

**Reviewed : - Annually**

Approved by Governors -

## **Rathmell C of E (VA) Primary School**

### **Admissions Policy 2016-2017**

#### **Aims**

To enable the preference of parent/carer for Rathmell School to be met to the maximum extent possible.

#### **Scope**

That criteria for admission are clear, fair and objective, and are for the benefit of all children.

That Governors and parent carer will have a clear understanding of the criteria for the acceptance of pupils.

#### **Implementation**

The Governing Body will determine the admissions policy and criteria for Rathmell School, within the School Admissions code

The school will have one intake each year, in September, for those children who are four years of age on or prior to 31 August of that school year. Children can take up their place at any time during the year prior to reaching statutory school age. Parent/carer has a right to defer entry or to take up the place on a part time basis prior to the child becoming statutory school age.

Statutory school age is the beginning of the term following the child's 5<sup>th</sup> birthday.

The school will publish its Maximum Admission Number each year, once it has been agreed by the Governing Body. The maximum admission number for 2016-2017 is 10.

Admission will usually be made available to all children who are four years of age on or prior to 31 August of that year, whose parent/carer wish them to attend, and who have indicated their wish to the school by completing the NYCC Common Application Form, available from The Education Office, Ainsty Road, Harrogate, HG1 4XU or apply on line at [www.northyorks.gov.uk/admissions](http://www.northyorks.gov.uk/admissions) up to the planned admissions number. Should there be more applications than there are places available, the oversubscription criteria below will be used to allocate places.

Applications to be received by 15<sup>th</sup> January 2016.

Children who have statements of Special Educational Needs and who name Rathmell School will be allocated a place irrespective of the oversubscription criteria. This is a statutory entitlement under S.234 of the Education Act 1996.

Application for a place in year groups other than Reception year will be made using the same process.

**The oversubscription criteria will be applied, regardless of gender, race, disability or educational needs.**

#### **Late applications for Reception Year**

Will be dealt with in accordance to the NYCC 'Admission to Primary School Guide for parents 2016-2017'

**In the event that applications exceed the published Maximum Admissions Number for the year in question, priority will be given following the order of the criteria listed below**

1. Children in public care, adopted children who were in public care, those with a residency order and those with special guardianship who have named Rathmell School as their preferred provider.
2. Children whose family/carer, live in the ecclesiastical parish of Rathmell-with-Wigglesworth. A map of the parish is available from the School. Family, in this context, means that the family/parent/carer with whom the child is living from Monday to Friday inclusive.
3. Children who have a sibling who will also be attending Rathmell School at the time of the younger child's admission. Sibling includes brothers and sisters, who are blood relations, step brother and step sister, adopted and fostered children.

4. Children whose family/ carer are regular attenders at Holy Trinity Church, Rathmell
5. Children of parent/carer who regularly attends a place of worship that is a signatory to Churches Together in Settle and District. Regularly, in this context, means at least once every two months. A request for priority under this criterion must be supported in writing by the recognised leader of the place of worship. This supporting evidence should be returned to the school by 15<sup>th</sup> January 2015
6. Any other children

Each criterion will be reviewed in order. In the event that there are more applications than places for a criterion then the tie breaker will be:

Children whose designated front door of their house is nearest to the main entrance gate of the school, by the shortest walking distance (using public highways), which will be measured using the RAC Route Planner.

Parents /carers will receive an offer of a place by the date specified in the NYCC 'Admission to Primary School Guide for parents 2016-2017.

**Applications for admission at other times**

Will be dealt with in accordance to the NYCC 'Admission to Primary School Guide for parents 2015-2016'

**Appeals**

If a child is refused admission to the school on any of the criteria given above, parents have the statutory right to an admission appeal, which will be heard by an independent Admission Appeal Panel.

**Waiting List**

Names of children who have not been allocated a place will be kept on the waiting list which will be maintained according to the above oversubscription priority order until 31<sup>st</sup> July 2016.

If parents/carers wish their child to remain on the waiting list beyond this date, they may make a fresh application for the new school year.