



Date of application - 10/03/2026

End date of consultation period - 24/03/2026

PART B: Particulars of Premise	
Premise name	Seven Districts Coffee
Type of Premise	Coffee shot
Address:	8 Royal Parade Harrogate HG1 2SZ
Telephone Number:	07909345931
PART C: Proposed Café Area	
Dimensions of area: Metres (width) by	3.00
Metres (depth)	1.50
Does the area extend beyond the frontage of your own premise?	No
If YES please submit written confirmation from your neighbour(s) of their agreement to your proposal to use the space in front of their premise	
Does your proposal leave a 2.0 metre wide unobstructed pedestrian route? (See Design Guide)	Yes
If NO , please explain why. NB: Cafés which do not leave a 2.0 metre wide unobstructed pedestrian route will only be approved if there are mitigating circumstances.	

PART D: Type of Equipment

Proposed number of tables?	3
Proposed number of chairs?	6
Do you propose to use parasols?	No
If YES , how many?	
Please provide details of proposed tables/chairs/parasols giving design information, dimensions and colour (see Design Guide) and include appropriate risk assessments.	Alluminium black tables and chairs to be placed outside the front of the coffee shop window.

PART E: Means of Enclosure

Are you intending on having decking, a raised platform or a temporary structure?	No
By what means is the proposed café to be enclosed?	Banners 1m tall and 1.5m wide. They will be black and may have the Seven Districts branding on. See attached from example of how the banners will likely be used.
Please provide photographs or manufacturer's illustration of barriers and/or planters if possible (see Design Guide)	sandbox-files://69b0690b02723501569714
Attach plan here	sandbox-files://69b069318b848484635542

PART F: Plan Requirements

A plan must accompany this application showing the following details:

(a) The outline of your building with accesses, including emergency accesses, clearly marked;

(b) The outline of adjacent building(s) if your café area is to extend in front of your neighbour's premise;

(c) The location of the kerb line;

(d) The position of any street furniture, eg lamp posts, litter bins, trees, bollards, pedestrian crossings, etc;

e) Measurements clearly marked;

PART G: TIMES, DURATION & OPERATION

Season (if applicable)

Days of the week:	Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday
Monday - Open	08:00
Monday - Close	16:00
Tuesday - Open	08:00
Tuesday - Close	16:00
Wednesday - Open	08:00
Wednesday - Close	16:00
Thursday - Open	08:00
Thursday - Close	16:00
Friday - Open	08:00
Friday - Close	16:00
Saturday - Open	08:00
Saturday - Close	17:00
Sunday - Open	08:00
Sunday - Close	16:00

PART H: ADDITIONAL DETAILS

1.) Have you taken the needs of disabled customers into consideration?	Yes
2.) Is your building listed or within a conservation area? (see Design Guide)	Yes
3.) If you are unsure, the Planning Department can advise you further, contact: customerservices.har@northyorks.gov.uk or telephone: 0300 131 2131. Alternatively, you could visit www.northyorks.gov.uk and fill out a 'contact us' form	
4.) Have you reviewed your staffing situation to ensure that you have sufficient staff to adequately manage the increased café area?	Yes
5.) Have you put a cleaning schedule in place? (see Design Guide)	Yes

6.) Do you currently have public liability insurance of £5,000,000 (five million pounds) and are you prepared to indemnify the Council against any claims arising from the café being located on the highway?

Yes

7.) Have you completed a risk assessment to identify risks to your staff and customers from COVID-19 and documented suitable control measures?

No