

Privacy Notice

Resilience and Emergencies



**North Yorkshire
County Council**

This Privacy Notice is designed to help you understand how and why the Resilience and Emergencies Team processes your personal data. This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).

Who are we?

North Yorkshire County Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR). The Resilience and Emergencies Team consists of officers who deal with incident planning and response. Processing of data can be administered by any of the officers in the team.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Data Protection Officer
Veritau Ltd
County Hall
Racecourse Lane
Northallerton
DL7 8AL
infogov@northyorks.gov.uk // 01609 53 2526

What personal information do we collect?

The Resilience and Emergencies Team consists of 6 officers who deal with planning for, and response to emergency incidents both in and out of normal office hours. To aid in providing this service the following information is routinely processed:

- Health & Adult Services vulnerable people data. This personal data will contain information such as the individual's name, address, age and what services they receive from the Council – this could include details about an individual's mental or physical health.
- Emergency Contact Directory (ECD). This is a database of individuals, from a range of organisations, who may need to be contacted in an emergency situation. This will include their name, email address, work and personal telephone numbers.
- 'Ready For Anything' volunteer database. This is a database of individuals, who have agreed to be contacted in an emergency situation. This will include their name, address, email address and mobile phone number.

Why do we collect your personal information?

Vulnerable Person data is collected for the specific purpose of assisting public safety by targeted support of known vulnerable people during an emergency incident.

The ECD is used for the specific purpose of providing an out of hours directory of emergency contact details for Category 1 & 2 emergency responders (as defined by the Civil Contingencies Act 2004) and partner agencies.

The Ready for Anything database is used for the specific purpose of maintaining a registered list of volunteers who are willing to be contacted to see if they are able to assist in an emergency situation.

Who do we share this information with?

The data we use is stored on Resilience Direct (This is a secure online government site) and is shared under the Civil Contingencies Act 2004 with Category 1 and 2 responders for the purposes of preparedness, response and recovery stages of an emergency.

Vulnerable person data is shared with the Health & Adult Services duty officer internally, or with the Emergency Services out of hours.

The ECD shared solely for use within the Resilience and Emergencies Team during emergency incidents.

The Ready for Anything data is shared by the administrators within North Yorkshire County Council and with the emergency planning teams in both City of York Council and Harrogate Borough Council.

How long do we keep your information for?

Vulnerable Person data is refreshed every week with an updated file. Any information that is shared e.g. with the emergency services must be deleted upon the closure of the incident, as directed by our established protocol.

The ECD is kept as a permanent resource, but is maintained by actively updating details on a quarterly basis.

The Ready for Anything volunteer data is kept for as long as individuals wish to remain registered.

What is our lawful basis for processing your information?

The County Council processes personal data and special category data to protect the vital interests of data subjects, or of other individuals, as well as reasons of substantial public interest.

The Ready for Anything database is processed based on your consent.

For More information about how the County Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).