

SCARBOROUGH NEIGHBOURHOOD BOARD

FRIDAY 25th JULY 2025

SCARBOROUGH TOWN HALL | 10:00 AM

MEETING MINUTES

Chair David Kerfoot CBE DL DK	Cllr Norman Murphy NM Scarborough Town Council
Deputy Chair Richard Boyes RB Scarborough Business Partnership	Richard Flinton RF NYC
Adrian Perry AP Scarborough and District Civic Society	Nic Harne NH NYC
Alison Hume AH MP	Helen Jackson HJ NYC
Cllr Liz Colling LC NYC	Callum McKeon CMC NYC
Rachel Drew RD Arcade	Kerry Levitt KLV NYC
Mark Williamson MW English Heritage	Lauren Hopson-Haw LHH Agenda item 5 NYC
Kimmie Avison KA Gallows Close Centre	Daniel Fisher DF Agenda item 9 NYC
Martin Barkley MB NHS Trust	Corinne Macdonald CMA NYC
Karen Porter KP Coast Tuition	Laurie Wilsher LW Minutes NYC

1. APOLOGIES

- Rachel Wood, North Yorkshire Police
- Sam Allum, North Yorkshire Sport
- Caroline Routh, Stephen Joseph Theatre
- Cllr Mark Crane, NYC
- Matthew Butterworth, CU University
- Mel Bonney, CavCA
- Clare Harrigan, Beyond Housing
- Simon Bull, Scarborough Business Ambassadors

2. WELCOME & INTRODUCTIONS TO NEW BOARD MEMBERS

- 2.1. DK welcomed new members MW, MB, KA, KP and NM to the Board. The chair reiterated the need for the Board to uphold the Nolan principles in providing a service for the public.

3. DECLARATIONS OF INTEREST

- 3.1. No declarations of interest made by the Board

4. MINUTES OF THE LAST MEETING AND MATTERS ARISING

- 4.1. Minutes of the meeting held on Friday 13th June 2025 agreed as a true record.
- 4.2. No matters arising.

5. PLAN FOR NEIGHBOURHOODS

5.1. FEEDBACK FROM MHCLG VISIT

- 5.1.1. Officers provided an update on the recent visit from MHCLG. The Plan for Neighbourhoods team expressed confidence in the Board's progress and understanding of the guidance. The Board's efforts in community engagement were positively received. MHCLG highlighted the potential of small-scale, community-based interventions in driving local impact.
- 5.1.2. The selection process for appointing a new Chair is still ongoing. The panel remains committed to ensuring a smooth and timely handover supported by the present Chair. This appointment will mark the final step in the transition to the Neighbourhood Board.

5.2. ENGAGEMENT ACTIVITY UPDATE

- 5.2.1. LHH provided an update on the progress of community engagement activities. The initial phase of engagement has been successful in validating and building upon existing feedback, highlighting current stakeholder priorities as:
 - High street, Heritage & Regeneration
 - Health & Wellbeing
 - Housing
- 5.2.2. Ongoing activities will maintain dialogue with the community and consolidate these priorities to inform project proposals around the programme's themes.
- 5.2.3. The Board requested further clarification on efforts to engage underrepresented groups. Officers provided reassurance that current engagement activities have received positive responses from target groups and emphasised that ongoing collaboration with key community organisations will be central to the strategy for reaching lower-response demographics. The Board expressed confidence in the approach being taken.
- 5.2.4. The Board raised concerns around the capabilities of past data to reflect the additional programme themes. Officers supplied further clarification around the relevance and robustness of previous data.
- 5.2.5. Work is underway to reanalyse existing data and identify any gaps, which will be addressed through current engagement activities and the integration of partner data. Board members will support where necessary with obtaining additional partner data.

5.3. THEMATIC GROUPS

- 5.3.1. KLV provided an update on the development of the Thematic Groups consisting of Board Members, council service representatives, and wider community stakeholders.

The Board reaffirmed its support for the role of these groups in leading the development of objectives and priorities for the Plan for Neighbourhoods.

6. A.O.B

- 6.1. The Board discussed the capacity to leverage external funding through schemes, which could expand the scope of benefits derived from programme interventions. Consideration will be given to national priorities when developing interventions.
- 6.2. Whilst some negative commentary has been highlighted, the board reiterated the need to continue to amplify community voices and are confident in their position to continue developing and delivering positive outcomes for the community.

7. DATE OF NEXT MEETING

- 7.1. Friday 19th September 2025

SCARBOROUGH TOWN DEAL MATTERS

8. STATION GATEWAY UPDATE

- 8.1. RB updated the Board on the progress of the Station Gateway project.
- 8.2. Efforts have been focused on gaining political backing for the scheme. AH expressed support and further engagement with the Combined Authority is anticipated to strengthen this further.
- 8.3. RB reiterated the importance of a coordinated approach among stakeholders to align priorities and maintain momentum across the phased plan for delivery. The Board supported this approach.

9. WEST PIER – Dan Fisher & Helen Jackson

- 9.1. HJ provided an update on the West Pier project. The scheme has been subject to a range of unique and complex challenges, which have resulted in pressures on programme and finances.
- 9.2. Officers remain confident that the project's core objectives of enhancing maritime operations, improving the visitor experience, and resolving critical health and safety issues are achievable; strategic priorities can be delivered; and the Towns Deal funding can be spent within required timelines. Efforts will focus on identifying the most effective approach within the funding envelope to facilitate a start on-site in 2026.
- 9.3. Officers provided assurances to the Board that consultation will take place with the Board and stakeholders during the project review.
- 9.4. Work is ongoing to address concerns raised by the Strategic Planning Committee, with the aim of securing planning permission in the latter half of 2025.

- 9.5. The risk of Judicial Review challenge against a successful planning determination, continues to pose a risk to the scheme. Officers have developed mitigation strategies to minimise potential impacts on project delivery.
- 9.6. Concerns were raised regarding the scheme's programming, emphasising the need to minimise disruption to current Pier tenants during key trading periods. Officers reassured the Board that, while the programme will largely be determined by the appointed contractor, minimising disruption will remain a priority throughout delivery where possible.

The meeting closed at 12:00pm.