkshire Police and the Office of the Police, Fire and Crime Commissioner, providing news and updates on policing matters that are relevant to you and your local community.

Sign up and receive email alerts about policing activity and initiatives in your local area as well as crime prevention advice and information. You will also have the opportunity to reply directly to your neighbourhood team and provide feedback via surveys.

[Sign up here](#)

Latest North Yorkshire Alerts

Urgency: 3 2 1



CCTV REQUEST

CCTV Request

On the 15th December 2023 a milkman was approached by 5...

The Police

23/12/2023 16:33:40

[View Alert](#)

NEWS

Your local Police Community Support Officers, John and Ollie have been quite busy over the past few weeks. We've been working with local shops to help deter shoplifting and some of you might have met Ollie recently when he attended the fantastic bonfire event at Clifton Green Primary. It was a great evening, and everyone enjoyed themselves.

On Saturday 17th December, Ollie attended the Christmas Fair at St Luke's Church. It was a great success for the community and the volunteers working hard with smiles of their faces.

ACTION

Local Neighbourhood Policing Team have worked with the Operational Support Unit and executed two drug warrants in Clifton on Thursday 30th November.

Following information provided by the community, officers forced entry. Inside we recovered a number of items relating to drug supply and drug use. Four people were arrested and a quantity of what is suspected to be cocaine was seized along with several mobile phones.

We also worked with the Roads Policing Group and officers from Operation Easlethorpe on a day of disruption on Monday 13th November.

Teams patrolled the area on foot and in marked and unmarked vehicles. The aim was to target vehicles in the area which are suspected of being used in anti-social behaviour.

In total, two vehicles were seized for no insurance, six drivers were dealt with for motoring offences and three people were arrested.

COMMUNITY MEETING

Clifton Community Newsletter

Merry Christmas residents of Clifton. I believe my attachment didn't work o...

The Police

23/12/2023 15:41:16

[View Alert](#)

Urgency: 3 2 1



SUSPICIOUS CIRCUMSTANCES

Suspicious activity in your area

We are appealing for residents to report suspicious behaviour, whether...

The Police

23/12/2023 13:30:44

[View Alert](#)



Theft from a van overnight in you...

A work van has been broken into overnight on FIFTH and SEVENTH...

The Police

23/12/2023 13:20:12

[View Alert](#)



North Yorkshire Fire and Rescue Service Safe and Well visits

What is a Safe & Well visit?

The visit involves North Yorkshire Fire and Rescue Service coming to your home to offer fire safety advice, including:

- how to reduce and prevent fires
- looking at any possible fire risks in your home
- information about bedtime routines to help keep you safe at night
- helping you to think about an escape plan
- checking you have working smoke alarms and know how to test them

As part of these enhanced visits they can also give advice about health and wellbeing, as well fire safety information. This may include where to find support and further advice on:

- giving up smoking
- avoiding falls
- keeping your home warm
- living with dementia

Book a visit for yourself or someone else by using [this online home fire safety check tool](#)

This easy-to-follow home fire safety check will take you through your home one room at a time and the simple questions will help you spot fire risks as you go around your home.

The tool will offer tips and advice on the steps you can take to reduce those risks. At the end, you will receive a personalised fire safety action plan to help keep you and your household safe from fire.



Ready for Anything volunteers

24/7, 365 days a year – the Ready for Anything volunteers are here to help. The scheme is open to anyone over the age of 18 and there are over 350 volunteers across York and North Yorkshire so far who provide practical support to people whose lives have been affected suddenly and offer help during an emergency.

Ready for Anything was set up in 2015 by the York Centre for Voluntary Service and City of York Council after the devastation caused by the Boxing Day floods. Resources were significantly stretched but the practical support offered by members of the public and businesses was invaluable. Following the success of the initial scheme, funding was given to North Yorkshire County Council from the Government and has now been adopted by the North Yorkshire Local Resilience forum and rolled out across the whole of York and North Yorkshire, from Ingleton to Filey and Stokesley to Selby.



[Visit the NYLRF website to find out more and register to volunteer.](#)



NYLRF Situational Awareness App

Help the emergency response

Upload photo reports of incidents in your area

NYLRF Situational Awareness App



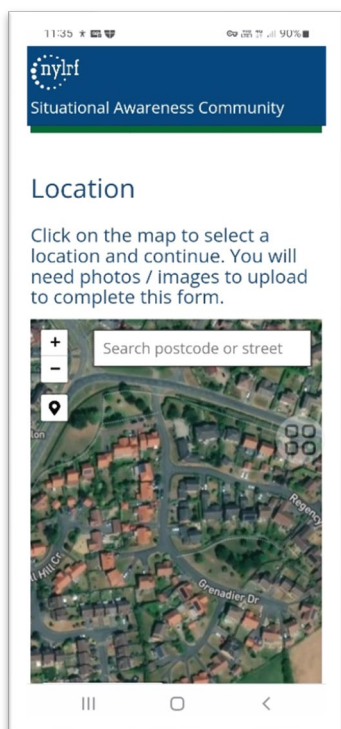
Scan this QR code

North Yorkshire is a large, mainly rural area. When incidents happen, particularly those that happen across the region like severe weather, it can be challenging to understand how badly everywhere is affected and the priority areas that need support.

