



Malton School

A Specialist Science School

Admission Policy for the Sixth Form

| <i>Document Status</i> | | Staff Responsible | Committee |
|----------------------------|------------|--------------------------|------------------|
| Date of approval | 04/07/2011 | Headteacher | Full Governors |
| Date of review | 01/12/2014 | Headteacher | Full Governors |
| Date of next review | 01/12/2017 | Headteacher | Full Governors |

Transfer from Year 11

Existing year 11 pupils at Malton School wishing to remain at school beyond year 11 into the sixth form will be able to do so providing they meet the minimum entry qualifications as set out below:

4 AS Programme of study

- Three B grade GCSE passes in subjects related to the A levels students wish to study.
- Three C grade GCSE passes
- Grade C in GCSE English and Mathematics.

or

- Three B grade GCSE passes in subjects related to the A levels students wish to study.
- One C grade GCSE pass
- Grade C in GCSE English and Mathematics.
- Level 2 BTEC pass

3 AS programme of study

Where students failed to achieve a C grade in English and/or Mathematics GCSE they would be restricted to a 3 AS programme of study provided they meet all the other requirements stated above.

- Three B grade passes in subjects related to the A levels students wish to study.
- English or Mathematics C grade minimum would be specified for specific subjects.

Level 3 Applied / BTEC programme of study

Students achieving 5 C grade passes at either GCSE or BTEC equivalent would be entitled to study Level 3 BTEC and Applied A level where they have demonstrated an aptitude in that area.

Level 2 BTEC Programme of Study

Students not achieving the level 2 threshold of 5 GCSE grade C passes or equivalent would be entitled to study Level 2 BTEC courses and retake GCSE English and Mathematics as appropriate.

Note:

It is accepted that these are general entrance requirements and that not all students who have the ability to achieve success in specific subjects will meet this profile.

In exceptional circumstances the Head of Sixth Form in consultation with the appropriate subject leader has the discretion to admit a student with qualifications that are below that of the minimum entrance requirement for that programme of study.

Students who do not have a C grade in English and/or Mathematics will be required to attend re-take lessons in the appropriate subject and re-take the appropriate exam with the aim of improving their Grade to at least a C.

Year 12 entry

Pupils attending other schools in Year 11 are able to apply for places in Year 12 at Malton School. All applicants wishing to join the school for the first time in year 12 are subject to the same entry qualifications as those set out above for existing pupils.

The Governing Body of the school will, under section 324 of the Education Act 1996, admit to the school a young person with a statement of special needs that names the school. This is not an oversubscription criterion. This relates only to young people who have undergone statutory assessment and for whom a final statement of special educational needs (SEN) has been issued and which has taken account of the year 12 entry requirements.

If, following the admission of young people where the school is named in the statement of special educational needs (SEN), the number of applications to join the school for the first time exceeds the published admission number and further places cannot be provided, then the following oversubscription criteria will apply:

| ORDER OF PRIORITY: | Notes: |
|---|--|
| <u>Priority Group 1:</u> Young people in Public Care for whom an application has been submitted. | <i>This applies to all looked-after young people, including those who are in the care of another local authority.</i> |
| <u>Priority Group 2:</u> Young people who will have a sibling on the school roll in September 2011. | <i>Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent / carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.</i> |
| <u>Priority Group 3:</u> All other young people. | |

Young people in higher numbered priority groups will be offered places ahead of those in lower

numbered priority groups.

Tie break:

If there are not enough places for all the young people in one of these priority groups, we will give priority to those living nearest to the school.

Distance measurements are based on the nearest walked route from the applicant's home address to school. We measure from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest school entrance using an electronic mapping system.

Admission process

Students will be provided with access to independent advice and guidance, during year 10 and 11 to enable them to make the most informed decision about their post-16 options.

Students will be provided with a full sixth form prospectus, listing all course options at Malton School.

Students will be invited to an open evening in November and taster day later in the year.

Students will be provided with access to independent careers information, advice and guidance.

Students will be engaged in discussions about their progression in Y11 and potential course choices in preparation to make course selection in February.

The purpose of the February deadline is to agree which courses are viable, and to maximise student choice through advance timetabling.

Whilst Malton School cannot guarantee any specific range of courses; we will endeavour to make students first choice courses available. Priority will be given to those students making an application by the February deadline. All students who apply by the February deadline will be guaranteed a place (subject to the criteria above) even if an oversubscription later occurs.

Malton School will continue to accept applications up to 1st September where students will have to fit into the planned option blocks.

Applications beyond 1st September will be considered, but students may be refused a place either at the Sixth Form or on a particular course if it is deemed that they have missed too much work to practically catch up.

Malton School will ensure that its procedures are compliant with the School Admissions Code paragraph 1.37 page 25 which states:

1. "Schools **must not** interview children or their families for entry to year 12, although meetings can be held to provide advice on options and entry requirements for particular courses." The school does, however, take seriously its duty to provide good information, advice and guidance to all applicants and meetings for this purpose will be held with all applicants to ensure the most appropriate placement on courses.

2. "Entry **must not** be dependent on attendance, behaviour record, or perceptions of attitude or motivation." The one exception to this is where an applicant has already been permanently

excluded from a school. In this scenario the applicant's case will be referred to the ROOSE panel so that it can be dealt with in the same way as would be handled in Years 7 to 11.