

# SCARBOROUGH TOWN BOARD

DATE: **FRIDAY 13<sup>th</sup> JUNE 2025**

TIME: **10AM -12 PM**

LOCATION: **SEA VIEW CONFERENCE ROOM, SCARBOROUGH TOWN HALL**

## **AGENDA ITEMS**

1. WELCOME & APOLOGIES – CHAIR
  - Matt Butterworth, CU Scarborough
  - Richard Flinton, NYC
  - Cllr Mark Crane, NYC
2. DECLARATIONS OF INTEREST - CHAIR
3. MINUTES OF THE PREVIOUS MEETINGS (ATTACHED) AND MATTERS ARISING – CHAIR
4. SPRUCING UP SCARBOROUGH – LAUREN HOPSON-HAW 15 minutes
5. PLAN FOR NEIGHBOURHOODS – KERRY LEVITT / LAUREN HOPSON-HAW 40 minutes
  - 5.1. Neighbourhood board update
  - 5.2. Engagement plan
6. WEST PIER – HELEN JACKSON / DANIEL FISHER 20 minutes
7. TOWNS FUND PROJECT UPDATES – KERRY LEVITT 20 minutes
  - 7.1. Station Gateway
  - 7.2. FabLab
  - 7.3. Cinder Track Connections
  - 7.4. Scarborough Fair
8. A.O.B
9. DATE OF NEXT MEETING
  - TUESDAY 22<sup>ND</sup> JULY 2025 (TBC)
  - FRIDAY 19<sup>TH</sup> SEPTEMBER 2025

# SCARBOROUGH TOWN BOARD

FRIDAY 28<sup>th</sup> FEBRUARY 2025  
11:00 @ SCARBOROUGH TOWN HALL

## DRAFT MINUTES

<b>Chair</b> David Kerfoot CBE DL <b>DK</b>	Cllr Liz Colling <b>LC</b> NYC
<b>Vice Chair</b> Richard Boyes <b>RB</b> Scarborough Business Partnership	Cllr Mark Crane <b>MC</b> NYC
Alison Hume <b>AH</b> MP	Nic Harne <b>NH</b> NYC
Matt Butterworth <b>MB</b> CU Scarborough	Kerry Levitt <b>KLV</b> NYC
Adrian Perry <b>AP</b> Scarborough and District Civic Society	Lauren Hopson-Haw <b>LHH</b> Agenda Item 5 NYC
Simon Bull <b>SB</b> Scarborough Business Ambassadors	Helen Jackson <b>HJ</b> Agenda Item 6 & 7 NYC
Caroline Routh <b>CR</b> Stephen Joseph Theatre	Neil Hughes <b>NH</b> Agenda Item 8 & 9 NYC
Mel Bonney <b>MB</b> CaVCA	Joe Russell <b>JR</b> Agenda Item 10 NYC
Sam Allum <b>SA</b> North Yorkshire Sport	Julian Caddy <b>JC</b> Agenda Item 11 NYC
Sam Pollard <b>SP</b> MHCLG	Jackie Speakman <b>JS</b> Agenda Item 11 NYC
Amy Ball <b>AB</b> MHCLG	Daniel Fisher <b>DF</b> Minutes NYC

### 1. APOLOGIES

- Richard Flinton, NYC
- Rachel Wood, North Yorkshire Police
- Rachel Drew, ARCADE
- Liz Philpot, YNYCA
- Chris Marson, Scarborough Athletic
- Rosemary Du-Rose, Beyond Housing
- Steve Bromham, Save9
- Clare Harrigan, Beyond Housing

### 2. DECLARATIONS OF INTEREST

- Sam Allum, Caroline Routh & Liz Colling declared they are members of the Scarborough Fair Advisory Group

### 3. MINUTES OF THE LAST MEETING AND MATTERS ARISING

- Minutes of the meeting held on 06<sup>th</sup> December 2024 agreed as a true record.

