



**Householder permitted  
development enquiry form**

Development Management, Planning Services,  
North Yorkshire Council (Selby Area),  
Civic Centre, Doncaster Road, Selby, YO8 9FT  
Enquiries: 0300 131 2 131

To find out if you will require planning permission to alter your home please answer the following questions and return this form along with the £105 fee (cheques to be made payable to North Yorkshire Council) to the above address.

You can send your form by email to [ppu.sel@northyorks.gov.uk](mailto:ppu.sel@northyorks.gov.uk) the fee can be made over the phone to our customer contact centre on 0300 131 2 131.

<b>1. Your details</b>			
Please provide details of the person or organisation making this enquiry.			
<b>Applicant name:</b>		<b>Agent name:</b> (if you are not acting for yourself)	
<b>Address:</b>		<b>Address:</b>	
<b>Postcode:</b>		<b>Postcode:</b>	
<b>Tel no:</b>		<b>Tel no:</b>	
<b>Email:</b>		<b>Email:</b>	

<b>2. Property details</b>				
Please provide us with the following details about the dwelling you are enquiring about.				
<b>Address:</b>		<b>Is your property a:</b> (please tick)	<b>Detached house</b>	
			<b>Semi detached house</b>	
			<b>Terrace</b>	
			<b>Flat</b>	
<b>Postcode:</b>		<b>What date was the property built?</b>		
Is your property in a conservation area?			<b>Yes/No/Not known</b>	
Is your property listed?			<b>Yes/No/Not known</b>	

To your knowledge has the dwelling been extended (including the erection of outbuildings) or altered since 1 July 1948, or since it was first built if the property was built after 1 July 1948?	<b>Yes/No</b>
<b>If you answered Yes above, please provide the external dimensions of the existing extensions:</b>	

Existing extension one:		Existing extension two:	
<b>Length</b>	metres	<b>Length</b>	metres
<b>Width</b>	metres	<b>Width</b>	metres
<b>Height to ridge</b>	metres	<b>Height to ridge</b>	metres
<b>Height to eaves</b>	metres	<b>Height to eaves</b>	metres

<b>3. Your proposal</b>	
Please provide a brief description of your proposal:	
Will the development be within the existing curtilage of your dwelling? (curtilage being the land around your house which is normally the garden in the same ownership)	<b>Yes/No</b>

Please provide the <b>external</b> dimensions for the <b>proposed</b> extension(s) in metric.			
Proposed extension one:		Proposed extension two:	
<b>Length</b>	metres	<b>Length</b>	metres
<b>Width</b>	metres	<b>Width</b>	metres
<b>Height to ridge</b>	metres	<b>Height to ridge</b>	metres
<b>Height to eaves</b>	metres	<b>Height to eaves</b>	metres

Please provide the existing and proposed materials for the proposed extension.			
Existing materials:		Proposed materials:	
<b>Roof</b>		<b>Roof</b>	
<b>External walls</b>		<b>External walls</b>	

Will the height of the proposed extension exceed the height of the highest part of the original roof of the existing dwelling?	<b>Yes/No</b>
Will the eaves height of the extension exceed the eaves height of the existing dwelling?	<b>Yes/No</b>
Will the extension extend beyond a wall which fronts a highway? (a highway is a way over which the public have the right to pass and repass and may be a road or footpath)	<b>Yes/No</b>
Which part of the house is to be extended?	<b>Front/Side/Rear</b>
Will the extension be single storey?	<b>Yes/No</b>
If the proposal is two storey and to the rear would the extension be within 7m of the rear boundary?	<b>Yes/No</b>
Would the proposed extension be within 2m of any boundary?	<b>Yes/No</b>
If the extension is to the side elevation would it have a width greater than half the width of the original dwelling?	<b>Yes/No</b>
Would the extension include the installation, alteration or replacement of any of the following: veranda, balcony, raised platform, microwave antenna, chimney, flue or soil and vent pipe?	<b>Yes/No</b>

If you are proposing an addition to the roof would the cubic content of the resulting roof space exceed 40 cubic metres (for terrace properties) or 50 cubic metres (on other properties)?	<b>Yes/No</b>
For alterations to roofs would the alteration protrude more than 150mm beyond the plane of the original roof slope?	<b>Yes/No</b>

**4. Sketch proposal**  
Please use this box to provide a sketch of the proposal (an example is provided overleaf):  
Please put on the dimensions in metres)

