

Scarborough neighbourhood board

Friday 14 November 2025
Scarborough Town Hall | 10am

Minutes

Chair Heath Samples HS	Richard Cooper RC Beyond Housing
Deputy Chair Richard Boyes RB Scarborough Business Partnership	Sam Allum SA North Yorkshire Sport
Adrian Perry AP Scarborough and District Civic Society	Simon Bull SB Scarborough Business Ambassadors
Caroline Routh CR Stephen Joseph Theatre	Thomas Speed TS MHCLG
Cllr Liz Colling LC NYC	Alice Miles AM MHCLG
Cllr Norman Murphy NM Scarborough Town Council	Liz Philpot LP YNYCA
Karen Porter KP ConnectEd	Nic Harne NH NYC
Lucy McNeill LM North Yorkshire Police	Helen Jackson HJ NYC
Mark Williamson MW English Heritage	Kerry Levitt KLV NYC
Matthew Butterworth MBT CU University	Corinne Macdonald CM NYC
Mel Bonney MBN CAVCA	Laurie Wilsher LW Minutes NYC
Rachel Drew RD via Teams Arcade	

1. Welcome and apologies

- Cllr Mark Crane, North Yorkshire Council
- Richard Flinton, North Yorkshire Council
- Alison Hume, MP
- Martin Barkley, York & Scarborough Teaching Hospitals NHS Foundation Trust

2. Reiteration of code of conduct and Nolan principles

2.1. HS reminded members of their commitment to abide by the Code of Conduct, act in the best interests of both the Board and the wider community and continue to demonstrate the Nolan Principles when representing the Board in broader forums.

3. Declarations of interest

3.1. SA, CR, MBN & MW declared interests in Agenda Item 6.

4. Minutes of the previous meetings (attached) and matters arising

4.1. The Board reviewed and agreed the minutes of the meeting held on Friday 17 October 2025 as a true record

4.2. NM queried communication of the Board's role in relation to ongoing former Towns Fund projects. Officers confirmed the Neighbourhood Board does not hold decision-making responsibilities regarding these projects, as outlined in the Terms of Reference and shared by officers in the Board's meeting on the 19th September 2025. This is in accordance with the Local Regeneration Fund guidance published by MHCLG on 2nd September 2025. The council will continue consulting with the Board on key strategic projects to ensure members remain informed and engaged.

5. Approval of regeneration and investment plans

5.1. The Board discussed the final revisions to the Regeneration and Investment Plans which were updated to reflect feedback provided by members following the Board's previous meeting. Officers will update the plans to replace *Plan for Neighbourhoods* with the updated national programme name, *Pride in Place*, in line with the government rebranding.

5.2. The indicative financial profile will be finalised after today's Board meeting, once the outcome of Agenda Item 6 is confirmed. MHCLG has stated that the profile is indicative and may be amended as proposals develop following submission.

5.3. The vision statement was reviewed, with members recommending minor amendments to better articulate the town's future ambitions.

Action: Officers to revise the vision statement with the Chair and circulate for final comment.

Action: Officers to complete the indicative financial profile and circulate to the Board for approval via the Chair.

5.4. Board members confirmed their approval of the plans subject to the completion of the remaining procedural steps.

5.5. The Board sought clarification on the timeline for feedback following submission. MHCLG representatives outlined the broad validation and

moderation process. Feedback is anticipated early next year, facilitating the release of the first funding tranche in April 2026.

5.6. The ten-year Regeneration Plan will become a public-facing document once MHCLG approval is received. While the current version is a basic word document suitable for submission, it will be updated and professionally formatted to ensure it is visually engaging and accessible for wider audiences.

6. Project prioritisation

6.1. Following completion of the second stage of project prioritisation, where members ranked projects based on community priorities and sector considerations, officers presented the findings and a list of recommended projects from the retained list. The board endorsed these recommendations agreeing six capital projects and five revenue projects to be progressed for further development. All projects not selected at this stage will remain on the long list for future consideration.

6.2. Project sponsors will be notified of the requirement to produce a project brief or Business Case dependent on the projects current stage of development and its intended year of delivery. These will be assessed through the council's evaluation processes to determine viability, deliverability and affordability in line with HM Treasury business case checklist and reviewed via the Thematic Groups. The outcomes will be presented to the Board for approval before confirmation to MHCLG.

6.3. Officers reiterated the importance of ensuring projects' long-term sustainability beyond initial investment. The Board agreed this should be a key metric in the next stage of decision-making to avoid placing undue burden on services or the community going forward.

6.4. NM highlighted community feedback received through the Town Council, which favours projects that deliver significant impact to residents. Therefore, it was determined focus should be on ensuring the successful implementation of high-quality projects rather than the volume of initiatives.

6.5. Community consultation on project ideas is a key step of the next stage and will validate the outcomes of the project prioritisation exercises. Work is underway to develop an engagement plan that will support the next phase.

7. Continuous community engagement plan

7.1. The Board discussed strategies to ensure continuous community engagement throughout the programme's duration. It was agreed a task and finish group will be established to work with officers to define a comprehensive strategy.

Action: Board Members to contact officers to express interest in joining this working group.

7.2. HS proposed an evolving role for the thematic groups across the programme lifecycle, positioning them to support the Board in ratifying community priorities and providing feedback and oversight on projects at a granular level. The Board supported this approach, emphasising the importance of strengthening these groups through key stakeholder partnerships and reviewing membership to further enhance diversity and representativeness.

7.3. HS informed the Board of recent communications with United Scarborough Residents Action Group. The Board expressed an openness to maintaining constructive dialogue with the group and to consider ways for these community perspectives, alongside those of other existing community groups and organisations, to be reflected in future work where appropriate.

7.4. The Board agreed to explore the creation of independent digital communication channels, working in collaboration with the Council's communication team to maintain a cohesive and aligned strategy.

7.5. Future work will focus on building stronger awareness of the programme and improving understanding of the project submission process for future investment periods.

8. Board branding

8.1. The Board queried the availability of a national programme branding from MHCLG. TS clarified that MHCLG does not intend to develop programme-specific branding, but the generic *Funded by UK Government* logo could be adopted if required.

8.2. The Board agreed that developing an independent logo was not a priority at this stage. Instead, they will initially explore the option of approaching This Is Scarborough to discuss the use of their brand or alternatively consider adopting the branding and design previously developed by the council for the initial Plan for Neighbourhoods engagement.

9. Station Gateway

9.1. HJ provided an update on the Station Gateway project. The review of the RIBA stage 3 designs has been completed, and a planning application has been submitted with validation anticipated in due course. Design decisions have prioritised visual impact, safety considerations, cohesion with the existing townscape and improving accessibility.

9.2. RB highlighted that development of the project steering group has been instrumental in driving the scheme forward and generating positive momentum which will support further opportunities for development and regeneration around the site.

9.3. KP queried disabled parking provision within the new designs. RB confirmed the number of bays remains unchanged with added safety and accessibility improvements alongside broader inclusivity measures within the design. Work continues with project stakeholders to ensure these elements are fully supported.

9.4. Officers expressed confidence that the scheme will be delivered on time and within the funding deadline.

10. A.O.B

10.1. LP reported that a meeting has been set with the Mayor's Policy team at the YNYCA to review and endorse the Regeneration Plan.

11. Date of next meeting

- Jargon Busting Training Session – December (date tbc)
- Thematic Group Sessions – January (date tbc)
- Next Board Meeting - Friday 27th February 2025