

# Privacy Notice

## Brokerage Team



North Yorkshire  
County Council

**This Privacy Notice is designed to help you understand how and why the Brokerage Team processes your personal data. This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).**

### Who are we?

North Yorkshire County Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR). The teams dealing with the sourcing of placements and packages of care for people with care and support needs on behalf of Health collect and process data in order to facilitate this activity. They use this information to ensure that the care and support commissioned is appropriate and meets the needs of the person it is required for.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Data Protection Officer  
Veritau Ltd  
County Hall  
Racecourse Lane  
Northallerton  
DL7 8AL  
[infogov@northyorks.gov.uk](mailto:infogov@northyorks.gov.uk) // 01609 53 2526

### What personal information do we collect?

The Quality and Monitoring Team collects personal data including, but not necessarily limited to:

- Name, Address, Date of Birth and Contact details,
- Social Care ID and NHS ID,
- Family Composition, family history, relationships information, lifestyle information and social circumstances,
- Personal referees,
- Financial information,
- Visual images, personal appearance and behaviour.

The team also collects the following special category data:

- Physical and / or Mental Health Details
- Racial or Ethnic Origin
- Health Care assessed needs and Health Outcomes

### Why do we collect your personal information?

Without your data we would not be able to assess social care needs, or be able to arrange services commissioned on behalf of Health.

- Service Delivery

- Service Planning/Improvement

**Who do we share this information with?**

In order to deliver effective and high quality services the Brokerage Team routinely shares data with:

- Domiciliary Care Providers
- Residential/Nursing care providers
- Day Care Providers
- Mental Health Services
- Local Government
- Substance Misuse Agencies

**Use of your NHS Number in Adult Social Care**

If you are receiving support from adult social care then the NHS may share your NHS number with us. This is so that the NHS and adult social care are using the same number to identify you whilst providing your care. By using the same number we are able to work together to improve your care and support.

**How long do we keep your information for?**

Data held	Retention period
Records relating to the commissioning of health and social care services	Retain from year records created for 6 years.

**What is our lawful basis for processing your information?**

With regard to personal data:

Article 6(1)(c) – Legal obligation: the processing is necessary to comply with the law

With regard to special category data:

Article 9(2)(h) – Provision of health and social care

**For More information about how the County Council uses your data, including your privacy rights and the complaints process, please see our Corporate Privacy Notice.**