



Job profile

Service and job specific context statement

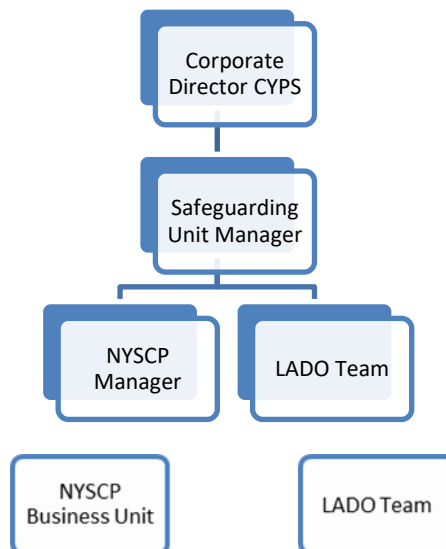
Directorate:	Children and Young People's Service
Service:	Safeguarding Unit
Post title:	Safeguarding Unit Manager
Grade:	SM1
Responsible to:	Corporate Director CYPS
Staff managed:	Manages a team of specialist professionals
Date of issue:	April 2022
Job family:	SM - Senior Management

Job context

The post will line manage the Safeguarding Unit which is situated separately to the other Assistant Director Portfolio Areas, reporting directly to the Corporate Director CYPS.

This role has responsibility for the oversight of safeguarding partnership arrangements and the co-ordination and delivery of partnership work through the North Yorkshire Safeguarding Children Partnership (NYSCP)

Structure





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Job Description

<p>Job purpose</p>	<p>The core focus of this job is to lead and manage a dedicated Safeguarding Unit which meets key statutory functions whilst also supporting and driving delivery of the safeguarding partnership arrangement of the NYSCP.</p> <p>The Manager directly reports to the Director of CYPS and undertakes strategic safeguarding work on behalf of the Director pertaining to NYSCP arrangements and CYPS.</p> <p>Provides support to CYPS leads on partnership arrangements and safeguarding matters.</p> <p>The Safeguarding Unit implements, drives and co-ordinates safeguarding work and ensures effective services for children and families pertaining to the work of the three safeguarding partners and relevant agencies.</p> <p>The Manager formally acts as the Local Authority Designated Officer for allegations against staff and volunteers</p>
<p>Operational management</p>	<ul style="list-style-type: none"> • To line-manage the NYSCP Manager and NYSCP functions. • To line manage the, the LADO Manager and LADO functions. . • Act as NYSCP Executive advisor in relation to NYSCP arrangements and undertake strategic work on behalf of the Director in relation to this, as required. • Identify, oversee and co-ordinate strategic safeguarding challenge where required, on behalf of the NYSCP Executive and the three safeguarding partners. • Identify, develop and implement innovative and best practice. • Oversee the NYSCP Multi-agency Child Exploitation arrangements and operational responsibility for the management of MACE Level Two. • Co-ordinate the work of the NYSCP with other relevant partnerships and boards to create efficiency and effectiveness in relation to safeguarding at strategic and operational levels. • Represent NYCC CYPS at NYSCP and other relevant strategic meetings. • Provision of safeguarding and partnership support and advice to NYCC leads and managers. • Responsibility for strategic and operational management of LADO for NYCC and provision of LADO advice.
<p>Communications</p>	<ul style="list-style-type: none"> • To analyse and summarise for other audiences (e.g. Senior Managers) guidance and regulations produced by Government and other National Bodies on the safeguarding of children and young people. • To provide strategic and operational advice and consultation to a range of other professionals in relation to safeguarding children, including the management of allegations against professionals. • To enhance the specific profile of Safeguarding and the work of the NYSCP across the three safeguarding partners and relevant agencies.
<p>Partnership / corporate working</p>	<ul style="list-style-type: none"> • To oversee and co-ordinate NYSCP activity including the chairing of NYSCP and other meeting structures pertaining to safeguarding, as required. • To represent the interests of the Safeguarding Unit in relation to internal and external audiences.



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	<ul style="list-style-type: none"> To represent NYCC on the NYSCP and other relevant safeguarding groups in order to help formulate the Authority's policies and procedures with respect to safeguarding and other related matters. To initiate and develop opportunities to collaborate with external organisations (including other Local Authorities, safeguarding boards and partners) in the interest of practice improvement, organisational effectiveness and financial efficiency
Resource management	<ul style="list-style-type: none"> To manage the designated budget for the unit. Take overall responsibility for the workload and deployment of staff working within the unit.
Strategic management	<ul style="list-style-type: none"> Undertake strategic safeguarding work as directed by the Director of CYPS Act as a safeguarding advisor to NYSCP and support the CYPS Director and Heads of Service Ensure NYSCP and relevant CYPS policies and procedures are up to date and compliant with statutory requirements. Contributes to NYCC CYPS strategic decision making at AD and Heads of Service level and supports planning processes, practice model and procedures. Produce strategic reports and analysis with regard to key issues and outcomes.
Safeguarding	<ul style="list-style-type: none"> To be highly committed to safeguarding and promoting the welfare of children, young people and adults, raising concerns and intervening as appropriate where deficiencies are identified To champion the safeguarding agenda and the work of the NYSCP and NYCC at a local, regional and national level.

Person Specification

Essential upon appointment	Desirable on appointment
Knowledge <ul style="list-style-type: none"> In depth knowledge of current guidance, legislation and practice with respect to safeguarding children and young people. National guidance and legislation relating to children and young persons Policies and procedures in relation to Child Protection and Safeguarding 	
Experience <ul style="list-style-type: none"> Extensive safeguarding experience within a relevant professional field at strategic and operational level. Proven and effective experience of the management of resources in a changing organisational environment, including human and financial resources. Substantial experience of intra and inter-agency work at senior manager / leadership level. Able to demonstrate examples of making a practical difference and evidence of challenge and improvement of practice Experience of developing strategic plans based on needs assessment and delivery of required outcomes. Leading on provision of strategic advice, consultation and participation activity. Experience of policy and service planning and development Experience of managing and delivering against performance indicators in a complex operational environment. 	<ul style="list-style-type: none"> Experience of responding to media enquiries.



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<p>Occupational Skills</p> <ul style="list-style-type: none"> • Ability to monitor and evaluate services and practices to ensure agreed standards are maintained and intervene constructively where necessary • Ability to manage, supervise and support a team of staff and provide leadership to drive performance and during periods of service change and development • Excellent communication skills, verbal & written, including the ability to use different methods according to service users' and professionals' differing needs. • Good negotiation and report writing skills. • Good political skills and ability to operate effectively and promote services for children and young people in a political environment • Ability to plan, develop and implement new ways of working, including integration with other key agencies. • High level leadership skills and the ability to promote and gain commitment to the organisation's policy and objectives • Strategic planning and decision making 	
<p>Professional Qualifications/Training/Registrations required by law, and/or essential for the performance of the role</p> <ul style="list-style-type: none"> • Relevant professional safeguarding and management qualifications (in line with work of three safeguarding partners – Police, Health and Local Authority) 	<ul style="list-style-type: none"> • A management qualification
<p>Other Requirements</p> <ul style="list-style-type: none"> • Ability to travel across the County • Ability to attend meetings and provision of urgent advice outside of normal business hours 	
<p>Behaviours</p>	<p>Link</p>

NB – Assessment criteria for recruitment will be notified separately.

Optional - Statement for recruitment purposes: You should use this information to make the best of your application by identifying some specific pieces of work you may have undertaken in any of these areas. You will be tested in some or all of the skill specific areas over the course of the selection process.