

Privacy Notice

Fostering Service



North Yorkshire
County Council

This Privacy Notice is designed to help you understand how and why the **Fostering Service** processes your personal data. This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).

Who are we?

North Yorkshire County Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR). The Fostering Service is responsible for processing data relating to foster carers and the children and young people they look after.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Data Protection Officer
Veritau Ltd
County Hall
Racecourse Lane
Northallerton
DL7 8AL
01609 53 2526

What personal information do we collect?

In order to deliver our Fostering service, the Council will need to collect both personal and special category data, specifically:

Personal data collected:

- Name
- Address
- Date of birth
- Family Composition
- Contact details
- Relationships information
- Personal referees
- Housing information
- Family history
- Financial information

Special category data collected:

- Ethnicity
- Religion
- Health information
- Police involvement/convictions

Why do we collect your personal information?

The Council is required to collect data regarding children in care in order to meet legal responsibilities. The Children Act 1989 requires councils to make sure children in care are safe and well. This involves supporting children in places that meet their needs. For some children this is foster care.

Purpose of processing your data:

- Fostering service delivery, namely processing your enquiry to become a foster carer
- Ensuring children are receiving a high level of care and support
- Service improvement

Who do we share this information with?

In the course of performing our legal duties, we may share your information with a number of agencies who are key to delivering our service.

Within North Yorkshire County Council:

- Social work practitioners and senior managers
- Independent reviewing officers
- The Safeguarding team

Agencies we share information with:

- Ofsted
- Health agencies
- Police
- Other local authorities
- Education providers
- The fostering network
- Foster talk

How long do we keep your information for?

The following table details the retention periods for records relating to the foster care service:

Data held	Retention period
Client records relating to the provision of foster care	75 years from the date of birth of the child
Records relating to the creation and management of providing foster care places	6 years from when process changes

What is our lawful basis for processing your information?

With regard to personal data:

Article 6(1)(c) – Legal obligation: the processing is necessary to comply with the law

With regard to special category data:

Article 9(2)(h) – Provision of health and social care

The legislations, policies and guidance that relates to this service includes, but is not limited to:

- Children Act 1989
- Boarding Out of Children Regulations 1991
- Children's Home Regulations 2001
- Fostering Services Regulations 2011
- National Minimum Standards 2011
- Care Planning, Placement and Case Review Regulations 2010 (amended)

For More information about how the County Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).