**Declaration**

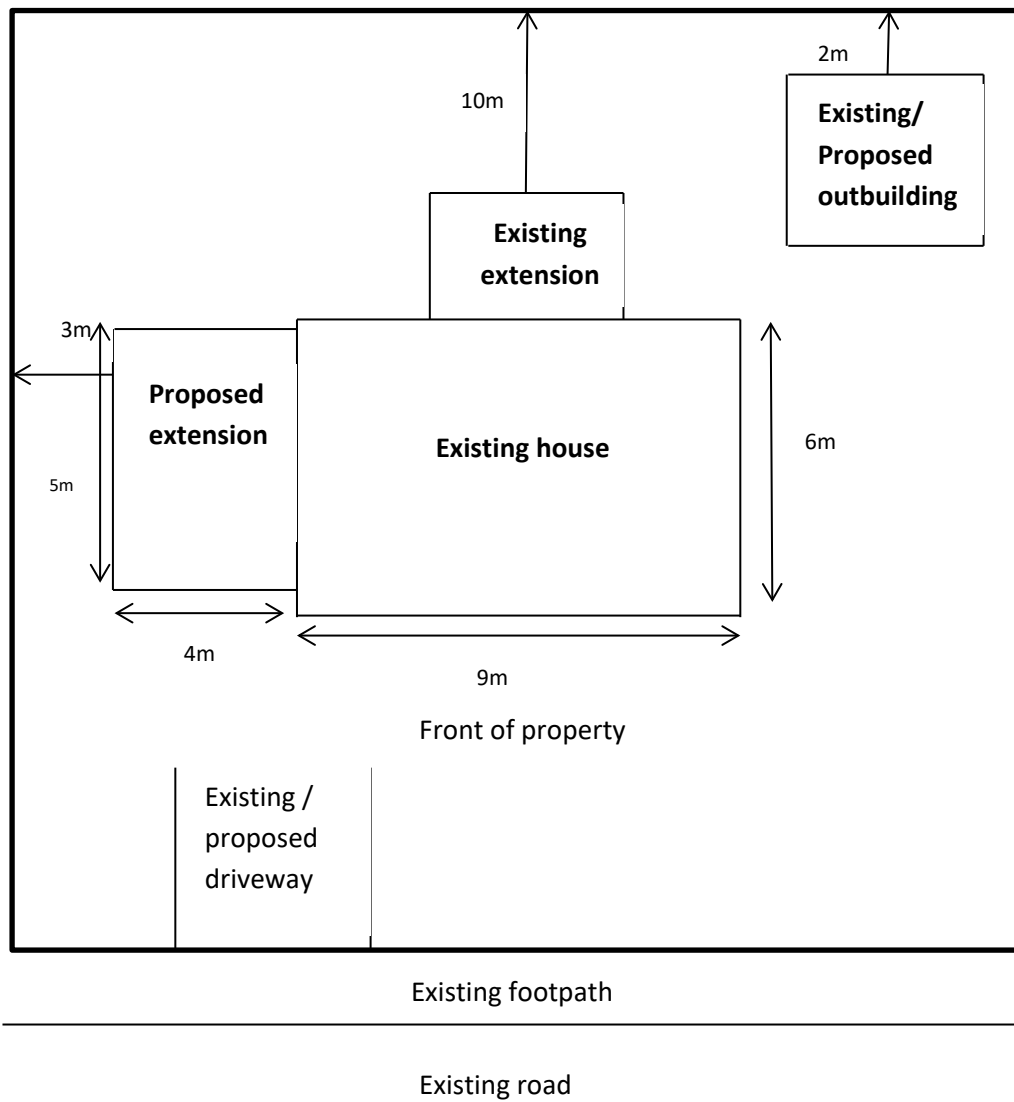
I hereby declare that the information provided on this form is complete and correct and the development does not encroach onto land that is not within my control. I understand that if I disagree with the response, I may make a formal application to the Local Planning Authority for a Lawful Development Certificate and gain a subsequent right of appeal to the Secretary of State if I disagree with the decision of the Lawful Development Certificate.

Signed .....

Date.....

**NB:** If your property is a council house or was previously council owned, prior to commencement of any works identified above, you will need to contact the asset manager at North Yorkshire Council to gain separate permission under the requirements of your title deed.

**Example sketch plan**



Please show distances to boundaries in metres.