

Supply chain fees and charges 2018/19

The Adult Learning and Skills Service is within Education and Skills in the Children and Young People's directorate of North Yorkshire County Council. All formal subcontracting arrangements comply with the County Council's Corporate Procurement Strategy **2014-20**.

The County Council uses an electronic tendering facility (YORtender) which is used by most local authorities in the Yorkshire and Humber region. This procurement website is used to advertise procurement opportunities available from the County Council. Registered contractors and suppliers will be able to download key documents for opportunities that they wish to pursue, and return these electronically. This includes **selection questionnaire**, tender and **bid** documents. The County Council aims to make the system the main way in which it advertises opportunities to potential suppliers. All relevant policy and strategy documents are available on the County Council's website www.northyorks.gov.uk

The Adult Learning and Skills Service will sub-contract provision funded by the Skills Funding Agency not in excess of £100,000 across both the Adult Single Budget and the Community Learning block grant.

This will be the final year of the current subcontracting arrangements and will be reviewed in line with the Authorities procurement rules and guidelines.

Adult Learning and Skills Service Pricing Schedule 2018/19

Adult Single Budget

The Adult Learning and Skills Service pricing and payment schedule for 2018/19 subcontracts is based on the following details which form part of the subcontract agreement:

The Adult Learning and Skills Service is responding positively and effectively to the expectations and requirements of "New challenges, New Chances. Further Education and Skills Reform Plan: Building a World Class Skills System" (Department for Business Innovation and Skills, December 2011) and the Skills Funding Agency funding guidance for the use of Community Learning funding.

In particular this is to:

- maximise access to community learning for adults, bringing new opportunities and improving lives, whatever people's circumstances;
- promote social renewal by bringing local communities together to experience the joy of learning and the pride that comes with achievement;
- maximise the effect community learning has on the social and economic well-being of individuals, families and communities

The Authority invites applications from appropriate providers to be appointed to an Approved Provider List for the provision of Community Learning for people aged 19 and over. The aim of this tender is to enhance the existing Adult Learning and Skills Service curriculum offer to work with groups of learners who might not yet be ready to access mainstream learning or who have barriers to accessing provision. This involves delivering community learning provision which is inclusive and meets the needs and reasonable aspirations of learner groups that are currently under-represented in learning. The provision also needs to contribute to tackling the barriers people face when trying to secure employment.

Where, upon review by the Council of all of the circumstances, the Council is able to identify a Provider who offers best value for money its required services on the basis of the price(s) submitted by the provider in its tender and who is able to provide the package of services to the required standard within the time required, the Council may allocate that piece of work directly to that provider using the process set out in the relevant documentation. When a requirement arises, the Approved Provider List will be reviewed by the Council on a case by case basis, and the most appropriate Service Provider will be

appointed to deliver the requirement, taking into consideration the Service Provider's experience, ability to address the requirement and geographic location.

1. Payment for the provision is as follows:

1.1 Profile payment of £262 per learner which will be paid on achievement and completion of a minimum of 12 guided learning hours

2. Payment will normally be made within 30 days of the receipt of a valid invoice by the Authority from the Contractor.

The Council has arrangements for small and medium sized enterprises to be paid within 10 days where they request earlier payment to help with their cash flow. The successful Service Provider if classified as a small and medium sized enterprise can complete the application form via the Council's website <http://www.northyorks.gov.uk/article/26196/Working-with-our-suppliers>

This policy will be reviewed in line with all future subcontract arrangements and fee policy agreements.

2018/19 subcontracts

Provider	Minimum value (£) of the subcontracting arrangement based on 30 learners	Maximum value (£) of the subcontracting arrangement based on 130 learners
Yorkshire Coast Enterprise Limited	£7,860	£34,060
Rural Arts North Yorkshire	£7,860	£34,060