

## **NORTH YORKSHIRE PLANNING AUTHORITIES VALIDATION REQUIREMENTS**

### **NYP7 : APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING THE GRANT OF PLANNING PERMISSION (SECTION 96A OF THE TOWN AND COUNTRY PLANNING ACT 1990)**

For any application to be registered as a valid application it must be accompanied by the relevant forms, plans and supporting documents which are necessary to provide sufficient information for the application to be properly considered and determined. These notes and the document "Validation Requirements for Planning and Other Applications Submitted under the Town and Country Planning Acts" which can be obtained from the Authority's web site, are intended to guide you in putting your application together. We can only accept your application as legally valid if all the necessary information is provided to an acceptable standard.

This form should be used to make an application for a non-material amendment (or amendments) to an existing planning permission. The procedure cannot be used to make non-material amendments to listed building consents.

The relevant section of the National Planning Practice Guidance is available here:

<http://planningguidance.communities.gov.uk/blog/guidance/flexible-options/making-a-non-material-amendment-to-a-planning-permission/>

Unless submitted electronically, one original with three copies of the application form, plans and supporting documents must be provided.

**You are required to show all dimensions (metres) on all plans & drawings.**

Please return this form with your application with all relevant boxes ticked to illustrate the material submitted as part of the application.

		√
<b>1. FORMS</b>		
Completed application form (signed and dated)		
<b>2. PLANS</b>		
Location Plan at a scale of 1:1250 or 1:2500 to show:	The direction of North	
	Application site edged red/other land owned by the applicant edged blue	
	Wherever possible, at least 2 named roads and surrounding buildings	
Plans and drawings necessary to clearly show the proposed amendments to the previously approved plans and drawings. All detailed drawings should include external dimensions in metres (height, length, width).		
<b>3. CERTIFICATES</b>		
Notification	The applicant must notify anyone who is an owner of the land which would be affected by the non-material amendment or, where the land comprises an agricultural holding, the tenant of that holding. The applicant must also record who has been notified on the application form. Anyone notified must be told where the application can be viewed, and that they have 14 days to make representations to the local planning authority. There is no prescribed form for this and no requirement for an ownership certificate or an agricultural holdings certificate to be provided. These requirements are set out in <a href="#">Article 10</a> of the Town and Country Planning (Development Management Procedure) (England) Order 2015.	

<b>4. FEE</b>		
Appropriate fee. For guidance refer to the National Planning Practice Guidance on fees ( <a href="http://planningguidance.communities.gov.uk/blog/guidance/fees-for-planning-applications/">http://planningguidance.communities.gov.uk/blog/guidance/fees-for-planning-applications/</a> ), the Planning Portal or information on the Council's web site		
<b>5. OTHER REQUIREMENTS</b>		
Statement supporting the proposal with reference to the plans and drawings proposed to be superseded and reasons setting out why the amendments are considered to be minor and non-material.		