### 4. UPDATED TERMS OF REFERENCE – David Kerfoot

- Section 3 of the Terms of Reference has been updated to be more concise as requested by MHCLG. They were reviewed and agreed by the Board.

## **5. SPRUCING UP SCARBOROUGH – Lauren Hopson-Haw**

- LHH presented an update on the Sprucing up Scarborough project. As the Long-Term Plan for Towns money has been delayed, the initial 6-month programme of work is being funded from Council budgets.
- There are 3 main work streams:
  - Urban Maintenance
  - Shop Front & Building Improvements
  - Public Real Enhancements
- Work in the first 6 months will include:
  - A large-scale pre-season spring clean on the 28<sup>th</sup> and 29<sup>th</sup> March 2025.
  - A dedicated town centre operative for 2025/26
  - New litter bins installed.
  - Shop front vinyls and wall murals
  - Planting scheme
  - Seating replacement scheme of furniture that is damaged / poor condition.
  - Review of Pocket Parks & Town Hall Gardens.
- Concerns were raised by the Board around the ongoing maintenance of the project, and other areas within the town including Plantation Hill, Rotunda Steps and Children's corner (by the Spa) where scaffold wrap and Heras fencing have been left up for a prolonged period of time and have ended up looking as tatty. The suitability of the seating was also raised, to ensure they are suitable for elderly residents. Officers responded to confirm the other locations mentioned will be looked at as part of other plans and the issues around ongoing maintenance will be taken on board and addressed. LHH to confirm the types of seating that will be used.
- There is going to be a community clean up event held on the 28 & 29 March 2025. LHH will provide a link to the information and officers requested the board signal boosted this event where possible.

## **6. WEST PIER – Helen Jackson**

- HJ provided an update on the West Pier project. The planning application was deferred by the Strategic planning committee on 30/1/25. There were 4 resolutions that need addressing and officers are preparing responses. The tender process for the main contractor is continuing and is in its second phase. The project is facing significant time and financial constraints.
- Members held a discussion around the push back from opponents of the scheme and there was a further discussion around the projects impact on the fishing industry and future development of the site. There were concerns raised around the delays to the project and the risk that the scheme would not be able to make MHCLGs deadline. Should this be the case were there any other government funds that could be applied for.
- The chair has received a further 3 emails from Bob Roberst, which he has responded to.
- Whilst there have been issues with the delivery of the project, the Board are still in support of the scheme as submitted.

## **7. STATION GATEWAY – Helen Jackson**

- HJ gave a verbal update on the financial constraints impacting on the project. A design workshop has been held to review the options available for the project and the project will concentrate on the public realm in front of the station.
- DK informed the board that the design workshop went well, and the chosen path forward will meet the goals for the project, making a positive impact on visitors arriving to Scarborough by train. The Chair requested the MP (AH)'s assistance in progressing the project with stakeholders if required.

## **8. NORTH BAY MASTERPLAN – Neil Hughes**

- NH presented to the Board about the status of the Councils assets currently held in the North Bay and its aims for the area. The Council have commenced a soft market testing exercise to assess the demand for the 5 sites and review the ideas potential delivery partners might have for the sites.
- Concerns were raised by the Board around the use of the phrase "Blank Canvas" in the promotional material for the sites. Reassurances were made by officers that this is just a market test and that all submissions would be reviewed extensively to ensure they were the best fit for the sites. There are currently 30 companies showing an interest so there are likely to be a diverse mix of proposals.

## **9. BRUNSWICK CENTRE – Neil Hughes**

- NH updated the board on the current position of the Brunswick Centre redevelopment. The redevelopment of the site will cost circa £50M to convert into a leisure complex. A significant funding gap has been identified and the developers have approached the Council for financial support.
- The Board raised concerns around the project's viability and requested a detailed economic case for review. NH informed the board the intention is to undertake a full economic feasibility study before any decisions are made. The Board support the scheme in principle but would need a detailed plan.

