

Privacy Notice



**North Yorkshire
County Council**

Looked After Children and Children in Need

This Privacy Notice is designed to help you understand how and why the County Council processes your personal data in relation to Looked After Children (LAC) and Children in Need (CiN). This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).

Who are we?

North Yorkshire County Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR). The teams dealing with Looked After Children and Children in Need collect and process data in order to facilitate the direct care of children receiving these services.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Data Protection Officer
Veritau Ltd
County Hall
Racecourse Lane
Northallerton
DL7 8AL
01609 53 2526

What personal information do we collect?

In order to deliver our Looked After Children and children in Need services the Council will need to collect both personal and special category data, specifically:

Personal data collected:

- Personal information (e.g. name, data of birth, address)
- NHS number
- Family details
- Lifestyle and social circumstances
- Housing needs
- Case file information
- Episodes of being looked after and being a child in need (e.g. important dates, information on placements, referral information, assessment information, Section 47 information, child protection information, child protection plan information)
- Outcomes for LACs (e.g. health assessments, dental assessments, strengths and difficulties questionnaires)
- Adoptions (e.g. dates of key court orders and decisions)
- Care leavers (e.g. activity, accommodation)

Special category data collected:

- Ethnicity or race
- Immigration information

- Physical or mental health details
- Social care support outcomes
- Sexual life
- Criminal history

Why do we collect your personal information?

We need to collect this information for the following purposes:

- CiN & LAC service provision
- Safeguarding children
- Supporting children and monitoring their progress
- Providing children with pastoral care
- Service improvement
- Prevention of fraud/detection of crime

Who do we share this information with?

In the course of performing our duties, we may share your information with a number of agencies who are key to delivering our service.

Within North Yorkshire County Council:

- The staff responsible for the direct care of the child

Agencies we share information with:

- National Health Service (NHS)
- Department for Education (DfE) (statutory requirement)
- Care placement providers
- Clinical Commissioning Groups (CCGs)
- Police

How long do we keep your information for?

NYCC only retains your personal data for as long as is necessary to provide services to you, and in line with the Council's Record Retention and Disposal Schedule. The following table details the retention period for records relating to this service:

Data held	Retention period
Records relating to a child in care	75 years from the date of birth of the child

What is our lawful basis for processing your information?

With regard to personal data:

Article 6(1)(c) – Legal Obligation

Article 6(1)(e) – Public task

With regard to special category data:

Article 9(2)(h) – Provision of health and social care

The legislations, policies and guidance that relate to this service include, but is not limited to:

- Children Act 1989
- Children (leaving care) 2000
- Adoption and Children Act 2002

- Children and Families Act 2014
- Children and Adoption Act 2006
- The Children's Homes (England) Regulations 2015
- Children and Young Persons Act 2008
- Children and Social Work Act 2017
- The Education (Information about Individual Pupils)(England) Regulations 2013
- Sufficiency – Statutory guidance on securing sufficient accommodation for looked after children

For More information about how the County Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).