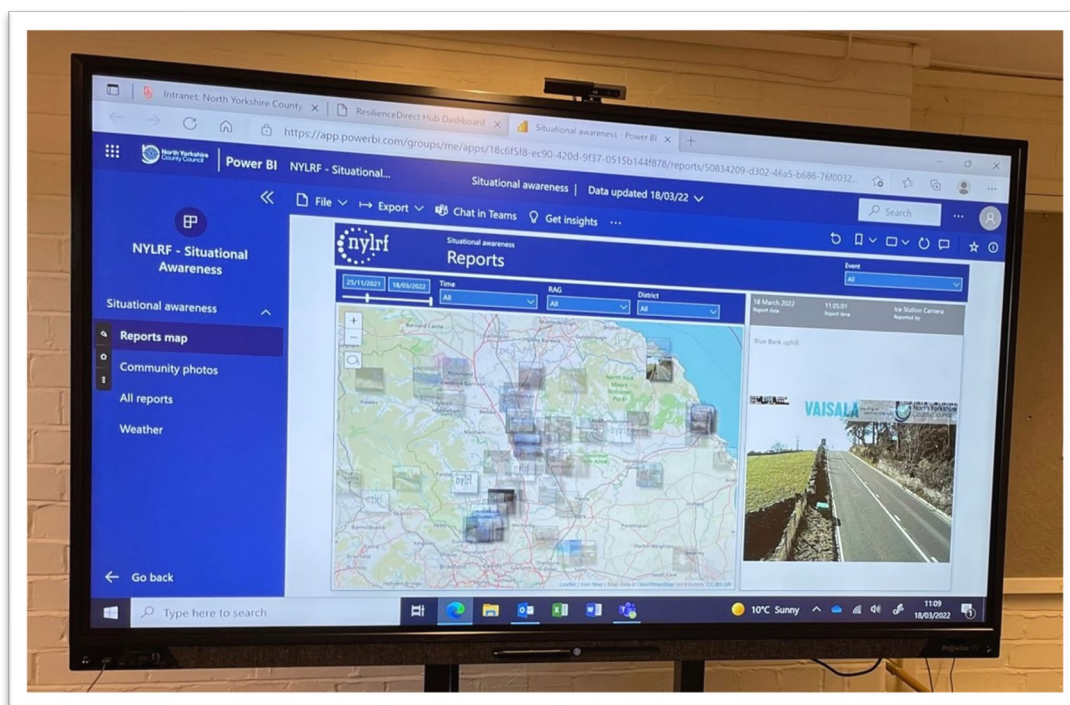
The photo uploader is a simple app which requires no login or personal data.

The photo could be of flooding or damage to infrastructure in your community.

By uploading a photo on a mapped location along with a short description, gives invaluable situational awareness to officers from all emergency response organisations in the control room.



You upload here



So that we can see here

York and North Yorkshire Community Risk Register

The LRF has a community risk register, which highlights the risks that could have an impact on our local communities and how you can prepare and respond.

Inclusion of these risks does not mean that they will occur but if they do the forum has plans in place to respond if needed. We want to help you to be ready for an emergency in your home, business or community.

The risks identified as most likely to affect our communities are:

- Severe weather
- Health – infectious diseases and pandemics
- Utilities disruption
- Cyber attack

Download a copy of the risk register and find out more www.northyorks.gov.uk/north-yorkshire-local-resilience-forum/our-risks-north-yorkshire.



YORK AND NORTH YORKSHIRE COMMUNITY RISK REGISTER



What3words



what3words



What3words has divided the world into 3 metre squares and given each square a unique combination of three words.

Street addresses sometimes aren't accurate enough to specify precise locations, such as building entrances, and don't exist for parks and outdoor rural areas.

When it's hard to describe where you are in an emergency, you only need to read out three words for 999 to know exactly where to find the incident.

The free app is available to download onto your phone.

[what3words.com](https://www.what3words.com)



emergency@northyorks.gov.uk



Section 11 - Plan updates and data protection

Review your plan on an annual basis and check all the details to make sure they are still correct.

Once completed, send any updates to the Resilience and Emergencies Team on behalf of North Yorkshire Council (NYC) and City of York by email emergency@northyorks.gov.uk

Data Protection

- NYC Resilience and Emergencies Team store two copies of your plan, one on our internal server and a second on a site called Resilience Direct (Resilience Direct is a secure Cabinet Office website which emergency response agencies use).
- ResilienceDirect is a secure online storage platform which sits outside of the NYC IT network and therefore allows access to the plans in the event of an incident involving an IT failure. This is under the legal basis within the new regulations which defines it as a “public task”.
- A copy of your plan will be stored until an updated version with amended details is received. In this instance the original copy will be deleted.
- If at any time you or any member of your community would want to request their details to be deleted, then you can contact NYC Resilience and Emergencies Team who will remove their contact details from both copies of the plan that are held.
- The NYC Resilience and Emergencies Team’s privacy notice [can be found on the North Yorkshire Council website](#).