



## **BURNESTON C. OF E. (AIDED) SCHOOL**

**ADMISSION POLICY**  
**SEPTEMBER 2016 TO AUGUST 2017**

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### **The maximum admissions limit for the year 2016-2017 is 19.**

*(Definition of the school's catchment area – The residential communities of Melmerby, Wath, Norton Conyers, East Tanfield, Middleton Quernhow, Sutton Howgrave, Kirklington, Carthorpe, Burneston, Theakston (including RAF housing at The Coppice), Exelby and certain parts of the old village of Gatenby). A map showing the boundaries for the school's catchment area is available in school and attached to this policy.*

The Governors will admit children with a Statement of Special Educational Need whose parents name Burneston C. of E. (Aided) School. This is a statutory entitlement and is not part of the oversubscription criteria.

If there are more applications than places available Governors will allocate places according to the following oversubscription criteria.

### **Criteria for Admissions**

1. Looked after children and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.
2. Children who reside within the school's catchment area who already have siblings attending the school at the time of admission. A sibling is a brother or sister being blood relations or adopted or fostered and living within the same household.
3. Children who reside within the catchment area whose family can be regarded as 'at the heart of the church,' that is, someone whose family worships twice a month or more (to accommodate difficult patterns of work and family relationships weekday worship will be taken into account). Applications from families who reside within the catchment area, but who attend another Christian Church will be counted equally in this section. Parents will be asked to provide confirmation of attendance from the parish rector or an equivalent person from another Christian Church.
4. Children who reside within the catchment area whose family can be regarded as 'attached to the church,' that is, a regular but not frequent worshipper, perhaps attending a monthly family or church parade service or is regularly involved in a weekday church activity, including an element of worship. Parents will be asked to provide confirmation of attendance from the parish rector or an equivalent person from another Christian Church.
5. Other children who reside within the catchment area whose family can be regarded as 'known to the church,' that is an occasional worshipper but not frequent or someone who is known through a family connection or one or all of whose family may be involved in church activities such as uniformed organisations. Parents will be asked to provide confirmation of attendance from the parish rector. Parents will be asked to provide confirmation of attendance from the parish rector or an equivalent person from another Christian Church.
6. Any other children within the catchment area.

7. Thereafter any surplus places will be offered to children who reside outside the school's catchment area, with priority given on the following basis:-

- Children who already have siblings attending the school at the time of application.
- Children whose family can be regarded as 'at the heart of the church.'
- Children whose family can be regarded as 'attached to the church.'
- Children whose family can be regarded as 'known to the church.'

In the case of over subscription a 'tie-break' decision will be made. This would be applied within any of the oversubscription categories where there are more applications than places remaining. The tie-break will be based on home-school distance; those living nearest to the school having priority. (All distance measurements are based on the nearest route recognised by the County Council's electronic mapping system from a child's home address to school. The measurement is made from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest school entrance using footpaths and roads. The routes measured to determine the allocation of school places will be those recognised by the electronic mapping system used by the school admissions team.)

The school will maintain a waiting list until the end of the academic year for which application is made in order to facilitate in-year admissions.

#### **First Admissions** (To be reviewed annually)

Children who are 4 years old between 1<sup>st</sup> September 2016 and 31<sup>st</sup> August 2017 will receive full time education from the beginning of the Autumn Term. Parents may request to defer their child's place until the term after their 5<sup>th</sup> birthday or take up the place on a part-time basis.

#### **Applications**

Applications for admissions of a child to the school must be submitted to North Yorkshire County Council by the 15<sup>th</sup> January 2016. After the closing date, you will need to provide reasons for any change. Without a reason that is acceptable to us, for example moving house, we will consider it to be a late application and will process it after we have considered all other applications. We will not be able to consider any changes after **17 March 2016**. The Local Authority's coordinated admissions scheme will ensure that all applicants are notified of the school place offered on the same day, 18<sup>th</sup> March 2016.

#### **Class sizes and Appeal Procedures**

A child may be refused admission to the school on the grounds that measures required to keep to the statutory class size limit for Infant classes (i.e. Reception and Years 1 and 2).

Any parent whose child is refused admission to the school has a statutory right to appeal to an independent admission appeal panel. Any appeal must be made in writing and addressed to the Chairman of Governors, c/o Burneston C. of E. (Aided) School within twenty days of receiving notification that their application has been unsuccessful.

