

**Dacre Braithwaite C E (VA) Primary School**  
**Admission Arrangements 2017-18**



Dacre Braithwaite is a Voluntary Aided Church of England Primary School. As a Church school it is committed to maintaining close links with the local parish and the Diocese of Leeds. The school seeks to serve the needs of children who are members of the Anglican Church, and also the primary educational requirements of the community in general by providing education of the highest quality within the context of Christian belief and practice.

The school can accommodate up to 70 children within the regulatory conditions set by the North Yorkshire Education Authority for the safe and proper teaching of children in the Infant and Junior age ranges. Normally, the Governors will admit not more than **10 children of Foundation age**. Reception age children are admitted in the September of the year in which they are four. Once a child has been offered a place under its admission criteria, the school reserves the right to negotiate with parents, an appropriate induction timetable.

**Entitlement of children with a statement of educational special need**

*Children who have a statement of special educational need which names the school will be allocated a place, (this is a statutory entitlement).*

Should there be more applications than there are places available, then the Governors will allocate places according to the following criteria, which will be applied in the priority sequence in which they are set out. Only applications made according to the process set out below will be considered.

1. Any looked after child or previously looked after child who is subject to an adoption, special guardianship or residency order.
2. Any child of a family who are at the heart of the Anglican church within the United Parish of Dacre with Hartwith and Darley with Thornthwaite, supported by a written reference. (attends worship twice a month or more)
3. Any child with siblings currently on roll and who will still be at the school at the expected time of entry
4. Any child of a family who are attached to the Anglican church within the United Parish of Dacre with Hartwith and Darley with Thornthwaite, supported by a written reference. (attends worship once a month on average)
5. Any child of a family who are known to the Anglican church within the United Parish of Dacre with Hartwith and Darley with Thornthwaite, supported by a written reference. (attends worship very occasionally perhaps for special events)
6. Any child who resides within the geographic area that includes parts of Thornthwaite, Dacre, Padside, Greenhow and West End. This defines the historical catchment area of the School (a map showing details is attached and can also be downloaded from the school website)

7. Any child who resides in the United Parish of Dacre with Hartwith and Darley with Thornthwaite. A map is available in the school office.
8. Any child from another Christian Denomination or other faith community, supported by a written reference from their minister/faith leader.
9. Any other child living beyond the above boundaries.

***Please note***

- *In the event of over subscription, the above criteria will be applied in order, until all available places are filled. If there are more applicants than places in any category then those living closest to the school, using the nearest road system will receive priority. The distance is measured using AA Route Planner.*

**Admission of children below compulsory school age**

- Children who are offered a Reception place in the school will be able to start school in the September following their fourth birthday.
- Parents may request that the date their child is admitted to the school is deferred until later in the same school year or until the child reaches compulsory school age in that school year.
- Parents may request that their child attends part-time until the child reaches compulsory school age.
- Requests for a child to start their schooling on a part-time basis or to defer the start until they reach compulsory school-age should be addressed to the Headteacher.
- Compulsory school age is the beginning of the term following the child's fifth birthday.

**Deferred entry to primary schools**

Parents of children who are offered a place at the school before they are of compulsory school age may defer their child's entry until later in the school year. Where entry is deferred, the school will hold the place for that child and not offer it to another child during the remainder of the school year for which application was made.

Parents may not defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the beginning of the summer term of the school year for which the original application was accepted.

**Application Procedures**

Parents can apply on line at [www.northyorks.gov.uk/admissions](http://www.northyorks.gov.uk/admissions). Alternatively parents may request a paper form of the Common Application Form from the admissions team.

Parents should apply for a place in the autumn term prior to the academic year in which their child should commence in the Foundation Class. The school supplementary information form should be returned to school on the date indicated by NYCC in the information pack provided. National dates for application for a place in Reception is 15<sup>th</sup> January 2018.

NYCC common preference forms should be completed and returned either to the school or directly to the Local Authority with applications. Parents will be notified, in writing, of the outcome of their application by the Local Authority on behalf of the Governors by 16<sup>th</sup> April 2018. Those successful will be invited to visit the school in the summer term.

For full details of the application process please refer to the North Yorkshire web site.

### **In-year applications**

It sometimes happens that a child needs to change school during the school year. Parents wishing their child to attend this school should arrange to visit the school. If there is a place in the appropriate class, then the governors will arrange for the admission to take place. If there is no place, then the governors will consider the application and information about how to appeal against the refusal will be provided. All applications for in-year admissions should be made on the appropriate Local Authority Application form.

If, after consideration by the governors, there is no place available, parents will be informed of this by letter and information about how to submit an admissions appeal will be provided.

### **Appeals**

Information about appeals against placements will be provided by the Local Authority. Appeals will be conducted in accordance with the latest statutory advice.

### **Waiting Lists**

Where a child is refused an offer of a place in the school, the parents may request that the child's name be placed on the school's waiting list. The waiting list will be maintained for the remainder of the academic year for which application was made.

Waiting lists will be maintained in order of the over-subscription priorities

### **School induction**

Once we know your child has been offered a place at Dacre Braithwaite School, you will receive an invitation to an introductory evening. To enable the child to settle happily, he or she may visit the school several half days in the half term before he/she is due to start, and will attend on a part-time basis during his/her first weeks of school.

Please contact the Headteacher if you have any questions regarding this policy or have not received any relevant information or application forms.

Agreed by the Governing Body June 2016

