

Street Furniture (object(s) or structure(s)) Licence Application Form
Section 115(b) Highways Act 1980

District, Town, City or Parish Councils should complete this application form, if they wish to fund and thereafter maintain the installation of street furniture within the highway. Please read the accompanying information and Frequently Asked Questions on the County Council's website prior to completing the form. Please allow three months for processing this application.

Note: We will only accept applications from representatives of District, Town, City or Parish Councils. If the application is incomplete or information provided is inadequate the application will be rejected prior to processing.

Section 1: Applicant Details

1.1	Title		First name		Surname	
	House no. /name			Street name		
	Town			Postcode		
	Email address			Contact phone no.		

1.2	You are applying on behalf of a:	Please state which Council below
	<input type="checkbox"/> Parish Council	
	<input type="checkbox"/> Town Council	
	<input type="checkbox"/> City Council	
	<input type="checkbox"/> District / Borough Council	

Section 2: Location

2.1	Location of area where street furniture consent is required	
	Street name	
	Village / town	
	Distinguishable landmark nearby – please indicate	
	Please supply a map of the location marked with the position you wish to place the street furniture with your completed application.	

2.2	Type of street furniture requested	
	<input type="checkbox"/> Seat / bench	<input type="checkbox"/> Planter
	<input type="checkbox"/> Monument	<input type="checkbox"/> Parish village signs / nameplates
	<input type="checkbox"/> Dog / litter bin	<input type="checkbox"/> Parish notice board



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Other (please state)

2.3

Please provide a detailed description of the furniture you wish to install in the space below, including dimensions and design information, and a summary of the work required. You may wish to submit technical drawings etc with your completed application.



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2.4	Will the erection of the structure require excavations within the public highway?	
	<input type="checkbox"/> No	
	<input type="checkbox"/> Yes	When do you plan to start these works?

2.5	Please provide the name of the Company undertaking the works on your behalf. (N.B Companies undertaking works on the Highway must have NRSWA Accreditation)
	Copy provided of NRSWA Accreditation
	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

2.6	Please provide a copy of your Public Liability Insurance certification for a minimum of £5 million (to be submitted annually for inspection by the County Council)
	Copy provided
	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