## **10. NEWBOROUGH (ARGOS) REDEVELOPMENT – Joe Russell**

- JR presented an update on the position of the Argos building redevelopment scheme. The preferred option for the development is for a large national retailer to take space within the redeveloped site, however there is likely to be a significant funding gap. The results of the feasibility and economic appraisal are due imminently when further information on the requirements will be known.

## **11. SCARBOROUGH FAIR - Julian Caddy & Jackie Speakman**

- A brief update was given to the Board around Scarborough Fair project. The team have achieved some impressive results such as hosting 6 major events including 131 festival days and delivered improvements to Scarborough Open Air Theatre and renovations within Scarborough Spa. There are a further 6 events scheduled for 2025/26.
- The Board were pleased with the success of the project and look forward to the events over the coming year. Questions around the future of the project were asked as the funding is due to finish this year. Officers stated there is ongoing work to achieve a sustainable future for Scarborough Fair.

## **12. A.O.B**

- DK informed the Board that Chris Marson has resigned from the Board. This leaves two vacancies on the Board. KLV to seek nominations.
- SP updated the board on the reorganisation of the MHCLG. He will no longer be our representative from 31-Mar-2025. AB is awaiting confirmation of her role after the reorganisation. The Board thanked SP and AB for their hard work and wished them the best of luck in their new role.

## **13. DATE OF NEXT MEETING**

- 10am, 13<sup>th</sup> June 2025, Scarborough Town Hall.

DRAFT

# SCARBOROUGH TOWN BOARD

Monday 31<sup>st</sup> March 2025, Extraordinary Meeting  
17:00 Via Teams

## DRAFT MINUTES

<b>Chair</b> David Kerfoot CBE DL <b>DK</b>	Richard Flinton <b>RF</b> NYC
<b>Vice Chair</b> Richard Boyes <b>RB</b> Scarborough Business Partnership	Alison Hume <b>AH</b> MP
Sam Allum <b>SA</b> North Yorkshire Sport	Cllr Liz Colling <b>LC</b> NYC
Matt Butterworth <b>MB</b> CU Scarborough	Rachel Wood <b>RW</b> North Yorkshire Police
Adrian Perry <b>AP</b> Scarborough and District Civic Society	Steve Bromham <b>SB</b> Save9
Simon Bull <b>SB</b> Scarborough Business Ambassadors	Clare Harrigan <b>CH</b> Beyond Housing
Caroline Routh <b>CR</b> Stephen Joseph Theatre	Mel Bonney <b>MB</b> CaVCA
Liz Philpot <b>LP</b> YNYCA	Nic Harne <b>NH</b> NYC
Helen Jackson <b>HJ</b> NYC	Lauren Hopson-Haw <b>LHH</b> NYC
Daniel Fisher <b>DF</b> Minutes NYC	

### 1. APOLOGIES

- Cllr Mark Crane, NYC

### 2. PLAN FOR NEIGHBOURHOODS UPDATE – Helen Jackson

- HJ presented the latest update on the Plan for Neighbourhoods from central government.
- The fund has been set at £19.5M over the next 10 years. This will constitute of 75% Capital, 25% Revenue. The Themes have been expanded and MHCLG require an investment plan for the first four years.
- The 3 objectives are:
  - Thriving Places
  - Stronger Communities
  - Taking back control
- The Intervention themes are:
  - Safety and Security
  - High Streets, Heritage, and Regeneration
  - Transport and Connectivity
  - Housing
  - Work, Productivity and Skills
  - Cohesion
  - Health and Wellbeing

- Education and Opportunities
- MHCLG require three aspects to be confirmed by 22 April 2025. These are the topics for discussion in this meeting:
  - The boundary for Plan for Neighbourhoods
  - The Neighbourhood Board
  - The Chair of the Board

### **3. PLAN FOR NEIGHBOURHOODS' BOUNDARY**

- The initial boundary put forward by MHCLG had been expanded by the Town Board under the previous programme, Long Term Plan for Towns.
- The MP suggested that Raincliffe Woods was included in the boundary and that this space could be useful in meeting the Health and Wellbeing theme. HJ confirmed that Raincliffe Woods had not been previously included, but it was an area for discussion.
- The board agreed that there was potential to expand the boundary further, and that it should not be shrunk. However, concerns were raised by the board that Raincliffe Woods is mostly under National Parks administration and there may be a potential conflict. Concerns were also raised about spreading the funds too thinly, particularly as there are other green spaces within the town that could benefit from some investment and are more accessible to deprived communities.

