Dacre Braithwaite is a Voluntary Aided Church of England Primary School. As a Church school it is committed to maintaining close links with the local parish and the Diocese of Leeds. The school seeks to serve the needs of children who are members of the Anglican Church, and also the primary educational requirements of the wider community by providing education of the highest quality within the context of Christian belief and practice.

The school can accommodate up to 70 children within the regulatory conditions set by the North Yorkshire Local Authority for the safe and proper teaching of children in the Infant and Junior age ranges. Normally, the Governors will admit not more than 10 children into Reception Year. Reception age children are admitted in the year 1 September – 31 August in which they will reach their fifth birthday.

**Entitlement of children with a statement of educational special need**
*Children who have a statement of special educational need which names the school will be allocated a place, (this is a statutory entitlement).*

**Oversubscription Criteria**
Should there be more applications than there are places available, then the Governors will allocate places according to the following criteria, which will be applied in the priority sequence in which they are set out.

1. Any looked after child or previously looked after child who is subject to an adoption, child arrangement order or residency order.
2. Any child with siblings or step siblings ('siblings' are blood relatives, adopted or fostered children living in the same household) currently on roll and who will still be at the school at the expected time of entry.
3. Any child whose family ('family' for this purpose is the child and one or more parents) who are at the heart* of the Anglican church within the United Parish of Dacre with Hartwith and Darley with Thornthwaite. supported by the Supplementary Information Form. (*attends worship once a month or more). 
4. Any child who resides within the geographic area that includes parts of Thornthwaite, Dacre, Padside, Greenhow and West End. This defines the historical catchment area of the School (a map showing details is attached and can also be downloaded from the school website).
5. Any child who resides in the United Parish of Dacre with Hartwith and Darley with Thornthwaite. A map is available in the school office. (a map showing details is attached and can also be downloaded from the school website).
6. Any other child living beyond the above boundaries.
Please note

- In the event of over subscription, the above criteria will be applied in order, until all available places are filled. If there are more applicants than places in any single category then those living closest to the school will receive priority. Distance measurements: All routes measured are to determine the allocation of school places only. North Yorkshire County Council uses an electronic mapping system. All distance measurements are based on the nearest route recognised by the North Yorkshire County Council’s electronic mapping system from the child’s address to school. The measurement is made from a fixed point from within the dwelling, as identified by Ordnance Survey, to the nearest school entrance using footpaths and roads. The routes measured to determine the allocation of school places will be those recognised by the electronic mapping system used by the admissions team.

Admission of children below compulsory school age

- Children who are offered a Reception place in the school will be able to start school in the September following their fourth birthday.
- Parents may request that the date their child is admitted to the school is deferred until later in the same school year or until the child reaches compulsory school age in that school year.
- Parents may request that their child attends part-time until the child reaches compulsory school age.
- Requests for a child to start their schooling on a part-time basis or to defer the start until they reach compulsory school-age should be addressed to the Headteacher.
- Compulsory school age is the beginning of the term following the child’s fifth birthday.

Deferred entry to primary schools

Parents of children who are offered a place at the school before they are of compulsory school age may defer their child’s entry until later in the school year. Where entry is deferred, the school will hold the place for that child and not offer it to another child during the remainder of the school year for which application was made.

Parents may not defer entry beyond the beginning of the term after the child’s fifth birthday, nor beyond the beginning of the summer term of the school year for which the original application was accepted (unless an admission out of normal age group is made and accepted).

Admissions out of chronological year group

The guidance from North Yorkshire Local Authority states that ‘Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health.'
In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group - to reception rather than year 1.

When such a request is made, the governors will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the head teacher and any supporting evidence provided by the parent. This will include taking account of the parent’s views; information about the child’s academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. The governors are the admissions authority, but may ask the LA to act on their behalf, who will notify parents in writing of the outcome of their request setting out the reasons for their decision. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school but it is not in their preferred age group.

Application Procedures
Parents can apply online at www.northyorks.gov.uk/admissions. Alternatively parents may request a paper form of the Common Application Form from the Local Authority’s admissions team.

Parents should apply for a place in the autumn term prior to the academic year in which their child should commence in the Foundation Class. The school Supplementary Information Form should be returned to school on the same date as the common application form is submitted. National dates for application for a place in Reception is 15th January 2020.

The Local Authority common application forms should be completed and returned either to the school or directly to the Local Authority with applications. Parents will be notified, in writing, of the outcome of their application by the Local Authority on behalf of the Governors on 16 April or the next working day.

Those successful will be invited to visit the school in the summer term. For full details of the application process please refer to the North Yorkshire web site.

In-year applications
It sometimes happens that a child needs to change school during the school year. Parents wishing their child to attend this school should arrange to visit the school in the first instance and then an in-year application can be made on the appropriate Local Authority Form and the LA guidance will be followed. If there is a place in the appropriate class, then the governors will arrange for the admission to take place.
If there is no place available, parents will be informed of this by letter and information about how to submit an admissions appeal will be provided. Therefore parents must also submit a Supplementary Information Form if they wish their application to be considered under one of the church / faith oversubscription criteria.

**Appeals**

Information about appeals against placements will be provided by the Local Authority. Appeals will be conducted in accordance with the latest statutory advice. Where Parents intend to appeal, they need to submit an intention to appeal in writing within 20 days of the refusal letter to the Chair of Governors and the LA Admissions and Appeals team.

**Waiting Lists**

Where a child is refused an offer of a place in the school, the parents may request that the child's name be placed on the school's waiting list. The waiting list will be maintained for the remainder of the academic year for which application was made.

Waiting lists will be maintained in the same order of the over-subscription priorities.

Please contact the Headteacher if you have any questions regarding this policy or have not received any relevant information or application forms.
Parish Boundary Map

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