



Starbeck Community Grant Fund

Fund Three

Large grant application form

Please read the guidance document before completing the application form. See section 3.1 How to apply for details of support available to assist you with this.

Section 1.0 Summary and contact information

1.0 Pre- application check list

Does your application contribute to the improvement, expansion or creation of recreation and/or community facilities in Starbeck?	Yes/No
Does the applicant group/organisation have governing documents? For example, Constitution, Memorandum or Articles of Association of Organisation	Yes/No
Does your group have its own bank or building society account with two signatories, and can you show that it has proper accounting procedures?	Yes/No
Is your application for an amount up to £20,000?	Yes/No
Will the funding be used to pay for items that have not already been purchased?	Yes/No
Will the funding purchase items that will be available and benefit the Starbeck community without a profitable charge/cost?	Yes/No
Will the project start after September 2025?	Yes/No
Will the project be completed by 1 October 2026?	Yes/No
Will the grant award benefit the residents within the designated fund area of Starbeck (see map in guidance document)	Yes/No

1.1 Summary information

Name of applicant group/organisation:	
Total project cost	£
Amount required from the Starbeck Community Fund	£

Please describe your proposal in one sentence:

1.2 Contact details

Name of contact for the proposal/project	
Organisation/Community Group applying:	
Address of the organisation:	
Contact details: Email Phone	
How would you describe the status of the applicant organisation?	Registered charity <input type="checkbox"/> Voluntary organisation/community group <input type="checkbox"/> Not for profit <input type="checkbox"/> Faith organisation <input type="checkbox"/> Other- please state <input type="checkbox"/>
Charity or Company number (if applicable)	
What is the purpose/aim of your group/organisation?	
If you are part of a larger organisation or have an umbrella group, please provide the name of this organisation:	

Section 2: Criteria of the fund

2.1 Does the funding proposal fall within the geographical boundaries defined as part of the fund criteria, for instance, Starbeck ward boundary 1991 (see section 6 of the guidance document)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.2 Please provide details of where this work will take place (postcodes, streets, land, existing buildings).	

<p>2.3 Which of the following fund requirements does the proposal meet?</p> <p>The original Octavius Atkinson agreement was for the funds to be spent on the improvement, expansion or creation of “recreation and/or community facilities” in “Starbeck”.</p>	<p>a) Improvement of recreation and/or facilities <input type="checkbox"/></p> <p>b) Expansion of recreation and/or facilities <input type="checkbox"/></p> <p>c) Creation of recreation and/or facilities <input type="checkbox"/></p>
<p>2.4 Will the funding purchase items that will be available for the wider benefit of the Starbeck community without a profitable charge/cost?</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>

Section 3: The proposal/project

<p>3.1 Proposal/ project name:</p>	
<p>3.2 Please briefly describe what the funding is required for (500 words).</p>	
<p>3.3 Please describe what evidence of need you have for this proposal (include any consultation and engagement that has already taken place, evidence of demand/existing user numbers).</p>	

3.4 Who will benefit from your proposal/project?

3.5 What will success look like for this project?

3.6 What impact will this have on Starbeck residents?

3.7 How will the impact be measured, including how the information will be captured, and where it will be held?

3.8 What partners/ stakeholders/ groups will be involved?

Section 4: Finance

Please provide a full financial breakdown of the costs associated with your proposal.

We recommend groups seek more than one quote for any capital spends to support their decision making on costings. These could be written from a supplier/company, or sought via online estimates.

4.1 How much funding are you seeking from the Starbeck Community Fund?		
4.2 Please provide a full financial breakdown of the costs associated with your proposal.		
Item or activity	£	
Item or activity	£	
Item or activity	£	
Item or activity	£	
Item or activity	£	
Total project cost	£	
Total requested from the Starbeck Fund	£	
4.3 Please give details of any 'in kind costs'. This can include volunteer hours or any costs that will be incurred by the project that are being covered voluntarily.		
4.4 What sources of match funding/ contributions have you sought if at all and are these confirmed?		
Amount	Source	Confirmed/ unconfirmed

4.5 What are the projected annual maintenance/upkeep costs related to the project/proposal and how will these costs be covered in the future?
£

Section 5: Proposal/ project delivery

5.1 Please detail the timescales to deliver this proposal/project, including when the work will commence and finish and any key milestones in between.

5.2 Who will manage the delivery of the project?

5.3 Are there any governance/ management/ownership issues that need resolving? For example, the future management of the recreation/community area/facility?

5.4 Are there any other permissions that need to be sought? If Yes, what stage are these at?

Section 6: Environmental and Inclusivity

6.1 Please describe how your proposal will impact on the environment and climate change, if at all.

6.2 Please describe how your project has been designed with consideration given to people who fall within a protected characteristics group (as identified in the Equality Act 2010) or vulnerable at-risk groups.

Section 7: Supporting information checklist

7.1 Please complete the checklist below and ensure that you have enclosed the relevant paperwork to support your application. Please note that this list is not exhaustive, and you may be asked for additional supporting information which is not detailed below.

Governing documents, for example, Constitution, Memorandum or Articles of Association of Organisation ☐

A signed copy of latest audited accounts ☐

A quote for the work ☐

Proof of permissions if required ☐

7.2 Please detail the insurance cover (for instance, public liability, employer liability, cyber insurance and/or buildings and contents) that your organisation has in place that is relevant to this application.

7.3 Does your organisation have up to date policies and procedures relating to:

Health and Safety ☐

Safeguarding ☐

Equality and Diversity ☐

Data Protection including GDPR ☐

Please tick all that apply.

Section 8: Declarations

8.1 I declare that the information contained in the application form is accurate at the time of submission and I the undersigned confirm that I have the authority to submit this funding application on behalf of the organisation named in Q1.

Signed:

Print name:

On behalf of (state organisation):

Date:

I agree that (please tick the boxes)



I will immediately inform North Yorkshire Council of any change of circumstance that will affect the project before or during it being undertaken.

This grant will only be spent on the project outlined in this application.

The project/proposal will be completed within 12 months of Grant award

8.2 Data Protection (please refer to section 4.3 in the guidance notes)

All the information you enter on this form will be stored and held in accordance with relevant data protection legislation and used by North Yorkshire Council and its agents for the purpose of analysing, recording and publicising grants.

Please check the box to indicate you have read this statement and agree to your data being used for these purposes. ☐

If you do not agree to this, please write stating this fact to the address below.

stronger.communities@northyorks.gov.uk.