



Sixth Form Admissions Policy

College Governance Status

This policy was first adopted by the Governing Body on 28 September 2009. It is reviewed annually, or as required, and any changes are approved by the Governing Body.

Reviewed	By Whom	For approval
March 2010	Governors and staff	31.03.10
January 2011	Governors and staff	20.01.11
January 2012	Governors and staff	31.01.12
February 2013	Governors and staff	28.03.13
January 2014	Governors and staff	28.01.14
January 2015	Governors and staff	27.01.15
September 2015	Governors and staff	21.09.15
November 2015	Governors and staff	2.12.15

Signed by Chair of Governors:

A handwritten signature in black ink, appearing to read "A. Surin", is written over a horizontal line.

Caedmon College Whitby
Sixth Form Admissions Policy

Arrangements for Admission to the Sixth Form

Existing Caedmon College Whitby students with the appropriate qualification are entitled to join our sixth form. Applications for Year 12 courses from external students are welcomed and will be considered together with those from Caedmon College Whitby students.

General Entry Qualifications

- Students achieving the equivalent of 5+ A* - C grades GCSE (preferably including English Language and Mathematics) may apply to study Level 3 courses in Year 12
- Students wishing to continue a subject from GCSE to AS should usually have at least a C grade at GCSE in that subject if it was studied at KS4. For Mathematics, Further Maths, Biology, Physics and Chemistry, students will usually have acquired at least a B grade at GCSE
- Students achieving three D/E grades at GCSE may apply to study Level 2 qualifications
- Students achieving no qualifications at L1 or below GCSE may apply to study an L4P (Learning for Progress) or Foundation course for which personalised entry requirements may be arranged dependent upon SEN status
- The Governing Body of the College will, under section 324 of the Education Act 1996, admit to the College a young person with a statement of special needs that names the school. This is not an oversubscription criterion. This relates only to young people who have undergone statutory assessment and for whom a final statement of special educational needs (SEN) has been issued and which has taken account of the Year 12 entry requirements.

Post Monitoring Intervention Programme (PMIS) and Code of Conduct (COC) will be enacted to enable students to succeed or find a more suitable course.

Timetable for Year 12 Admissions

Sixth Form Open Evening – November

Post-16 interviews for Year 11 students (for all applicants – internal and external) – January

Conditional offer of Post-16 place decided by Easter

Confirmation of GCSE results - August

Final enrolment - August/September

Individual applications will still be welcome after this date and we understand that students may wish to change initial course choices, particularly after receiving examination results. We will reply to all applications during summer term but, given the above requirements, no firm confirmation can be made until after GCSE results day.

If, following the admission of young people where the College is named in the statement of special educational needs (SEN), the number of applications to join the College for the first time exceeds the published admission number and further places cannot be provided, then the following oversubscription criteria will apply:

ORDER OF PRIORITY	Notes
<p><u>Priority group 1:</u> Young people in Public Care for whom an application has been submitted</p>	<p><i>This applies to Children and young people in public care for whom the College has been expressed as a preference and previously looked after children, that is children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after. This applies to all looked-after children, including those who are in the care of another local authority. In the case of previously looked after children, proof that the child was previously in the care of a local authority will be required to support the application'</i></p>
<p><u>Priority group 2:</u> Young people who will have a sibling on the College roll in September</p>	<p><i>Sibling refers to brother or sister, half brother or sister, adopted brother or sister, or the child of the parents/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.</i></p>
<p><u>Priority group 3:</u> All other young people</p>	

Young people in higher numbered priority groups will be offered places ahead of those in lower numbered priority groups.

Tie break

If there are not enough places for all the young people in one of these priority groups, we will give priority to those living nearest to the College.

Distance measurements are based on the nearest walked route from the applicant's home address to the College. We measure from a fixed point within the dwelling, as identified by Ordinance Survey, to the nearest College entrance using an electronic mapping system.