

SCARBOROUGH NEIGHBOURHOOD BOARD

FRIDAY 19th SEPTEMBER 2025
SCARBOROUGH TOWN HALL | 11:00 AM

MEETING MINUTES

Chair Heath Samples HS	Cllr Norman Murphy NM Scarborough Town Council
Deputy Chair Richard Boyes RB Scarborough Business Partnership	Richard Flinton RF NYC
David Kerfoot CBE DL DK	Caroline Routh CR Stephen Joseph Theatre
Adrian Perry AP Scarborough and District Civic Society	Mel Bonney MB CAVCA
Alison Hume AH MP	Richard Cooper RC Beyond Housing
Rachel Drew RD Arcade	Liz Philpot LP YNYCA
Mark Williamson MW English Heritage	Mark Haynes MH NYC
Sam Allum SA North Yorkshire Sport	Kerry Levitt KLV NYC
Martin Barkley MBA NHS Trust	Lauren Hopson-Haw LHH NYC
Karen Porter KP Coast Tuition	Corinne Macdonald CMA NYC
Lucy McNeill LM - Via Teams North Yorkshire Police	Laurie Wilsher LW Minutes NYC

1. INTRODUCTIONS TO THE NEW CHAIR AND WELCOME

- 1.1. HS formally introduced himself to the Board following his appointment as Chair, marking the official completion of the Scarborough Neighbourhood Board's establishment.

2. APOLOGIES

- Cllr Mark Crane, NYC
- Matthew Butterworth, Coventry University
- Simon Bull, Scarborough Business Ambassadors
- Kimmie Avison, Gallows Close Centre
- Cllr Liz Colling, NYC

3. DECLARATIONS OF INTEREST

- 3.1. CR, SA, MB, RD & MW declared interest in Agenda item 6.2.

4. MINUTES OF THE PREVIOUS MEETINGS (ATTACHED) AND MATTERS ARISING

4.1. The Board reviewed the minutes of the meeting held on Friday 25th July 2025 and agreed them as a true record.

4.2. No matters arising.

5. TERMS OF REFERENCE

5.1. The Terms of Reference were reviewed and approved in principle by the Board, pending a further review following section 11 amendments to reflect new changes in MHCLG Town's Fund guidance.

6. PLAN FOR NEIGHBOURHOODS PROGRAMME UPDATE

6.1. ENGAGEMENT FEEDBACK

6.1.1. LHH presented an overview of the feedback gathered through the successful delivery of 20 in-person engagement events held over the summer period, complemented by an online survey. These activities, underpinned by a collaborative partnership approach, have proven effective in addressing thematic and demographic gaps identified in the previous LTPT engagement data.

6.1.2. The consolidated engagement data has been analysed in alignment with the Plan for Neighbourhoods themes, resulting in the identification of seven core community priorities:

1. Health & wellbeing
2. Town centre regeneration & heritage
3. Community cohesion
4. Youth spaces & opportunities
5. Safety & security
6. Transport & connectivity
7. Public space enhancements

6.1.3. The Board sought clarification on the mechanisms for community validation throughout the programme. Officers confirmed that a model will be developed to embed ongoing community dialogue into the next stages of development and delivery, with further consultation to be undertaken with the Board.

6.1.4. The Board discussed actions to further increase the online survey's visibility on digital channels ahead of the closing date. Officers confirmed that a significant communications push had already taken place, and Board members were encouraged to share the survey within their own networks to help maximise engagement.

6.2. PROJECT PRIORITISATION

6.2.1. A long list of projects for consideration under the Plan for Neighbourhoods programme was developed, underpinned by the ideas gathered through community engagement, stakeholder consultations and alignment with the town's existing strategic priorities. The established thematic groups then evaluated these projects and categorised into three recommended groups in accordance with their identified priority level:

- Projects for consideration in the initial 4-year investment period
- Projects for consideration in future investment plans
- Projects not advisable for consideration under the plan for Neighbourhoods fund

6.2.2. The Board reviewed the long list of projects proposed, corroborated recommendations made by the thematic groups and identified those projects they wish to consider, subject to further detail and development, for inclusion within the initial 4-year investment plan.

6.2.3. The Board emphasised the importance of having full information in relation to the projects to enable them to make informed decisions. Officers confirmed work will be undertaken to establish comprehensive details of the identified projects to further support the Board's project prioritisation processes before final confirmation. The council as accountable body has a duty to ensure that the projects chosen are deliverable and viable.

6.2.4. The Board discussed the potential to develop an independent identity and improve visibility within the community. Officers will explore options to approach this.

6.2.5. Stakeholder coordination and community engagement was recognised as critical to ensuring successful delivery of projects which have a lasting positive legacy within the town.

7. TOWNS FUND PROGRAMME UPDATE

7.1. Updated MHCLG guidance

7.1.1. KLV updated the Board on MHCLG's revised Town Fund guidance which is now known as the Local Regeneration Fund. The changes encompass a range of process simplifications, transfer decision making on project changes to the Council and extends the funding deadline to March 2028.

7.2. Station Gateway

7.2.1. RIBA Stage 3 design proposals and outline cost plans are expected to be received later this month. Upon receipt, these will be shared with the Board. Subsequent efforts will focus on securing planning permission, with the aim of commencing on-site works in March 2026.

7.2.2. RB reported that recent meetings with TransPennine Express, Network Rail and the YNYCA have been successful in aligning stakeholder objectives and establishing a coordinated approach for forthcoming phases of development.

7.3. West Pier

7.3.1. The project descope exercise to bring the project in line with the available budget is scheduled to commence upon the successful appointment of a consultant over the coming months. A phased delivery strategy is being considered to minimise disruption to existing tenants throughout the implementation period.

7.3.2. Officers remain confident that construction works are on track to commence on site in Spring 2026 following the completion of piling works required to secure the structural integrity of the Pier.

7.4. Digital Skills – FabLab

7.4.1. Project delivery continues to progress successfully through the council's Adult Learning service. Training provision has been specifically targeted at building confidence in the use of digital technologies within the local community.

7.4.2. Efforts are underway to secure match funding from a variety of sources to support the development of progression pathways and expand the range of opportunities available.

7.5. Wild Eye

7.5.1. The project has now been successfully completed and an evaluation completed, delivering 214 free local events and generating an estimated total footfall of 2.2 million across all project sites, alongside 1.5 million interactions on online platforms.

7.5.2. The project has received a positive local response, with 77% of surveyed participants reporting improved access to local nature amongst a range of community benefits.

7.5.3. There is a small underspend left from the project which will transfer to the Scarborough Fair project subject to following the council's approval processes.

7.6. SLCWIP – Cinder Track Connections

7.6.1. The project continues to progress in line with the agreed schedule. Access permissions have been secured from Beyond Housing to undertake works on their land. Discussions are ongoing to obtain similar permissions for the Sainsbury's site.

7.6.2. The design team has removed the bench previously proposed for Gallows Close Field, as it was deemed unsuitable for the location. A revised, community-led design for this element of the scheme will be developed in collaboration with a local school to ensure it better reflects local needs.

8. A.O.B

8.1. The Board gave thanks to DK for his dedication as Chair and integral role in delivering projects which have brought about significant benefits to the local community.

9. DATE OF NEXT MEETING

- Friday 17th October 2025
- Friday 14th November 2025