

SCARBOROUGH NEIGHBOURHOOD BOARD

FRIDAY 17th OCTOBER 2025
SCARBOROUGH TOWN HALL | 10:00 AM

DRAFT MINUTES

Chair Heath Samples HS	Mark Williamson MW English Heritage
Deputy Chair Richard Boyes RB Scarborough Business Partnership	Martin Barkley MB NHS Trust
Adrian Perry AP Scarborough and District Civic Society	Rachel Drew RD Arcade
Alison Hume AH MP	Richard Cooper RC Beyond Housing
Caroline Routh CR Stephen Joseph Theatre	Sam Allum SA North Yorkshire Sport
Cllr Liz Colling LC NYC	Simon Bull SBL Scarborough Business Ambassadors
Cllr Mark Crane MC NYC	Sarah Barrowby SBR YNYCA
Cllr Norman Murphy NM Scarborough Town Council	Helen Jackson HJ NYC
Karen Porter KP Coast Tuition	Kerry Levitt KLV NYC
Lucy McNeill LM North Yorkshire Police	Laurie Wilsher LW Minutes NYC

1. WELCOME & APOLOGIES

- Richard Flinton, North Yorkshire Council
- Mel Bonney, CAVCA

2. DECLARATIONS OF INTEREST

2.1. No declarations of interest were made by Board Members.

3. MINUTES OF THE PREVIOUS MEETINGS (ATTACHED) AND MATTERS ARISING

3.1. The Board reviewed and approved the minutes of the meeting held on Friday 19th September 2025 as an accurate record.

3.2. No matters arising.

4. TERMS OF REFERENCE

4.1. The updated Terms of Reference were reviewed and approved. The revisions consolidate the Board's role in relation to Local Regeneration Fund projects and reflect the recent changes in programme guidance.

5. ADDITIONAL PROJECT PROFORMAS

- 5.1. The Board reviewed the project proposals put forward for Lisvane Hall and Dad's Behaving Madly. Discussions focused on the alignment of each proposal with the programme's core objectives, broader strategic priorities and ensuring provision targets the community priorities identified throughout engagement activities.
- 5.2. The Board reiterated the importance of long-term sustainability, emphasising that all supported projects should deliver lasting benefits to the community.
- 5.3. The review concluded with consensus from the Board that Dad's Behaving Madly will be added to the shortlist for consideration in the next stage of project prioritisation. It was determined Lisvane Hall will not be taken forward by the Board for investment under this programme. These decisions were made based upon the relative positioning of each project within the current long-list and their assessed potential to deliver meaningful community value.

6. DRAFT REGENERATION & INVESTMENT PLAN

6.1. Requirements & process

- 6.1.1. KLV provided clarification on MHCLG's guidance regarding the Regeneration and Investment plan components, supporting the Board's review and finalisation of these documents. The plans remain on track for submission in November 2025 and will outline a high-level strategy detailing broad interventions intended to guide the development and refinement of specific project initiatives.
- 6.1.2. Officers will support the development of a plan for continued community engagement to ensure an iterative process that embeds community priorities throughout the lifecycle of the programme. The proposal to establish a Task and Finish group to lead the implementation of this engagement strategy was supported.
- 6.1.3. The Board reaffirmed its commitment to prioritise transparency with spending and cost efficiency measures to maximise investment impact.

6.2. Review of drafts

- 6.2.1. HS outlined the timeline for reviewing the initial draft plans in line with the submission deadline. The importance of active contributions from all Board Members in respect of the organisations they represent, was strongly

emphasised to ensure a comprehensive and representative final submission.

ACTION - All Board Members to review the draft Regeneration Plan and draft Investment Plan and submit their feedback to the Chair by Friday 24th October 2025.

6.2.2. Officers recommended establishing a strategic working group to collaborate with the Council in refining the draft documents and developing final iterations that thoroughly reflect the Board's position. The Board endorsed this approach. The Chair, Vice Chair and MP will review initial feedback.

7. BOARD BRANDING

7.1. AH updated the Board on recent communications from MHCLG regarding changes to the programme, including its rebranding as *Pride in Place* to reflect the Government's expansion of the initiative to additional locations.

7.2. The Board supported the approach to initially explore opportunities to adopt the programme's national branding, recognising the value of a unified and consistent identity.

8. A.O.B

8.1. The Board sought clarification on the timeline for notifying project sponsors of prioritisation outcomes. Officers confirmed that communications with unsuccessful projects will be issued shortly. Additional updates will follow upon completion of the next stage of shortlisting.

8.2. The Board received a proposal from RB outlining a structured approach to support the next stages of project prioritisation. Following discussion, the Board agreed to adopt a two-stage prioritisation process. In the first stage, all projects will be assigned an initial priority score by Board members. The second stage will involve a more detailed assessment, where projects will be evaluated against the programme's objectives and subjected to checks for deliverability, affordability, and long-term viability. Officers will assist the board in consolidating project details and metrics to support this process.

ACTION – Board Members to review the initial shortlist of projects and complete the first stage of the prioritisation exercise, submitting their individual project scores by Friday 31st October 2025.

8.3. The Board discussed the upcoming meeting organised by a local community group regarding the Argos site. While Board representation was confirmed, it was acknowledged that the timeframe for consideration under the initial four-year investment period has now concluded and this proposal is not currently considered deliverable within this window. Consequently, the Board agreed to maintain focus on projects that are viable within the designated investment period.

9. DATE OF NEXT MEETING

- Friday 14th November 2025