



Date of application - 01/04/2026

End date of consultation period - 15/04/2026

PART B: Particulars of Premise

Premise name	Ake & Humphris Wine Bar & Shop
Type of Premise	Wine Bar & Shop
Address:	20 Oxford Street Harrogate HG1 1PU
Telephone Number:	07779154264

PART C: Proposed Café Area

Dimensions of area: Metres (width) by	8.00
Metres (depth)	3.80
Does the area extend beyond the frontage of your own premise?	No
If YES please submit written confirmation from your neighbour(s) of their agreement to your proposal to use the space in front of their premise	
Does your proposal leave a 2.0 metre wide unobstructed pedestrian route? (See Design Guide)	Yes

If **NO**, please explain why. NB: Cafés which do not leave a 2.0 metre wide unobstructed pedestrian route will only be approved if there are mitigating circumstances.

PART D: Type of Equipment

Proposed number of tables?

5

Proposed number of chairs?

18

Do you propose to use parasols?

Yes

If **YES**, how many?

2

Tables - Risk Assessment – Outdoor Furniture (Pavement Seating Area)

Business: A&H Wine Bar & Retail Shop

**Location: External pavement seating on pedestrianised road
December 2025**

A risk assessment has been completed in relation to the outdoor furniture used within the licensed seating area. This covers chairs, tables, and parasols to ensure the safety of staff, customers, and passing pedestrians.

1. Chairs – Polypropylene Stackable Garden Chairs (Ores by Sklum)

Risks Identified:

- Chairs becoming unstable on uneven pavement**
- Trips or obstructions caused by poorly arranged seating**
- Injury from lifting or moving stacked chairs**
- Weather-related movement (strong winds)**

Control Measures:

- Daily checks to ensure all chairs are stable and placed on even surfaces**
- Clear spacing maintained between tables to allow safe pedestrian flow**
- Chairs stacked safely to a limited height when not in use to prevent toppling**

Please provide details of proposed tables/chairs/parasols giving design information, dimensions and colour (see Design Guide) and include appropriate risk assessments.

- Staff trained in safe manual handling techniques
- Furniture brought inside or secured overnight and during adverse weather conditions

2. Tables – Cast Iron Tri-Leg Base with Table Top (Adexa F005)

Risks Identified:

- Trip hazards from table legs extending into walkways
- Tables tipping if knocked or placed on uneven ground
- Injury from moving heavy cast iron bases
- Obstruction to emergency access routes

Control Measures:

- Tables positioned within designated licensed area, maintaining clear pedestrian routes
- Regular checks to ensure stability and level placement
- Staff-only repositioning of tables using safe lifting practices
- Layout designed to avoid overcrowding and ensure access for emergency services

3. Parasols – 2.5m Round (Bolero Sicily) with Weighted Base

Risks Identified:

- Parasols catching wind and becoming unstable or airborne
- Collision risk with pedestrians due to canopy overhang
- Injury from improper opening/closing mechanisms
- Trip hazard from bases

Control Measures:

- Parasols secured with heavy-duty bases at all times
- Closed and secured during high winds or when unattended
- Positioned to ensure canopy does not obstruct pedestrian pathways
- Staff trained in safe operation (opening/closing)
- Bases clearly visible and kept within seating boundary

General Outdoor Area Controls:

- Furniture arranged strictly within permitted pavement licence boundaries
- Minimum clear walkway maintained for pedestrians, including wheelchair and pram access
- Routine inspections carried out throughout service periods

- Immediate action taken to remove or repair damaged furniture
- Area monitored by staff to manage customer behaviour and prevent overcrowding

Review:

This risk assessment is reviewed regularly and following any incident, change in layout, or updated local authority guidance.

PART E: Means of Enclosure

Are you intending on having decking, a raised platform or a temporary structure?

No

By what means is the proposed café to be enclosed?

Canvas barriers

Please provide photographs or manufacturer's illustration of barriers and/or planters if possible (see Design Guide)

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Attach plan here

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PART F: Plan Requirements

A plan must accompany this application showing the following details:

(a) The outline of your building with accesses, including emergency accesses, clearly marked;

(b) The outline of adjacent building(s) if your café area is to extend in front of your neighbour's premise;

(c) The location of the kerb line;

(d) The position of any street furniture, eg lamp posts, litter bins, trees, bollards, pedestrian crossings, etc;

e) Measurements clearly marked;

PART G: TIMES, DURATION & OPERATION

Season (if applicable)

Days of the week:

Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday

Monday - Open

10:00

Monday - Close

21:30

Tuesday - Open

10:00

Tuesday - Close	21:30
Wednesday - Open	10:00
Wednesday - Close	21:30
Thursday - Open	10:00
Thursday - Close	21:30
Friday - Open	10:00
Friday - Close	21:30
Saturday - Open	10:00
Saturday - Close	21:30
Sunday - Open	10:00
Sunday - Close	21:30

PART H: ADDITIONAL DETAILS

1.) Have you taken the needs of disabled customers into consideration?	Yes
2.) Is your building listed or within a conservation area? (see Design Guide)	No
3.) If you are unsure, the Planning Department can advise you further, contact: customerservices.har@northyorks.gov.uk or telephone: 0300 131 2131. Alternatively, you could visit www.northyorks.gov.uk and fill out a 'contact us' form	
4.) Have you reviewed your staffing situation to ensure that you have sufficient staff to adequately manage the increased café area?	Yes
5.) Have you put a cleaning schedule in place? (see Design Guide)	Yes
6.) Do you currently have public liability insurance of £5,000,000 (five million pounds) and are you prepared to indemnify the Council against any claims arising from the café being located on the highway?	Yes

7.) Have you completed a risk assessment to identify risks to your staff and customers from COVID-19 and documented suitable control measures?

Yes