

Privacy Notice

NYLAF



North Yorkshire
County Council

This Privacy Notice is designed to help you understand how and why North Yorkshire County Council processes your personal data in relation to the Covid-19 Support Grant Scheme (the Scheme). This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#), the [COVID-19 Privacy Notice](#) and other service specific notices.

Who are we?

North Yorkshire County Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR). The Scheme helps individuals and families who are most in need or most at risk, to access food and other household essentials to support them through a 14-day period of self-isolation.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Data Protection Officer
Veritau Ltd
County Hall
Racecourse Lane
Northallerton
DL7 8AL
01609 53 2526

What personal information do we collect?

The Scheme collects the following information:

- Contact details of the lead applicant: including full name, address, telephone number and email contact. Details of household occupancy, including names and relationship to primary applicant.
- The specific need of the applicant, that makes their household eligible to apply to the Scheme which may include the collection of special category information, specifically health data.

Why do we collect your personal information?

The Scheme collects this information to determine if you are eligible to receive support from the Scheme. There are restrictions on who is eligible to receive support from the Scheme and how often, therefore it is essential that we know who has applied to the Scheme.

Who do we share this information with?

The Council currently hold a Contract with Family Fund Business Services (an external third party organisation) who administer the Scheme on the Council's behalf. In order to fulfil the requirements of this Contract, Family Fund Business Services process personal data on behalf of the Council.

How long do we keep your information for?

Data held	Retention period
All applications (successful and unsuccessful)	Until the end of the financial year in which the scheme closes. It is not yet known how long the Covid-19 pandemic will last and as such, how long support will need to be provided through the Scheme; although it is anticipated at this stage that personal data will not be held beyond March 2022.

What is our lawful basis for processing your information?

For this grant, we are using Article 6 1 e, public task in line with the Localism Act 2011. We are also using Article 9 2 g, statutory and government purposes, in line with the Localism Act 2011.

For More information about how the County Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).