



**Regulatory Services
Environmental Protection
County Hall
Northallerton
North Yorkshire
DL7 8AD**

Public Health Act 1936 – Section 269

Conditions for Tented Camping Sites

Site licence and notices

1. This licence and associated conditions relate to the licence application and associated layout plan received on the XXXXXXXX. Any changes to the site layout, facilities or mode / duration of occupation shall not take place without written approval from the Council following the submission of an amended application form.

Notices

- 2 The name of the site shall be displayed on a sign in a prominent position at the entrance(s) together with a contact telephone number.
- 3 Emergency contact details of the licence holder / site manager shall be displayed in a prominent position on the site together with a site layout plan.
- 4 For sites with more than 30 tents an organised site layout shall be devised, managed and maintained. A copy of the site layout shall be made available for site users. Regard shall be had for Condition 17. of these conditions.
- 5 In a prominent place on the site the following documents shall be displayed and suitably protected from weather and direct sunlight:
 - A. A copy of the current site licence.
 - B. A copy of the site owner's certificate of public liability insurance.
 - C. Local emergency contact details such as police, doctors etc.
 - D. A copy of the local flood warning system and evacuation procedures, if appropriate.

The following documents shall be made available for viewing:

- E. A copy of the fire risk assessment made for the site.
- F. A copy of the most recent Electrical Installation Condition Report
- G. The associated site licence conditions & plan.

Note: For sites of 10 or less tents the display format for Condition 3. and Condition 5. may be determined by the licensee for example, within an information pack provided to site users.

- 6 Where practicable an accessible telephone should be available on the site for calling the emergency services. A notice by the telephone should include the address of the site. Where sites have no accessible telephone and no mobile telephone network coverage the licensee should provide details of the nearest accessible telephone / mobile signal coverage area. Where an onsite manager is available 24hours to deal with emergencies this condition may be dispensed with.

Site boundaries

- 7 The boundaries of the site shall be clearly marked for example by fences or hedges.
8. No tent or combustible structure shall be sited nearer than 3 metres to the site boundary or within 2 metres of a road or more than 45 metres from such a road within the site. Unless alternative arrangements are deemed acceptable by the fire service.
9. No tent shall be pitched within 6 metres of any communal waste collection points, showers and sanitary accommodation, septic tanks and associated soakaways or refuse disposal points.

Site supervision

10. The licensee and/or any person appointed by him shall maintain adequate supervision of the site so as to ensure observance of these conditions and the general good conduct of the site.
11. The licensee shall ensure that all parts of the site, including any hedges, boundary structures, ditches and shrubberies, are kept in a clean and well maintained condition and free from foul water and unwanted materials so as not to harbour refuse or vermin.
12. Trees within the site shall (subject to the necessary consents) be maintained.
13. Associated site buildings and structures shall be maintained in a proper structural, decorative and sanitary condition and all appliances and drainage shall be maintained in proper working order.
14. If the site is identified on the Environment Agency flood register the licensee shall provide a flood risk assessment detailing the procedures in place, monitoring, alerts and evacuation plan. This scheme shall be submitted to the emergency planning unit at the North Yorkshire Council.

Density, spacing and parking between tents

15. Every tent shall be not less than 6 metres from any other tent in separate family occupation.
16. Vehicles and other ancillary equipment may be permitted in the 6 metre space between tents in separate occupation provided there remains 3 metres clear space between tents in any circumstance.

Roads, gateways and footpaths

17. In order to permit access for emergency vehicles, the site shall be laid out in such a manner that any emergency vehicle gateway access is a minimum width of 3.1 metres and an access-way of a minimum width of 3.7 metres is left clear so that no pitch is further than 45 metres away from that access way.

18. A suitably surfaced road shall be provided from the entrance of the site to such a position as to enable emergency vehicles to secure access at all times to within 45 metres of any tent on site. The surfacing material shall be such that emergency vehicles and cars can enter and leave the site without difficulty in all weather conditions. Unless an alternative is deemed acceptable by the fire service.

