

Initial equality impact assessment screening form (As of October 2015 this form replaces 'Record of decision not to carry out an EIA')	
This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.	
Directorate	Corporate Services
Service area	Technology & Change
Proposal being screened	Insurance and Claims Management
Officer(s) carrying out screening	Claire Cooper and Jason Geldard-Phillips
What are you proposing to do?	Undertake a system review of the existing Insurance and Claims Management System.
Why are you proposing this? What are the desired outcomes?	<p>The Insurance and Claims Management System used by the Insurance & Risk Management (I&RM) team at North Yorkshire County Council (NYCC) is presently provided by MarshClearsight. The product used is called STARS Enterprise.</p> <p>The current contract with MarshClearsight will end on 17th July 2017. As a requirement of the Council's procurement rules, it is necessary to carry out a system review, which will result in either re-use of another internal NYCC system or a BID/OJEU tender exercise for the future provision of an Insurance and Claims Management System for the Council.</p> <p>The new system must be in place and operationally live by July 2017. It will have similar functionality to the existing system, including:</p> <ul style="list-style-type: none"> • Provide a recording facility for insurance claims and related financial information. • Provide a recording facility for insurance policy information. • Provide a comprehensive reporting function. <p>The system will also include workflow and document management functions.</p> <p>NYCC will develop a new online claim form to replace the current electronic claim form (Microsoft Word template sent by email). It will also develop automated interfaces with the Highways system (Symology) and Finance system (Oracle eBS).</p>
Does the proposal involve a significant commitment or removal of resources? Please give details.	No

Is there likely to be an adverse impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristics?

As part of this assessment, please consider the following questions:

- To what extent is this service used by particular groups of people with protected characteristics?
- Does the proposal relate to functions that previous consultation has identified as important?
- Do different groups have different needs or experiences in the area the proposal relates to?

If for any characteristic it is considered that there is likely to be a significant adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your [Equality rep](#) for advice if you are in any doubt.

Protected characteristic	Yes	No	Don't know/No info available
Age		No	
Disability		No	
Sex (Gender)		No	
Race		No	
Sexual orientation		No	
Gender reassignment		No	
Religion or belief		No	
Pregnancy or maternity		No	
Marriage or civil partnership		No	
NYCC additional characteristic			
People in rural areas		No	
People on a low income		No	
Carer (unpaid family or friend)		No	
Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.	No		
Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.	No		
Decision (Please tick one option)	EIA not relevant or proportionate:	Y	Continue to full EIA:
Reason for decision	No equality impact identified from the outcome of this review.		
Signed (Assistant Director or equivalent)	Michael Leah		
Date	4 January 2018		