

Privacy Notice

Corporate Events



This Privacy Notice is designed to help you understand how and why the North Yorkshire County Council processes your personal data for corporate events. This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).

Who are we?

North Yorkshire County Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR). NYCC frequently holds conferences and other events for internal and external staff.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Data Protection Officer
Veritau Ltd
County Hall
Racecourse Lane
Northallerton
DL7 8AL
01609 53 2526

What personal information do we collect?

In order to arrange these events, we require your name, corporate email address and telephone number. We may also require information about any specific needs (such as wheelchair access or dietary requirements). Photographs and videos may also be taken at events. Where these are of specific individuals, consent will be obtained.

Why do we collect your personal information?

We require your name, email address and telephone number so that we can confirm your booking and share relevant information with you in relation to your booking as well as responding to queries/issues with bookings.

Who do we share this information with?

Sometimes NYCC works in conjunction with companies, event providers and other organisations, such as professional organisations in order to provide corporate events, and it may be necessary to share your data with these.

You will be informed about the specific organisations NYCC will share with for each event when you register for the event.

How long do we keep your information for?

Data held	Retention period
Delegate lists with contact details	6 months post event, in order for any final communication to occur.
Information related to access needs	Stored for two weeks post event, unless any issues arise
Information related to dietary needs	Stored for two weeks post event, unless any issues arise.
Event photographs of individuals	Stored for three years, unless consent is withdrawn.

What is our lawful basis for processing your information?

For this processing, we are relying on Article 6 (1) (e) public task, and the Localism Act 2011, where the event is related to the councils functions.

For other events, this processing is in line with our Legitimate interests, Article 6 (1) (f).

Where dietary information is provided, this will be processed in line your explicit consent, Article 9 (2) (a) of the GDPR.

Where access needs or disability information is processed, this will be done in line with our substantial public interest (Article 9, (2), (g) and the Data Protection Act 2018 Schedule 1, Part 2, a, with the Disability Discrimination Act 1995 and its amendments.

For photographs of individuals, we rely on consent, 6 (1) (a).

For More information about how the County Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).