Fire safety

19. The site owner shall make available for inspection by the Local Authority, the latest version of the fire risk assessment carried out under the Regulatory Reform (Fire Safety) Order 2005.
20. Gas (including natural gas) and oil installations, and the storage of supplies shall meet current regulatory standards and Codes of Practice.

Electrical Installations

21. On the site there shall be installed an electricity installation of adequate capacity to meet safely all reasonable demands of the facilities and services within it.
22. The electrical network installations shall be subject to regulation under current relevant legislation and must be designed, installed, tested, periodically inspected and maintained in accordance with the provisions of the current regulatory requirements at a time period not exceeding 3 years.
23. Any work on electrical installations and appliances shall be carried out only by persons who are competent to do the particular type of work being undertaken, in accordance with current relevant statutory requirements.

Water supply

24. The site shall be provided with a piped wholesome water supply, sufficient to meet all reasonable demands by site users. Water supplies shall be designed, installed, tested, inspected and maintained in accordance with all current regulatory standards.
25. A piped wholesome water supply shall be provided at a distance of not more than 90 metres away from any pitch. Each standpipe is to be provided with a concrete surround of a minimum size 0.75 metres square laid to a proper fall to allow water to drain quickly and effectively in to the gully connected to a suitable drainage system or soak away. Each standpipe/tap shall be marked "Drinking Water".
26. A written risk assessment must be provided for the management of legionella for all water systems on site. This will include hot & cold water systems, spa pools, fountains and decorative water features.

Drainage, sanitation and washing facilities

27. Satisfactory provision shall be made for foul and waste water drainage, either by connection to a public sewer, or sewage treatment works or by discharge to a properly constructed septic tank or cesspool approved by the local Authority.

28. All drainage systems shall be designed and constructed in accordance with Building regulations in force at the time of installation and shall be managed and maintained in suitable working order in accordance with all current regulatory requirements.
29. A waste water disposal point shall be provided consisting of a trapped gully connected to the foul drainage system over which is situated a tap connected to an adequate and wholesome water supply to allow for effective cleansing of the area and shall have a sign saying "NOT DRINKING WATER". The gully should be surrounded by a concrete apron not less than 0.75 metres square and sloped towards the gully. Around the perimeter of the apron should be a concrete plinth 8 cm in height. A notice shall be fixed to the disposal point stating that it is to be used for 'Disposal of waste water only'.

30. The following minimum toilet and cleansing facilities shall be provided:

Men: 1 WC, 1 wash basin (with hot & cold water), 1 urinal per 20 tents AND 1 shower or bath (with hot and cold water) per 20 tents.

Women: 2 WCs, 2 wash basins (with hot & cold water) per 20 tents AND 1 shower or bath (with hot and cold water) per 20 tents.

Note: Where the provisions are not gender specific the minimum requirements must still be met i.e. 4 WC, 4 wash basins (with hot & cold water) per 20 tents AND 2 showers (with hot & cold water) per 20 tents.

For detached toilet buildings over 30msq disabled access facilities would be required under building regulations which may affect the above ratio.

Note: where there are 10 tents or less the licensing authority may accept a lower standard of communal shared facilities of 1 WC, 1 wash basin and 1 shower or bath (with hot and cold water)

31. Cleansing facilities shall be provided, fitted with 1 deep sink, drainer, hot & cold running water per 20 or more tents for the cleansing of cooking utensils.

Note: Where there are 10 or less tents this requirement may be dispensed with, or where suitable alternative arrangements have been made.

32. Communal facilities and the immediate surroundings shall be adequately lit between dusk and dawn to allow the safe movement of pedestrians during the hours of darkness.

Refuse disposal

33. Adequate provision should be made for the storage, collection and disposal of refuse including for the collections of recycling.
34. Where communal refuse bins are provided these shall be non-combustible and housed within a properly constructed bin store.

Note: All new built sites and site upgrades will be expected to meet the licence conditions in full.