**ACTION** – it was agreed DF would circulate the National Park boundary and the board would supply comments by 4/4/25 on whether Raincliffe woods should be included.

### **4. BOARD MEMBERS**

- It was agreed that there was a need to refresh the Board, with a discussion held around the appropriate approach.
- The MP stated she had been approached by a number of constituents that expressed an interest on being on the board. She also stated her desire to refresh the entire board and questioned whether to open up the board to individuals, rather than restrict representatives from organisations and or community groups.
- The majority view was that inviting people who represent groups and organisations would expand the community voice and reduce the risk of personal interests.
- The need for consistency was raised as there are projects from the Towns Fund that are still in delivery. It was felt that the board also benefitted from the experience built up from the previous programme.
- Possible representation was discussed such as someone from the National Parks, resident, Health sectors, youth and faith groups.
- Representative gaps or membership on the board have been identified around themes of Town Centre, Skills, Community Cohesion, Health and Wellbeing and Transport.
- The view was taken that there should be an open advertisement for new members with a call particularly for applications in the identified gap areas.

- Existing members will be asked if they wish to be considered to remain as a board member. The goal should be to have a broader cross section of the community with fewer members per sector.

#### **AH vacated the meeting**

**ACTION** – NYC to circulate current list of stakeholder groups for members to feedback revisions.

**ACTION** – Board Members to confirm their intention to remain on the new Neighbourhood Board.

#### **5. CHAIR OF THE BOARD – introduced by DK, discussion chaired by RB**

- DK stated concerns have been raised around him remaining as chair due to not being a resident of Scarborough. These concerns have been raised by the MP. Without the support of the MP, he believes his position as chair may be untenable.

#### **DK vacated the meeting – RB chaired discussion**

- RB stated DK has been an exceptional chair and that Scarborough Town Board has been fortunate to have such an experienced, fair, and impartial chair.
- The board unanimously and wholeheartedly supported these sentiments without reservation.
- The board felt that no obvious local candidate had been identified that would be able to bring DKs level of experience and prestige. Furthermore, a local person may be subject to local politics. DK has been able to remain impartial and fairhanded when dealing with local concerns raised by board members. These sentiments were again unanimously supported.
- The wording of the formal guidance was reviewed to confirm its content.
- It stats that it states:  
*"Each Neighbourhood Board is be led by an independent chair, appointed by the local authority acting as accountable body, following consultation with the local MP. The chair should act as a champion for the place and provide leadership for the board, ensuring it is community-led and embedded within the local area. The chair should be someone who holds a prominent role in the community and has a passion for the place."*
- The guidance says that a place may seek to retain the incumbent chair. It was also raised that DKs appointment was agreed with MHCLG who were content with his selection under the previous programme.
- Continuity of approach was also reiterated by board members as there are projects under the Towns Deal that are still being delivered.
- The Board agreed that their preferred approach should be that DK remain as chair during the transition period until at least 31-Mar-2026. During this time the board would advertise for a Chair Designate who could gain experience during the transition period



and succeed the chairs position. Should a suitable candidate not be agreed by the board the option of retaining DK was not ruled out.

- Concerns were raised that this approach may signal dissatisfaction by the board with the current chair, which is far from the case. However, this seemed the best way forward of addressing the comments raised by the MP.

**ACTION** – The Chief Executive of NYC will consult on the board's preferred way forward with the MP.

**6. DATE OF NEXT MEETING**

- 10am, 13<sup>th</sup> June 2025, Scarborough Town Hall.

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