Section 3: Declarations

	<ul style="list-style-type: none"> • I will ensure that the design of the object(s) or structure(s) do / does not differ from the approved design without written consent from the County Council. • I understand that I am responsible for the installation of the objects(s) or structure(s) and for maintaining the object(s) or structure(s) in good repair and condition to the satisfaction of the County Council. • I understand that the County Council has the legal right to execute works and recover any reasonable expenses incurred should I fail to maintain the object(s) or structure(s) to their satisfaction. • I understand that the County Council may serve one month's notice for the removal of the object(s) or structure(s) at any time. I understand that the removal will be at my expense and that the County Council has the legal right to remove the object(s) or structure(s) and recover any reasonable expenses incurred should I fail to remove the object(s) or structure(s). • I understand that I am responsible for restoring the highway to the County Council's satisfaction should I wish to remove the object(s) or structure(s) or if I am instructed to remove the object(s) or structure(s) by the County Council. • I understand that I am able to remove the object(s) or structure(s) by agreement with the County Council. • I will indemnify the County Council against all costs, charges, expenses, damages and claims relating to personal injury (including death), and damage to or loss of property. • I confirm that I hold Public Liability Insurance in the amount of £5 million for each and every occurrence. • I have obtained / will obtain any other consent in connection with the object(s) or structure(s), e.g. planning permission and / or a licence to excavate within the highway. • I shall notify the County Council of any change in ownership of the object(s) or structure(s). • I understand that all works in the highway will be signed and guarded in accordance with Chapter 8 of the Traffic Signs Manual. • I understand that the issue of a licence does not give exclusive rights to the area in which the object(s) or structure(s) is / are situated. The County Council may temporarily suspend the licence in such circumstances by issue of a notice and shall not be liable to pay compensation in such circumstances.
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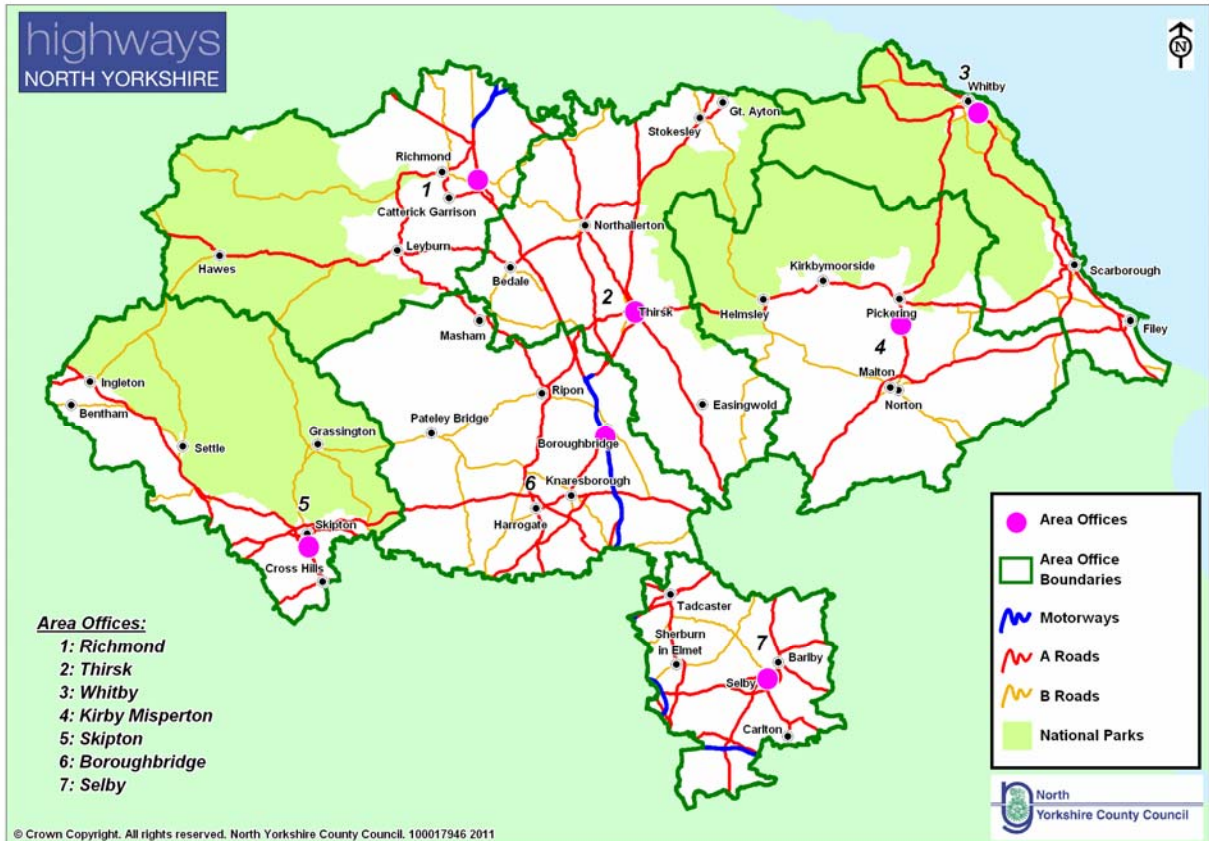
3.2	Signed	
	Print Name	
	Position	
	Date	

Checklist:

- *Have all sections been completed and the application form signed?*
- *Have you enclosed a map of the location marked with the position where you wish to place the street furniture?*
- *Have you enclosed a copy of your Public Liability Insurance Certificate for a minimum of £5 million?*
- *Have you enclosed a copy of the NRSWA Accreditation?*

Please return your completed application form to your local Highway Area Office.
Contact details are provided on the next page.

Highway Area Office: Location Map and Contact Details



<p>Area 1- Richmond Gatherley Road Industrial Estate Brompton on swale North Yorkshire DL10 7JQ Email: Area1.Richmond@northyorks.gov.uk</p>	<p>Area 2- Thirsk Thirsk Industrial Estate York Road, Thirsk North Yorkshire YO7 3BX Email: Area2.Thirsk@northyorks.gov.uk</p>	<p>Area 3- Whitby Cholmley Way Whitby North Yorkshire YO22 4NQ Email: Area3.Whitby@northyorks.gov.uk</p>
<p>Area 4- Kirby Misperton Beansheaf Industrial Park Tofts Road Kirby Misperton North Yorkshire YO17 6BG Email: Area4.KirbyMisperton@northyorks.gov.uk</p>	<p>Area 5- Skipton Snaygill Estate (off Keighley Road) Skipton North Yorkshire BD23 2QR Email: Area5.Skipton@northyorks.gov.uk</p>	<p>Area 6- Boroughbridge Stump Cross Boroughbridge North Yorkshire YO51 9HU Email: Area6.Boroughbridge@northyorks.gov.uk</p>
<p>Area 7- Selby Canal Road Selby North Yorkshire YO8 8AG Email: Area7.Selby@northyorks.gov.uk</p>	<p>General Enquiries Tel: 08458 727374</p>	