

# Disabled Children's Services

## Personal budget support plan

## The personal budget support plan - Part 1

Name of child .....

Address .....

Date of birth .....



Who helped write this plan .....

### About the child

Every child has qualities and makes a contribution to others (through their smile for example). Write down the child's, friendships, gifts, skills hobbies, interests and what the child enjoys doing.

### What's working well in life now and not working?

Write down what's going well in life that needs to continue and what isn't going so well and needs to change.

<b>Working well</b> 	<b>Not working well</b> 

### How is the child involved in this plan and what are their views?

**What does the plan hope to achieve in the next year?**

Write down a clear, short description of what the plan hopes to achieve

**How will the child's needs be supported?**

While remembering the child's gifts, interests, skills and qualities write down what support is needed and when and how it is to be provided. Write down who will provide this support or help – for example, from family, community activities, friends or paid assistants.



## The personal budget support plan - part 2

How do the family want to manage the personal budget?

Options	Useful Information	Record below how support is to be managed by the family
Direct Payment	The family control the funds and are required to open a separate bank account	
Direct Payment Managed Account	In certain circumstances where a family have significant difficulties a direct payment account can be managed by an independent organisation.	
Package managed by NYCC	NYCC arrange and pay for the support and services	
Mixed package	A family can decide to manage all or some of their personal budget	

**How did the family reach this decision? Was the young person involved?**

## Financial summary

Up to date information about the cost of services and employing staff is on the Disabled Childrens Services web pages: [www.northyorks.gov.uk/dcs](http://www.northyorks.gov.uk/dcs)

### Section A - money in

DCS indicative budget	Any other money to be factored in e.g. funding from Health	Total (Section A total)
£	£	£

### Section B - money out

Managed by NYCC	Unit cost	Number of Units		Total: Unit cost x number of units
Childrens Resource Centre				
Foster Placement				
Outreach				
Group work	£ per session			
Day services	£			
Transport	£ per journey			
Agency				
Other				
Other				
Managed through a Direct payment	Hourly rate	Number of hours per week	Number of weeks needed	Total
Agency	£			
Employing a personal assistant	£			
	Per week	Per year		
Insurance				
Payroll				
Managed account charges				
Pension payments				
Training				
Equipment				
Other				
Other				
<b>Section B Total</b>				

Section A total	£
minus Section B total	£
Balance	£

### Signature below of parent and child/young person

This is the plan for the child/young person and I am happy for it to go forward for consideration for approval

Parent/carer (sign here ..... Date .....

Child/young person

Space for symbol/electronic sticker

### Signature below of social worker/care co-ordinator

Worker ..... Date .....

### Signature below of locality team leader

I have read this plan and agree that it meets the child's needs well

Locality team leader (signed) ..... Date .....

### What will happen next?

- Once the support plan is complete submit your plan to the social worker for approval.
- The decision maker who is usually the social work team manager considers the approval of your plan.
- If there are issues with your plan the social worker may talk again with you and suggest changes.
- This support plan will be attached to your child's plan on the local authorities electronic record.
- If you are unhappy with either the changes proposed or think the funding is not enough to meet your child's needs then an opportunity will be made for you to talk this over with your social worker and the decision maker.

### Please return your plan to:



## Contact us

**North Yorkshire County Council, County Hall, Northallerton, North Yorkshire, DL7 8AD**

Our Customer Resolution Centre is open Monday to Friday 8.00am - 5.30pm  
(closed weekends and bank holidays). Tel: **01609 780 780**

email: **[customer.services@northyorks.gov.uk](mailto:customer.services@northyorks.gov.uk)** web: **[www.northyorks.gov.uk](http://www.northyorks.gov.uk)**

If you would like this information in another language or format please ask us.