

Employment of school children - application form

CHILDREN AND YOUNG PERSONS ACT 1933
Sections 18(2) and 20(2)

NORTH YORKSHIRE COUNCIL BYELAWS ON THE EMPLOYMENT OF CHILDREN 1999 - Paragraph 15
Please note that North Yorkshire Council has the power to revoke a child's Employment Permit under the above legislation, if their education or welfare is seen to be suffering

Section 1: To be completed by the parent or guardian of the child to be employed

Name of child employed: _____ Sex: M / F Date of birth: _____

Address _____

_____ Postcode: _____ School attending: _____

My son/daughter is under the care of a doctor/consultant for a current medical condition

My son/daughter is prescribed medication on a regular basis

If any of the above apply, please give more details, including the name and address of the doctor or consultant:

I hereby certify that my son/daughter does not have any medical condition or disability which might affect his/her suitability for proposed employment

Signature of parent/guardian: _____ Relationship to child _____ Date _____

Contact telephone number: _____ Email address: _____

Irrespective of the above declaration the Local Education Authority retains the right to insist, in certain circumstances, that a child has a medical examination to prove he/she is fit to work.

Section 2: To be completed by the employer

Name of employer: _____ Tel no. _____

Business address: _____

_____ Postcode: _____ Type of business: _____

Email address (in case of any queries): _____

Address of place child to be employed (if different from business address): _____

_____ Postcode: _____ Tel no. _____

Name of manager/supervisor: _____

Young person's risk assessment

I have carried out a young person's risk assessment which has been discussed with the child's parent/guardian. I also confirm that the appropriate insurance cover is in place.

Signature of employer _____ Date _____

Employment details

Child's job title: _____ Date employment is to commence: _____
(Please note that this form **must** be received within seven days of this date)

Please outline **all** tasks to be undertaken by the child _____

Will the child be working in the hot food preparation area of a commercial kitchen? Serving at a counter in front of fish and chip fryers (this would include washing up, collecting dishes and returning plates unless the washing up area is not next to the 'hot food preparation area') Yes / NO (*delete as appropriate*)

Hours and days of work

During school term-time, a child can work for no more than 12 hours per week

School days

On a school day no child shall be employed for more than two hours.

A child may work for one hour between 7am and the start of the school day and one hour between the close of school and 7pm;

Or two hours between the close of school and 7pm

Days on which child works _____

AM - Start time _____ Finish time _____

PM - Start time _____ Finish time _____

School holidays

(Monday to Friday)

If a child is under 15 years, he/she may not work more than five hours per day or 25 hours per week between 7am and 7m

If a child is over 15 years, he/she may not work more than eight hours per day or 35 hours per week between 7am and 7pm

Days on which child works _____

Start time _____ Finish time _____

Saturdays

If a child is under 15 years, he/she may not work more than five hours per day between 7am and 7pm

If a child is over 15 years, he/she may not work more than eight hours per day between 7am and 7pm

Start time _____ Finish time _____

Sundays

On Sundays no child shall be employed for more than two hours between 7am and 7pm

Start time _____ Finish time _____

A child may not work more than four hours work without a rest break of at least one hour.

A child is entitled to at least two consecutive weeks within school holidays without employment per year.

Please send completed application form to: Child Licensing, County Hall Northallerton DL7 8AE
Email: childlicensing@northyorks.gov.uk

We recommend that employers read the information booklet "School Children and part-time work"

If you have any queries about School Children and Employment, or require help in completing this form, please contact 01609 798912.